

Oceanport Board of Education Meeting Minutes  
April 17, 2019  
Maple Place School, 2 Maple Place, Oceanport, NJ 077757

I. CALL TO ORDER by President McMullin at 7:01 p.m.

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

|                    |                 |                   |         |
|--------------------|-----------------|-------------------|---------|
| Andrea Fitzpatrick | Present         | Natalie Papailiou | Present |
| John Fleming       | Present 7:05 pm | Bryan Russell     | Present |
| Lisa Harvey        | Present         | Meghan Walker     | Present |
| Michelle McMullin  | Present         | Marion Wilhalme   | Present |
| Michael Murphy     | Present         |                   |         |

Others Present: Ms. Lipinski Acting Superintendent, Ms. Friedmann Board Secretary, Mr. Parton Board Attorney

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A School Board Member shall abide by the Code of Ethics for School Board Members:  
a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. PRESENTATIONS

Kathy Winecoff - New Jersey School Boards Association

Ms. Winecoff was present to do a workshop on the Superintendent Evaluation and software for it's completion available through NJSBA. The process should be completed by July 1st.

VII. APPROVAL OF MINUTES

Recommend approval of the minutes listed below: Motion by Mr. Russell, Seconded by Mrs.

Walker and carried as follows on roll call vote:

|                    |              |                   |              |
|--------------------|--------------|-------------------|--------------|
| Andrea Fitzpatrick | <u>  y  </u> | Natalie Papailiou | <u>  y  </u> |
| John Fleming       | <u>  y  </u> | Bryan Russell     | <u>  y  </u> |
| Lisa Harvey        | <u>  y  </u> | Meghan Walker     | <u>  y  </u> |
| Michelle McMullin  | <u>  y  </u> | Marion Wilhalme   | <u>  y  </u> |
| Michael Murphy     | <u>  y  </u> |                   |              |

1. March 13, Workshop Meeting
2. March 13, Workshop Meeting Executive Session
3. March 20, Regular Meeting
4. March 20, Regular Meeting Executive Session
5. April 3, Emergency Meeting
6. April 3, Emergency Meeting Executive Session

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Comment from a resident regarding availability of minutes and agendas on the website.

IX. SUPERINTENDENT’S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. FINANCE

Finance Committee Chair Report (John Fleming)

Motion by Mr. Fleming Seconded by Mrs. Papailiou to approve items 1 thru 4 and carried as follows on a roll call vote:

|                    |              |                   |              |
|--------------------|--------------|-------------------|--------------|
| Andrea Fitzpatrick | <u>  y  </u> | Natalie Papailiou | <u>  y  </u> |
| John Fleming       | <u>  y  </u> | Bryan Russell     | <u>  y  </u> |
| Lisa Harvey        | <u>  y  </u> | Meghan Walker     | <u>  y  </u> |
| Michelle McMullin  | <u>  y  </u> | Marion Wilhalme   | <u>  y  </u> |
| Michael Murphy     | <u>  y  </u> |                   |              |

1. Recommend approval of the following:

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated February 2019, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of April 2019 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Recommend approval of the budget transfers for April 2019.

3. Motion to authorize the School Business Administrator to Request Proposals for the specialized legal services of a Bond Counsel Firm.

4. Motion to authorize and agreement for Financial Advisor.

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN  
FINANCIAL SERVICES ADOPTED BY THE BOARD OF EDUCATION  
OF THE BOROUGH OF OCEANPORT  
IN THE COUNTY OF MONMOUTH

Whereas, there exists a need for specialized financial services in connection with the capital program and the authorization and issuance of obligations of The Board of Education of the Borough of Oceanport in the County of Monmouth (the Board), a body corporate of the State of New Jersey, including the pre-referendum planning and analysis, plan strategy and structure, financing process, execution of financing and follow-up reporting as well as Continuing Disclosure Agents and

Whereas, such special financial services can be provided only by a recognized Financial Advisor firm, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community and

Whereas, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF  
OCEANPORT IN THE COUNTY OF MONMOUTH AS FOLLOWS:

The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial services necessary in connection with the capital program and the authorization and issues of obligations, as well as continuing disclosure obligations of the Board in accordance with an Agreement dated as of April 17, 2019 and submitted to the Board (the "Contract".)

The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.

A notice in accordance with the Public School Contracts Law of New Jersey in the form

attached hereto shall be published in The Asbury Park Press.

**B. PERSONNEL**

**Personnel Committee Chair Report (Marion Wilhalme)**

Mr. Parton also updated the Board on the outcome of the Oceanport BOE and Oceanport Administrators Association. An agreement was reached with the Administrators receiving increases of 2.7%, 2.8% and 2.9% with health benefit and contribution changes.

Motion by Mrs. Wilhalme Seconded by Ms. Harvey to approve items 1 and 3 thru 19 and carried as follows on a roll call vote:

|                    |              |                   |              |
|--------------------|--------------|-------------------|--------------|
| Andrea Fitzpatrick | <u>  y  </u> | Natalie Papailiou | <u>  y  </u> |
| John Fleming       | <u>  y  </u> | Bryan Russell     | <u>  y  </u> |
| Lisa Harvey        | <u>  y  </u> | Meghan Walker     | <u>  y  </u> |
| Michelle McMullin  | <u>  y  </u> | Marion Wilhalme   | <u>  y  </u> |
| Michael Murphy     | <u>  y  </u> |                   |              |

1. Recommend approval of the following motion:

Approval to ratify all terms of the 2019-2022 Collective Bargaining Agreement between the Board and the Oceanport Administrators Association.

2. Recommend approval of the following motion:

Approval to terminate employee number 4295, effective April 11, 2019.

3. Recommend approval of the following motion:

Approval of the certificated staff for the 2019-2020 school year for the following tenured employees as listed:

|                    |                 | Step     | Salary   | Longevity      |
|--------------------|-----------------|----------|----------|----------------|
| Albrink, Noelle    | WH              | 12-MA    | \$69,546 |                |
| Ames, Diane        | OT              | 18-MA    | \$50,136 |                |
| Bach, Erica        | WH              | 14-BA    | \$72,615 |                |
| Belinski, Diane    | MP              | 15-BA+15 | \$75,215 |                |
| Bernth, Pamela     | MP              | 18-MA    | \$83,560 | 8/01 - \$1,075 |
| Birnbaum, Michael  | WH              | 11-MA    | \$66,596 |                |
| Blair, Debra       | WH              | 17-MA    | \$81,015 |                |
| Bohner, Joanne     | WH              | 18-MA    | \$83,560 | 1/91 - \$1,800 |
| Bonett, Megan      | MP<br>Counselor | 15-MA+15 | \$77,615 |                |
| Cadigan, Lynn      | WH              | 18-BA    | \$81,160 | 8/91 - \$1,800 |
| Canessa, Alexandra | WH              | 4-BA     | \$52,841 |                |
| Ciaglia, Samantha  | WH              | 18-BA    | \$81,160 | 6/97 - \$1,075 |
| Clarke, Tracey     | MP              | 18-BA+15 | \$81,760 | 6/02 - \$1,075 |

|                      |          |          |          |                  |
|----------------------|----------|----------|----------|------------------|
| Coles, Anthony       | MP       | 7-BA     | \$55,846 |                  |
| Cosentino, Mary      | MP       | 18-MA+15 | \$84,160 | 19 yrs - \$1,075 |
| Davis, Carol         | WH       | 17-BA+30 | \$79,815 |                  |
| Davis, Laurie        | WH       | 18-MA+30 | \$84,760 | 8/99 - \$1,075   |
| DeKenipp, Dennis     | MP       | 18-MA    | \$83,560 | 6/00 - \$1,075   |
| Docherty, Patricia   | MP       | 18-MA    | \$83,560 |                  |
| Donohoe, Amy         | WH       | 18-MA+30 | \$84,760 | 9/90 - \$1,800   |
| Dwyer, Roseann       | WH       | 18-BA    | \$81,160 | 9/94 - \$1,350   |
| Fales, Megan         | Speech   | 15-MA    | \$30,806 |                  |
| Grassi, Anthony      | MP       | 18-MA    | \$83,560 | 6/02 - \$1,075   |
| Hahn, Jamie          | MP       | 18-MA    | \$83,560 | 7/99 - \$1,075   |
| Ippolito, Annamarie  | WH       | 18-MA+15 | \$84,160 | 5/93 - \$1,800   |
| Jakubowski, Kelly    | MP       | 14-BA    | \$72,615 |                  |
| Jones, Tracy         | MP       | 16-MA+30 | \$80,215 | 6/02 - \$1,075   |
| Karpinski, Justin    | MP       | 11-MA    | \$66,596 |                  |
| Kirchner, Steve      | MP       | 18-MA+30 | \$84,760 |                  |
| Kornek, Cathy        | MP       | 13-MA    | \$72,496 |                  |
| LaValva, Joanne      | MP       | 17-BA    | \$78,615 |                  |
| Lisotto, Renee       | MP       | 5-MA     | \$56,021 |                  |
| Liu, Stacy           | CST      | 18-MA    | \$66,848 |                  |
| Lomazzo, Michele     | WH       | 18-BA    | \$81,160 |                  |
| Martinez, Geraldine  | MP       | 14-MA+30 | \$76,215 |                  |
| Mastriana, Michele   | WH       | 18-MA+30 | \$84,760 | 7/98 - \$1,075   |
| McCarthy, Melinda    | WH       | 16-BA+30 | \$77,815 | 9/02 - \$1,075   |
| McCartin, Donna      | CST      | 18-MA+30 | \$76,284 |                  |
| McDonnell, Julia     | WH       | 6-BA+30  | \$55,821 |                  |
| Mistretta, Elizabeth | WH       | 16-MA+30 | \$80,215 | 6/02 - \$1,075   |
| Molzon, Katherine    | MP Nurse | 17-MA    | \$81,015 |                  |
| O'Donnell, Darragh   | WH       | 18-BA    | \$81,160 | 9/99 - \$1,075   |
| O'Dwyer, Kristen     | MP       | 13-MA    | \$72,496 |                  |
| Olsen, Kristen       | WH       | 6-BA     | \$54,621 |                  |
| Rajner, Kimberly     | WH       | 18-MA    | \$41,780 | 9/95 - \$1,350   |
| Reginio, Patricia    | MP       | 14-MA    | \$75,015 |                  |
| Richter, Jacqueline  | MP       | 6-BA+15  | \$55,221 |                  |
| Risden, Linda        | WH       | 18-MA+15 | \$84,160 | 8/94 - \$1,800   |
| Santi, Hope          | WH       | 12-BA    | \$67,146 |                  |
| Scardilli, Megan     | MP       | 16-MA    | \$79,015 | 11/02 - \$1,075  |

|                  |    |          |          |                 |
|------------------|----|----------|----------|-----------------|
| Secko, Meredith  | MP | 12-MA+30 | \$70,746 |                 |
| Seitz, McKenzie  | WH | 17-BA    | \$78,615 | 12/00 - \$1,075 |
| Smith, Gayle     | WH | 16-BA    | \$52,864 |                 |
| Stout, Mary      | WH | 17-MA    | \$81,015 |                 |
| Tarquino, Nick   | WH | 4-BA     | \$52,841 |                 |
| Tenenbaum, Nancy | WH | 18-BA    | \$81,160 | 6/00 - \$1,075  |
| Vaccarelli, John | MP | 11-MA+15 | \$67,196 |                 |
| Wilkes, Joanne   | MP | 6-MA     | \$57,021 |                 |
| Zohn, Jessica    | WH | 11-MA    | \$66,596 |                 |
| Zukus, Amy       | WH | 16-MA    | \$79,015 |                 |

4. Recommend approval of the following motion:

Approval of the certificated staff for the 2019-2020 school year for the following non-tenured employees as listed: (\* indicates receiving tenure during the 2019-20 school year)

|                   |                 | Step    | Salary      |
|-------------------|-----------------|---------|-------------|
| Billy, Corey      | MP              | 2-BA    | \$51,841    |
| *DeMedici, Erica  | MP              | 4-BA+15 | \$53,441    |
| DiTommaso, Daniel | MP              | 3-BA    | \$52,341    |
| Dunn, Erica       | MP              | 2-MA    | \$54,241    |
| Gilsey, Amanda    | WH<br>Counselor | 2-MA    | \$54,241    |
| *O'Sullivan, Tara | Speech          | 7-MA    | \$46,596.80 |
| Okpych, Alysa     | Speech          | 3-MA    | \$43,792.80 |
| Small, Jeffrey    | MP              | 7-BA+30 | \$57,046    |
| Spader, Donna     | CST             | 10-MA   | \$57,371.40 |
| Surak, Nadine     | WH              | 6-MA    | \$57,021    |
| Wallace, Patrick  | ESL             | 10-MA   | \$63,746    |

5. Recommend approval of the following motion:

Approval of the paraprofessional staff for the 2019-2020 school year for the following employees as listed:

|                    |    |               |
|--------------------|----|---------------|
| Barnwell, Jennifer | MP | \$25.56       |
| Birnbaum, JoAnn    | WH | \$25.56/hr(L) |
| Byram, Marlene     | MP | \$25.56/hr(L) |
| Canning, Susan     | WH | \$23.44/hr    |
| Conway, Meggan     | MP | \$19.82/hr    |
| Corradino, Janice  | WH | \$25.56/hr(L) |
| Gironda, Suzanne   | WH | \$25.56/hr    |
| Hshesh, Mai        | WH | \$19.82/hr    |

|                    |       |               |
|--------------------|-------|---------------|
| Jackson, Izabela   | MP    | \$23.44/hr    |
| Kirk, Diane        | MP    | \$25.56/hr    |
| Lippolis, Margaret | WH    | \$25.56/hr(L) |
| Loquet, Chriselle  | MP    | \$25.56/hr    |
| MacRae, Tracy      | WH    | \$25.56/hr    |
| Mansfield, Linda   | MP    | \$25.56/hr    |
| Marino, Margherita | WH    | \$19.82/hr    |
| Miele, Kathryn     | WH    | \$25.56/hr    |
| Pragosa, Lianne    | WH    | \$19.82/hr    |
| Scurry, Sabrina    | WH    | \$19.82/hr    |
| Sluka, Kelly       | WH/MP | \$25.56/hr    |
| Van Brunt, Lori    | MP    | \$25.56/hr    |
| Wallace, Janet     | WH    | \$25.56/hr(L) |
| West, Kimberly     | WH    | \$23.44/hr    |

6. Recommend approval of the following motion:

Approval of the SACC Monitors staff for the 2019-2020 school year for the following employees as listed:

|                   |            |
|-------------------|------------|
| Chieffalo, Joanne | \$19.00/hr |
| Collins, Abigail  | \$19.00/hr |
| Davis, Precious   | \$19.00/hr |
| Markel, Lori      | \$19.00/hr |
| Ruppert, Kim      | \$19.00/hr |
| Sabatelli, Carla  | \$19.00/hr |
| Wilbanks, Amanda  | \$19.00/hr |

7. Recommend approval of the following motion:

Approval of the Wolf Hill Lunch/Recess Monitor staff for the 2019-2020 school year for the following employees as listed:

|                   |            |
|-------------------|------------|
| DiNapoli, Jessica | \$13.50/hr |
| Macioch, Jennifer | \$13.50/hr |
| Tafari, Monica    | \$13.50/hr |
| Torbert, Sarah    | \$13.50/hr |

8. Recommend approval of the following motion:

Approval of the Security Monitor staff for the 2019-2020 school year for the following employees as listed:

|                  |                               |
|------------------|-------------------------------|
|                  | \$27,930                      |
|                  | /7 hours per day/<br>180 days |
| Tagerty, Steven  |                               |
|                  | \$27,930                      |
| Van Brunt, Frank | /7 hours per day/             |



180 days

9. Recommend approval of the following motion:

Approval of the Custodial staff for the 2019-2020 school year for the following employees as listed:

|                  |             |
|------------------|-------------|
| Katechis, Spiro  | \$60,000.00 |
| Campbell, Byron  | \$37,750.75 |
| Long, Rick       | \$45,521.06 |
| Martinez, Orinzo | \$36,307.55 |
| Murray, Michael  | \$53,064.05 |

10. Recommend approval of the following motion:

Approval of the Administrative staff for the 2019-2020 school year for the following tenured, certified employees as listed:(\*as per 2018-19 contract, 2019-22 contract pending negotiations)

|                   |                              |              |
|-------------------|------------------------------|--------------|
| Howell, Matthew   | Maple Place Principal        | \$119,506.12 |
| Lipinski, Melanie | Wolf Hill Principal          | \$115,300.32 |
| Malaney, Lauren   | Director of Special Services | \$98,000     |

11. Recommend approval of the following motion:

Approval of the Administrative Assistant staff for the 2019-2020 school year for the following employees as listed:

|                   |                            |          |
|-------------------|----------------------------|----------|
| Rolleri, Eileen   | Special Services Secretary | \$52,830 |
| Tomaino, Patricia | Maple Place Secretary      | \$47,913 |

12. Recommend approval of the following motion:

Approval of the Confidential Administrative Assistant staff for the 2019-2020 school year for the following employees as listed:

|                 |                                      |             |
|-----------------|--------------------------------------|-------------|
| Cuoco, Rosalie  | Superintendent/Principal's Secretary | \$62,000    |
| Briscone, Marge | Accounts Payable                     | \$55,220.36 |

13. Recommend approval of the following motion:

Approval of the Network Technician for the 2019-2020 school year.

|               |                       |          |
|---------------|-----------------------|----------|
| Larsen, Steve | Technology Technician | \$65,000 |
|---------------|-----------------------|----------|

14. Recommend approval of the following motion:

Approval of the following list of Substitute Nurses for the 2019-2020 school year at a daily rate of \$150.00 full day and \$75.00 half day as needed.

Carmen Boyle  
Annette Case  
Barbara Cadamuro

Allyssa Rescinio

15. Recommend approval of the following motion:

Approval of the following list of Substitute Custodial staff for the 2019-2020 school year at the rate of \$13.50 per hour as needed.

Matthew Ruppert

16. Recommend approval of the following motion:

Approval of the School Courier for the 2019-20 school year.

|               |                |   |
|---------------|----------------|---|
| Wilbanks, Amy | School Courier | \$354.00 per month x 10 months , \$19.75 per hour for additional hours/days |
|---------------|----------------|---|

17. Recommend approval of the following motion:

Approval of the Shared Regional Curriculum & Instruction Director agreement for the 2019-20 school year. (attached in email)

18. Recommend approval of the following motion:

Approval of the Shared Regional Safety & Security Director agreement for the 2019-20 school year. (attached in email)

19. Recommend approval of the following motion:

Approval of Martin Scherzinger as a substitute Security Monitor for the 2018-19 school year, April 29-June 20, 2019, pending criminal history review and other applicable documentation. Pay rate of \$18.00 per hour.

#### C. POLICY & PLANNING

Policy and Planning Committee Chair Report (Bryan Russell)

#### D. EDUCATION/CURRICULUM/TECHNOLOGY

Education/Curriculum/Technology Committee Chair Report (Lisa Harvey)

1. Recommend approval of the following motion:

Approval of the following field trips:

|                    |           |                                |             |
|--------------------|-----------|--------------------------------|-------------|
| 5/6/2019-5/10/2019 | 5th Grade | Walk to Oceanport Library Park | Oceanport   |
| 5/14/2019          | 1st Grade | Robert J. Novins Planetarium   | Toms River  |
| 5/22/2019          | 4th Grade | Blue Grass Mini Golf           | Oceanport   |
| 6/10/2019          | 5th Grade | Seven Presidents Park          | Long Branch |
| 6/12/2019          | 5th Grade | Monmouth Battlefield Park      | Manalapan   |

2 Recommend approval of the following motion:

Approval of the following Professional Conference Day Requests:

|            |  |   |                       |                        |
|------------|--|---|-----------------------|------------------------|
| 4/17/2019  | Cuoco, Rosalie   | Systems 3000<br>HR Personnel                                  | Eatontown             | n/c                    |
| 5/8/2019   | Small, Jeffrey   | NJPSA/FEA<br>"Don't Tell the Kids They<br>Are Smart"          | Monroe                | \$149                  |
| 5/23/2019  | Reginio, Patricia<br>Santi, Hope<br>Gironda, Suzie<br>Mansfield, Linda<br>Lipinski, Melanie<br>Howell, Matthew | Monmouth County<br>Governor's Educator of<br>the Year Program | West Long<br>Branch   | \$30/per<br>person     |
| 8/2-4/2019 | Belinski, Diane  | Math Teacher Institute  | NYC                   | \$295                  |
| 8/6/2019   | Wilkes, Joanne   | NJ Council for Economic<br>Education                          | Middletown            | n/c                    |
| *3/19/2019 | Bonett, Megan<br>Birnbaum, Michael<br>Coles, Anthony<br>Grassi, Anthony<br>Lisotto, Renee<br>Wilkes, Joanne    | AHA - CPR/AED Training  | Maple Place<br>School | \$102<br>per<br>person |

#### E. FACILITIES

Buildings & Grounds Committee Chair Report (Meghan Walker)

Motion by Mrs. Walker Seconded by Mrs. Wilhalme to approve items 1 thru 3 and carried as follows on a roll call vote:

|                    |        |                   |        |
|--------------------|--------|-------------------|--------|
| Andrea Fitzpatrick | ___y__ | Natalie Papailiou | ___y__ |
| John Fleming       | ___y__ | Bryan Russell     | ___y__ |
| Lisa Harvey        | ___y__ | Meghan Walker     | ___y__ |
| Michelle McMullin  | ___y__ | Marion Wilhalme   | ___y__ |
| Michael Murphy     | ___y__ |                   |        |

1. Recommend approval of the following motion:

Approval of the use of Maple Place School Cafeteria by the National Junior Honor Society for a presentation on April 30, 2019 from 6:30pm-8:30pm. In accordance with Board Policy 7510 Use of School Facilities.

2. Recommend to approve the following motion:

Approval of the use of Maple Place School Cafeteria by the Oceanport PTO for a Mother/Daughter Yoga event on May 13, 2019 from 1:30pm-6:30pm. In accordance with Board Policy 7510 Use of School Facilities.

3. Recommend to approve the following motion:

Approval of the use of Maple Place School Library by the 8th Grade Parents for a Washington Trip Meeting with Mitch Ansell on May 7, 2019 from 6:00pm-7:00pm. In accordance with Board Policy 7510 Use of School Facilities.

F. SUPERINTENDENT'S REPORT

Motion by Mrs. McMullin Seconded by Mr. Russell to approve items 2 and 3, with item 1 the HIB report to be reviewed in executive session. Carried as follows on a roll call vote:

|                    |              |                   |              |
|--------------------|--------------|-------------------|--------------|
| Andrea Fitzpatrick | <u>  y  </u> | Natalie Papailiou | <u>  y  </u> |
| John Fleming       | <u>  y  </u> | Bryan Russell     | <u>  y  </u> |
| Lisa Harvey        | <u>  y  </u> | Meghan Walker     | <u>  y  </u> |
| Michelle McMullin  | <u>  y  </u> | Marion Wilhalme   | <u>  y  </u> |
| Michael Murphy     | <u>  y  </u> |                   |              |

1. Recommend acceptance of the following HIB report for March 20, 2019 - April 17, 2019:

|                    | Investigations | Founded HIB | Founded HIB YTD |
|--------------------|----------------|-------------|-----------------|
| Wolf Hill School   | 4              | 0           | 3               |
| Maple Place School | 3              | 1           | 13              |

2. Recommend approval of the following drill logs:

School: Wolf Hill

Month: March 2019

| Date      | Drill or Situation           | People Involved    |
|-----------|------------------------------|--------------------|
| 3/28/2019 | Fire Drill                   | Staff and Students |
| 3/29/2019 | Shelter in place/Bomb threat | Staff and Students |

School: Maple Place

Month: March 2019

| Date      | Drill or Situation | People Involved    |
|-----------|--------------------|--------------------|
| 3/5/2019  | Fire Drill         | Staff and Students |
| 3/27/2019 | Intruder/Lockdown  | Staff and Students |

3. Student Enrollment Data

Enrollment report (enrollment spreadsheet attached in email)

Week of April 5, 2019

|                     |     |
|---------------------|-----|
| Preschool           | 27  |
| Kindergarten        | 64  |
| 1st grade           | 67  |
| 2nd grade           | 64  |
| 3rd grade           | 76  |
| 4th grade           | 58  |
| Wolf Hill Total     | 356 |
| 5th grade           | 58  |
| 6th grade           | 76  |
| 7th grade           | 56  |
| 8th grade           | 64  |
| Maple Place Total   | 254 |
| District Enrollment | 610 |

| 2018-2019 OP Students   |       |      |      |      |      |      |       |       |
|-------------------------|-------|------|------|------|------|------|-------|-------|
| Grade                   | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | March | April |
| PK                      | 23    | 25   | 26   | 26   | 27   | 27   | 27    | 27    |
| K                       | 65    | 65   | 66   | 66   | 66   | 65   | 64    | 64    |
| 1                       | 63    | 64   | 64   | 65   | 65   | 66   | 67    | 67    |
| 2                       | 60    | 61   | 62   | 62   | 63   | 64   | 64    | 64    |
| 3                       | 73    | 73   | 73   | 74   | 74   | 74   | 76    | 76    |
| 4                       | 56    | 57   | 57   | 58   | 58   | 58   | 58    | 58    |
| Wolf Hill School Totals | 340   | 345  | 348  | 351  | 353  | 354  | 356   | 356   |
|                         |       |      |      |      |      |      |       |       |
| 5                       | 57    | 58   | 58   | 58   | 58   | 58   | 58    | 58    |
| 6                       | 74    | 75   | 76   | 76   | 76   | 76   | 76    | 76    |
| 7                       | 56    | 56   | 56   | 56   | 56   | 56   | 56    | 56    |

|                              |     |     |     |     |     |     |     |     |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|
| 8                            | 64  | 64  | 64  | 64  | 64  | 65  | 65  | 64  |
| Maple Place<br>School Totals | 251 | 253 | 254 | 254 | 254 | 255 | 255 | 254 |
|                              |     |     |     |     |     |     |     |     |
|                              |     |     |     |     |     |     |     |     |
| OP District Totals           | 591 | 598 | 602 | 605 | 607 | 609 | 611 | 610 |

## X. LIAISON REPORTS

NJSBA/MCSBA - Ms. Fitzgerald reviewed a report she had prepared on a Public Relations seminar she had attended

PTO - Andrea Fitzpatrick reported on a meeting she had with Mrs. Wolf, PTO President. The PTO President indicated support for a referendum. Mrs. Fitzgerald also reviewed some PTO upcoming initiatives and congratulated the organization on a successful gift auction.

SEPAG - Natalie Papailiou distributed a handout on the Monmouth County Spring Roundtable

DEI - Mike Murphy spoke about the basketball game that had been postponed and that the organization is recalibrating and looking for additional volunteers.

FMERA - Andrea Fitzpatrick reported that there hasn't been an enrollment increase in the past month. Amendment 14 will be voted on in May.

Oceanport Borough Council - Bryan Russell attended the council meeting the previous evening. The Borough budget was introduced. There will be no Oceanport Pool open this year. He will be following up on snow plowing.

Sea Bright Borough Council - Natalie Papailiou reported that a Town Hall Meeting had been held to discuss a proposed development of the Sea Bright School property.

## XI. SUPERINTENDENT'S COMMENTS

Ms. Lipinski distributed a written report giving information on how administration is working to meet student needs, staffing and scheduling. She highlighted work on a reunification plan being discussed by the Crisis Management Team.

## XII. BUSINESS ADMINISTRATOR'S COMMENTS

Ms. Friedmann reported on the progress of upcoming RFPs and noted the Public Hearing on the Budget would take place on May 1st.

## XIII. NEW BUSINESS - None

#### XIV. OLD BUSINESS

Mr. Fleming inquired about having a Cross Country Team and the timing/process of the next steps toward a school building project.

Mrs. Walker detailed meetings held with teacher representatives to get their input on the school project.

The Board extended thanks to Mrs. Walker for her efforts on behalf of the board and community on moving the school project forward.

#### XV. CORRESPONDENCE - None

#### XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

#### Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

#### Brief Description:

1. Matters rendered expressly confidential by state or federal law or a rule of court.
2. Matters in which the release of information would impair a right to receive funds from the United States Government.
3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
4. Pending or anticipated negotiations concerning a collective bargaining

agreement with the Oceanport Education Association.

\_\_\_ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

\_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

\_\_\_ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 8:15 pm on a Motion by Mrs.McMullin Seconded by Mrs.Papailiou and carried as follows on roll call vote:

|                    |         |                   |         |
|--------------------|---------|-------------------|---------|
| Andrea Fitzpatrick | ___y___ | Natalie Papailiou | ___y___ |
| John Fleming       | ___y___ | Bryan Russell     | ___y___ |
| Lisa Harvey        | ___y___ | Meghan Walker     | ___y___ |
| Michelle McMullin  | ___y___ | Marion Wilhalme   | ___y___ |
| Michael Murphy     | ___y___ |                   |         |

MOTION TO ADJOURN EXECUTIVE session and reopen public session at 9:33 pm moved by Mrs. Papailiou and seconded by Mrs. Wilhalme and carried on a roll call vote as follows:



Andrea Fitzpatrick    \_\_\_y\_\_\_  
John Fleming            \_\_\_y\_\_\_  
Lisa Harvey             \_\_\_y\_\_\_  
Michelle McMullin      \_\_\_y\_\_\_  
Michael Murphy         \_\_\_y\_\_\_

Natalie Papailiou      \_\_\_y\_\_\_  
Bryan Russell           \_\_\_y\_\_\_  
Meghan Walker         \_\_\_y\_\_\_  
Marion Wilhalme        \_\_\_y\_\_\_

Motion by Mrs. McMullin, seconded by Mrs. Wilhalme to approve Personnel Item #2 on a roll call vote as follows:

Andrea Fitzpatrick    \_\_\_y\_\_\_  
John Fleming            \_\_\_y\_\_\_  
Lisa Harvey             \_\_\_y\_\_\_  
Michelle McMullin      \_\_\_y\_\_\_  
Michael Murphy         \_\_\_y\_\_\_

Natalie Papailiou      \_\_\_y\_\_\_  
Bryan Russell           \_\_\_y\_\_\_  
Meghan Walker         \_\_\_y\_\_\_  
Marion Wilhalme        \_\_\_y\_\_\_  
call vote as follows:

Motion by Mrs. McMullin Seconded by Mr. Russell to accept the Superintendent's Item #1, HIB Report.

ADJOURNMENT:

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 17th day of April 2019;

THEREFORE, BE IT RESOLVED, that the April 17, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at 9:39 pm.

Moved By: Mrs. McMullin    Seconded By: Mr. Russell

AYES: \_\_\_9\_\_\_    NAYS: \_\_\_0\_\_\_    ABSENT: \_\_\_0\_\_\_

Respectfully submitted,

Denise Friedmann  
Interim Business Administrator/  
Board Secretary