

**Oceanport Board of Education
Oceanport, NJ**

**Regular Meeting Board Agenda
July 31, 2019 7:00PM
Maple Place School
2 Maple Place, Oceanport, NJ**

A meeting of the Oceanport Board of Education will be held this day in the auditorium of the Maple Place School. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Michelle McMullin

**II. OPEN PUBLIC MEETING STATEMENT –
Board of Education President Michelle McMullin**

In accordance with the provisions of the Open Public Meetings Act, P.L. 1975 c. 231 the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and Asbury Park Press. Notice has been filed with the Monmouth County Superintendent of Schools, the Borough Clerk of Oceanport and the Borough Clerk of Sea Bright and sent to those persons requesting that such notice be mailed to them.

III. ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____

IV. PLEDGE OF ALLEGIANCE, STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. Items found on this Committee of the Whole Agenda are meant for discussion in most cases. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A School Board Member shall abide by the Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

VII. APPROVAL OF MINUTES

- **June 19, 2019 Committee of the Whole**
- **June 19, 2019 Executive Session**
- **June 26, 2019 Regular Meeting**
- **June 26, 2019 Executive Meeting**

VIII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Mrs. Anne Facendo

- New Positions and Job Descriptions
- NJSIAA Heat Acclimation
- Building Use (Item E-2)
- Bond Counsel (Item D-6)
- Waiver (Item E-3)
- Enrollment Report

2018-2019 OP Students										
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr.	May	June
PK	23	25	26	26	27	27	27	27	27	27
K	65	65	66	66	66	65	64	64	64	64
1	63	64	64	65	65	66	67	67	67	67
2	60	61	62	62	63	64	64	64	64	64
3	73	73	73	74	74	74	76	76	76	76
4	56	57	57	58	58	58	58	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354	356	356	356	356
5	57	58	58	58	58	58	58	58	58	58
6	74	75	76	76	76	76	76	76	76	76
7	56	56	56	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65	64	64	64
Maple Place School Totals	251	253	254	254	254	255	255	254	254	254
OP District Totals	591	598	602	605	607	609	611	610	610	610

- Request for Executive Session

IX. COMMITTEE CHAIR REPORTS

A. Education, Technology, Curriculum, Instruction Committee:

Lisa Harvey, Chairperson

WHEREAS the Superintendent of Schools has recommended certain protocols with regard to the district's curriculum, instruction, and student activity programs, now, therefore be it

A-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Matthew Howell	NJDOE Principal Learning Network	TCNJ Ewing, NJ	8/12-13, 2019	N/A	N/A
Melanie Lipinski	NJDOE Principal Learning Network	TCNJ Ewing, NJ	8/12-13, 2019	N/A	N/A
Matthew Howell	Our Community Cares/A Leadership Symposium	FEA Conference Center Monroe, NJ	10/4/2019	N/A	N/A

A-2 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/ Travel Mode	Grade Level	Subject Matter
8/21/2019	Kindergarten Orientation Ride Around Oceanport	K	Familiarize incoming Kindergarten students with the school bus
10/22/2019	Count Basie Theater, Red Bank School Bus	5 th Grade	Explore multi-cultural art, music, and dance on stage.
3/11/2020	Gershwin Theater, NYC Charter Bus	7 th Grade	CCSS ELA Literacy. RL 7.10

B. Policy Committee: Bryan Russell, Chairperson (No Report)

C. Personnel Committee: Marion Wilhalme, Chairperson

WHEREAS, the Superintendent of Schools has recommended certain appointments and payments, now, therefore be it

C-1 RESOLVED, the Board of Education approves the following staff members in the positions and with terms as stated:

- a. Recommend to abolish the May 29, 2019 approval of Summer Scheduling Support at contracted rate of \$51.00/hour not to exceed 25 hours for Meredith Secko.

- b. Recommend to approve Summer Scheduling Support at the contracted rate of \$51.00/hour, not to exceed 25 hours for Geraldine Martinez.
- c. **Motion to approve Wolf Hill staff member Noelle Albrink for classroom movement, per OEA CBA, at the contracted hourly rate of \$51.00, not to exceed 4 hours.**
- d. **Motion to approve the employment of Calvin Wilkinson as Paraprofessional, effective September 1, 2019 through June 30, 2020; Commencing Hourly at Step 1 negotiated rate of \$19.82 per hour, not to exceed 27.5 hours per week. Pending Criminal History and other applicable documents.**
- e. **Motion to approve School Security Officers, Frank Van Brunt and Steve Tagerty, to attend a Security Meeting with the Superintendent of Schools at the contracted rate of \$22.16 per hour, not to exceed 2 hours.**
- f. **Motion to approve the following staff members, to attend an Orientation Meeting with the Superintendent of Schools not to exceed 1 hour with terms as stated:**

Name	Positon	Contracted Rate
Laurie Davis	Preschool Teacher	\$51.00
Rosanne Dwyer	Kindergarten Teacher	\$51.00
Shelly Mastriana	Kindergarten Teacher	\$51.00
Lynn Cadigan	Kindergarten Teacher	\$51.00
JoAnn Birnbaum	Paraprofessional	\$25.56
Kim West	Paraprofessional	\$23.44
Suzie Girona	Paraprofessional	\$25.56
Kelly Sluka	Paraprofessional	\$25.56
Kathy Miele	Paraprofessional	\$25.56
Joanne Chieffalo	Paraprofessional	\$19.82
Mai Hshesh	Paraprofessional	\$19.82
Meghan Stoia	School Nurse	\$51.00

- g. Motion to approve the following staff members, to attend Student Orientation not to exceed 1 hour with terms as stated:**

Name	Positon	Contracted Rate
Kelly Sluka	Paraprofessional	\$25.56
Joanne Chieffalo	Paraprofessional	\$19.82
Mai Hshesh	Paraprofessional	\$19.82
Kathy Miele	Paraprofessional	\$25.56
JoAnn Birnbaum	Paraprofessional	\$25.56
Kim West	Paraprofessional	\$23.44
Suzie Gironda	Paraprofessional	\$25.56

- h. Motion to approve School Security Officer, Frank Van Brunt, to attend Preschool and Kindergarten Orientation at the contracted rate of \$22.16 per hour, not to exceed 2 hours.**
- i. Motion to approve School Security Officer, Steve Tagerty, to attend 5th Grade Orientation at the contracted rate of \$22.16 per hour, not to exceed 1 hour.**
- k. Motion to approve Schedule B Fall Sports Coaches, TBD, to attend a meeting with the Superintendent of Schools, to discuss NJSIAA Heat Programming Rules for Student Athletes at the contracted rate of \$51.00 per hour, not to exceed 1 hour.**

C-2 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Date
Lianne Pragosa	Paraprofessional	Resignation	7/18/2019
Jennifer Barnwell	Paraprofessional	Resignation	6/30/2019
Patrick Wallace	English as a Second Language (E.S.L.) Teacher	Resignation	7/31/2019

C-3 RESOLVED, the Board of Education approves the following New Positions and Job Descriptions:

- a. Recommend to approve the new 12-month administrative position of Supervisor of Curriculum, Instruction, Student Data, State Reporting and Public Relations and the attached job description.**
- b. Recommend to approve the new stipended, hourly administrative position of Supervisor of School Age Child Care (SACC) Supervisor and the attached job description.**
- c. Recommend to approve the attached job description for 6th period coverage, at the OEA contractual rate of \$51.00 per hour / 1 hour per day.**

- d. **Recommend to approve the new paraprofessional position and attached job description for Registered Behavior Technician / Paraprofessional (hourly rate differential subject to negotiations with the OEA).**

D. Finance Committee: John Fleming, Chairperson

D-1 Approval – Tuition

- a. Recommend to approve receiving tuition student ID#PK18 for the 2019-2020 school year at the Board approved rate of \$4,200.00.
- b. Recommend to approve receiving tuition student ID#PK19 for the 2019-2020 school year at the Board approved rate of \$4,200.00.

D-2 Approval – Contract for Goods or Services

- a. Recommend to approve the contract for Physical Therapy Services, Dr. Bernadette Dunphy, PT, DPT, at a rate of \$75.00 per Physical Therapy Session, billed monthly for reimbursement.
- b. **Recommend to retroactively approve an agreement with Hawkswood School, to provide a one to one Paraprofessional for out-of-district student, ID# 2020, effective July 29, 2019 through August 16, 2019 cost per diem \$185.00.**
- c. **Recommend to approve an agreement with Hawkswood School, to provide a one to one Paraprofessional for out-of-district student, ID# 2020, attending Hawkswood School, effective September 5, 2019 through June 15, 2020 cost per diem \$185.00.**

D-3 Resolutions

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated May 2019 and June 2019, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

D-4 Bills List

Recommend to approve the final bills list for the month of June in the amount of \$165,238.95, and the July bills in the amount of \$553,637.60.

D-5 Transfers

Recommend to approve, the attached Final June Budget Transfers and July Budget Transfers (No budget transfers required for July).

D-6 Bond Counsel Resolution

Recommend to approve the following Resolution Authorizing an Agreement for Certain Legal Services

Whereas, there exists a need for specialized legal services in connection with the capital program and the authorization and issuance of obligations of The Board of Education of the Borough of Oceanport in the County of Monmouth (the Board), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

Whereas, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of Wilentz, Attorneys at Law , Woodbridge, NJ is so recognized by the financial community and

Whereas, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF OCEANPORT IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. The law firm of Wilentz, Attorneys at Law, Woodbridge, NJ is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and issues of obligations of the Board in accordance with an Agreement dated as of August 1, 2019 and submitted to the Board (the "Contract".)
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in The Asbury Park Press.

E. Buildings, Grounds, and Security Committee: Meghan Walker, Chairperson

E-1 Emergency Drill Logs

1. Wolf Hill School

Date	Drill	Participants
6/10/2019	Fire Drill	Students/Staff
6/12/2019	Lockdown	Students/Staff

2. Maple Place School

Date	Drill	Participants
6/17/2019	Fire Drill	Students/Staff
6/19/2019	Lockdown	Students/Staff

E-2 Building Use Request

Building	Room	Date/Time	Organization
Maple Place School	Media Center	8/1/2019 6:00pm-7:00pm	8 th Grade Parents
Wolf Hill School	Room12	7/31/2019 (Retroactively)	Wolf Hill Summer Reading Check In Rain Location
Wolf Hill School	Gymnasium	8/19/2019	Oceanport PTO
Maple Place School	Cafeteria	8/15/2019	5th Grade Orientation
Wolf Hill School	Gymnasium, Rooms 1, 10, 12, 9, 14	8/21/2019	Orientation: Preschool Kindergarten New Student

E-3 Waiver

Motion to approve submission of a request for the use of the alternate method of compliance in accordance with NJAC 6A:26-6.3 for individual toilet rooms for Pre-Kindergarten and Kindergarten classrooms to the County Superintendent of Schools for the 2019-2020 school year.

X. LIAISON REPORTS

NJSBA/MCSBA – Meghan Walker

PTO – Andrea Fitzpatrick

SEPAG – Natalie Papailiou

DEI –

FMERA – Andrea Fitzpatrick

Oceanport Borough Council – Bryan Russell

Sea Bright Borough Council – Natalie Papailiou

XI. SUPERINTENDENT’S COMMENTS

XII. BUSINESS ADMINISTRATOR’S COMMENTS

XIII. NEW BUSINESS

XIV. OLD BUSINESS

XV. CORRESPONDENCE

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at _____

Moved by: _____ Seconded by: _____

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____

MOTION TO ADJOURN EXECUTIVE SESSION at _____

Moved by: _____ Seconded by: _____

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____

ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on the 31st day of July, 2019; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the July 31, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at _____PM.

Moved By: _____ Seconded By: _____

ON THE VOTE:

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____

AYES: _____ NAYS: _____ ABSENT: _____