

Oceanport School District  
Committee of the Whole Meeting Minutes  
April 10, 2019  
Maple Place School, 2 Maple Place, Oceanport, NJ

CALL TO ORDER by President McMullin at 7:03 pm

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

Mrs. McMullin offered an additional statement concerning the April 3rd Board Meeting which had been called as an emergency session, and the Board's decision to seek an Interim Superintendent for the 2019-2020 school year. Ms. Lipinski, Acting Superintendent, also spoke indicating her support for the direction the Board has chosen to go in.

SALUTE TO THE FLAG

ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	Present	Natalie Papailiou	Present
John Fleming	Present	Bryan Russell	Present
Lisa Harvey	Present	Meghan Walker	Present
Michelle McMullin	Present	Marion Wilhalme	Absent
Michael Murphy	Present		

Others Present: Acting Supt. M. Lipinski, Interim Bd Sect'y Friedmann, Board Attorney C. Parton

STATEMENT TO THE PUBLIC

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

Presentations/Discussions

Building Project - Mr. Frank Messineo, Solutions Architecture was present to work with the board on talking through some of the options for the upcoming project.

Kathy Winecoff the board NJSBA representative will present to the board on April 17th.NJSBA

Discussion Items for the April 17th Agenda:

APPROVAL OF MINUTES

Recommend approval of the minutes from (attached in email):

1. March 13, 2019 Workshop Meeting
2. March 13, 2019 Workshop Meeting Executive Session
3. March 20, Regular Meeting
4. March 20, 2019 Regular Meeting Executive Session
5. April 3, 2019 Emergency Meeting
6. April 3, 2019 Emergency Meeting Executive Session

Education & Technology

Lisa Harvey, Chair

Informational Items:

Updates from Administration: Ms. Lipinski spoke about ongoing testing. Mr. Howell highlighted the Maple Place play, I-Ready and the end of year process. He also gave a shout out to Maple Place staff for making it all happen. Ms Malaney gave information on workshops that were held, summative evaluations, meetings being held for IEPs and transition to Shore and training being done for RTI. She commended the staff for their work with the influx of students this year. Dr. Baubles reviewed staff evaluation process, professional development and some successful training this year. There will be four days of training for Social Studies K-8.

Voting Agenda Items:

1. Recommend to approve the following motion:

Approval of the following Field Trips:

5/6/2019- 5/10/2019	5th Grade	Walk to Oceanport Library Park	Oceanport
5/14/2019	1st Grade	Robert J. Novins Planetarium	Toms River
5/22/2019	4th Grade	Blue Grass Mini Golf	Oceanport
6/10/2019	5th Grade	Seven Presidents Park	Long Branch
6/12/2019	5th Grade	Monmouth Battlefield Park	Manalapan

2. Recommend to approve the following motion:

Approval of the following Professional Conference Day Requests:

4/17/2019	Cuoco, Rosalie	Systems 3000 HR Personnel	Eatontown	n/c
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5/8/2019	Small, Jeffrey	NJPSA/FEA "Don't Tell the Kids They Are Smart"	Monroe	\$149
5/23/2019	Reginio, Patricia Santi, Hope Gironda, Suzie Mansfield, Linda Lipinski, Melanie Howell, Matthew	Monmouth County Governor's Educator of the Year Program	West Long Branch	\$30/per person
8/2-4/2019	Bellinski, Diane	Math Teacher Institute	NYC	\$295
8/6/2019	Wilkes, Joanne	NJ Council for Economic Education	Middletown	n/c
*3/19/2019	Bonett, Megan Birnbaum, Michael Coles, Anthony Grassi, Anthony Lisotto, Renee Wilkes, Joanne	AHA - CPR/AED Training	Maple Place School	\$102 per person

\*3. Recommend to approve the following motion:

Motion by Mrs. McMullin, seconded by Ms. Harvey to approve of the following 2018-19 Oceanport School District Calendar adjustments, which was carried on a roll call vote:  
No School on April 18, May 24, and June 21, 2019 due to unused snow days. (letter attached in email)

ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	___Y___	Natalie Papailiou	___Y___
John Fleming	___Y___	Bryan Russell	___Y___
Lisa Harvey	___Y___	Meghan Walker	___Y___
Michelle McMullin	___Y___	Marion Wilhaime	___Abs___
Michael Murphy	___Y___		

4. Recommend to approve the following motion:

Approval of the out of district placement for student attending Hawkswood School at a per diem rate of \$366.00 from May 20, 2019 - June 14, 2019.

Personnel

Marion Wilhalme, Chair

Informational Items: (Discussed in Executive Session)

Voting Agenda Items:

1. Recommend to approve, the certificated staff for the 2019-2020 school year for the following tenured employees as listed:

		Step	Salary	Longevity
Albrink, Noelle	WH	12-MA	\$69,546	
Ames, Diane	OT	18-MA	\$50,136	
Bach, Erica	WH	14-BA	\$72,615	
Belinski, Diane	MP	15-BA+15	\$75,215	
Bernth, Pamela	MP	S18-MA	\$83,560	8/01 - \$1,075
Birnbaum, Michael	WH	S11-MA	\$66,596	
Blair, Debra	WH	17-MA	\$81,015	
Bohner, Joanne	WH	18-MA	\$83,560	1/91 - \$1,800
Bonett, Megan	MP Counselor	15-MA+15	\$77,615	
Cadigan, Lynn	WH	18-BA	\$81,160	8/91 - \$1,800
Canessa, Alexandra	WH	4-BA	\$52,841	
Ciaglia, Samantha	WH	18-BA	\$81,160	6/97 - \$1,075
Clarke, Tracey	MP	18-BA+15	\$81,760	6/02 - \$1,075
Coles, Anthony	MP	7-BA	\$55,846	
Cosentino, Mary	MP	18-MA+15	\$84,160	19 yrs - \$1,075
Davis, Carol	WH	17-BA+30	\$79,815	
Davis, Laurie	WH	18-MA+30	\$84,760	8/99 - \$1,075
DeKenipp, Dennis	MP	18-MA	\$83,560	6/00 - \$1,075
Docherty, Patricia	MP	18-MA	\$83,560	
Donohoe, Amy	WH	18-MA+30	\$84,760	9/90 - \$1,800
Dwyer, Roseann	WH	18-BA	\$81,160	9/94 - \$1,350
Fales, Megan	Speech	15-MA	\$30,806	
Grassi, Anthony	MP	18-MA	\$83,560	6/02 - \$1,075
Hahn, Jamie	MP	18-MA	\$83,560	7/99 - \$1,075
Ippolito, Annamarie	WH	18-MA+15	\$84,160	5/93 - \$1,800
Jakubowski, Kelly	MP	14-BA	\$72,615	
Jones, Tracy	MP	16-MA+30	\$80,215	6/02 - \$1,075
Karpinski, Justin	MP	11-MA	\$66,596	
Kirchner, Steve	MP	18-MA+30	\$84,760	
Kornek, Cathy	MP	13-MA	\$72,496	
LaValva, Joanne	MP	17-BA	\$78,615	
Lisotto, Renee	MP	5-MA	\$56,021	
Liu, Stacy	CST	18-MA	\$66,848	
Lomazzo, Michele	WH	18-BA	\$81,160	
Martinez, Geraldine	MP	14-MA+30	\$76,215	

Mastriana, Michele	WH	18-MA+30	\$84,760	7/98 - \$1,075
McCarthy, Melinda	WH	16-BA+30	\$77,815	9/02 - \$1,075
McCartin, Donna	CST	18-MA+30	\$76,284	
McDonnell, Julia	WH	6-BA+30	\$55,821	
Mistretta, Elizabeth	WH	16-MA+30	\$80,215	6/02 - \$1,075
Molzon, Katherine	MP Nurse	17-MA	\$81,015	
O'Donnell, Darragh	WH	18-BA	\$81,160	9/99 - \$1,075
O'Dwyer, Kristen	MP	13-MA	\$72,496	
Olsen, Kristen	WH	6-BA	\$54,621	
Rajner, Kimberly	WH	18-MA	\$41,780	9/95 - \$1,350
Reginio, Patricia	MP	14-MA	\$75,015	
Richter, Jacqueline	MP	6-BA+15	\$55,221	
Risden, Linda	WH	18-MA+15	\$84,160	8/94 - \$1,800
Santi, Hope	WH	12-BA	\$67,146	
Scardilli, Megan	MP	16-MA	\$79,015	11/02 - \$1,075
Secko, Meredith	MP	12-MA+30	\$70,746	
Seitz, McKenzie	WH	17-BA	\$78,615	12/00 - \$1,075
Smith, Gayle	WH	16-BA	\$52,864	
Stout, Mary	WH	17-MA	\$81,015	
Tarquinio, Nick	WH	4-BA	\$52,841	
Tenenbaum, Nancy	WH	18-BA	\$81,160	6/00 - \$1,075
Vaccarelli, John	MP	11-MA+15	\$67,196	
Wilkes, Joanne	MP	6-MA	\$57,021	
Zohn, Jessica	WH	11-MA	\$66,596	
Zukus, Amy	WH	16-MA	\$79,015	

2. Recommend to approve, the certificated staff for the 2019-2020 school year for the following non-tenured employees as listed (\* indicates receiving tenure during the 2019-20 school year)

		Step	Salary
Billy, Corey	MP	2-BA	\$51,841
*DeMedici, Erica	MP	4-BA+15	\$53,441
DiTommaso, Daniel	MP	3-BA	\$52,341
Dunn, Erica	MP	2-MA	\$54,241
Gilsey, Amanda	WH Counselor	2-MA	\$54,241
*O'Sullivan, Tara	Speech	7-MA	\$46,596.80
Okpych, Alysa	Speech	3-MA	\$43,792.80
Small, Jeffrey	MP	7-BA+30	\$57,046
Spader, Donna	CST	10-MA	\$57,371.40

Surak, Nadine	WH	6-MA	\$57,021
Wallace, Patrick	ESL	10-MA	\$63,746

3. Recommend to approve, the paraprofessional staff for the 2019-2020 school year for the following employees as listed:

Barnwell, Jennifer	MP	\$25.56/hr(L)
Birnbaum, JoAnn	WH	\$25.56/hr(L)
Byram, Marlene	MP	\$25.56/hr(L)
Canning, Susan	WH	\$23.44/hr
Conway, Meggan	MP	\$19.82/hr
Corradino, Janice	WH	\$25.56/hr(L)
Gironda, Suzanne	WH	\$25.56/hr(L)
Hshesh, Mai	WH	\$19.82/hr
Jackson, Izabela	MP	\$23.44/hr
Kirk, Diane	MP	\$25.56/hr(L)
Lippolis, Margaret	WH	\$25.56/hr(L)
Loquet, Chriselle	MP	\$25.56/hr(L)
MacRae, Tracy	WH	\$25.56/hr(L)
Mansfield, Linda	MP	\$25.56/hr(L)
Marino, Margherita	WH	\$19.82/hr
Miele, Kathryn	WH	\$25.56/hr(L)
Pragosa, Lianne	WH	\$19.82/hr
Scurry, Sabrina	WH	\$19.82/hr
Stuka, Kelly	WH/MP	\$25.56/hr(L)
Van Brunt, Lori	MP	\$25.56/hr(L)
Wallace, Janet	WH	\$25.56/hr(L)
West, Kimberly	WH	\$23.44/hr

4. Recommend to approve, the SACC Monitors staff for the 2019-2020 school year for the following employees as listed:

Chieffalo, Joanne	\$19.00/hr
Collins, Abigail	\$19.00/hr
Davis, Precious	\$19.00/hr
Markel, Lori	\$19.00/hr
Ruppert, Kim	\$19.00/hr
Sabatelli, Carla	\$19.00/hr
Wilbanks, Amanda	\$19.00/hr

5. Recommend to approve, the Wolf Hill Lunch/Recess Monitor staff for the 2019-2020 school year for the following employees as listed:

DiNapoli, Jessica	\$13.50/hr
Macloch, Jennifer	\$13.50/hr
Tafari, Monica	\$13.50/hr
Torbert, Sarah	\$13.50/hr

6. Recommend to approve, the Security Monitor staff for the 2019-2020 school year for the following employees as listed:

	\$27,930
	/7 hours per day/
Tagerty, Steven	180 days
	\$27,930
	/7 hours per day/
Van Brunt, Frank	180 days

7. Recommend to approve, the Custodial staff for the 2019-2020 school year for the following employees as listed:

Katechis, Spiro	\$60,000.00
Campbell, Byron	\$37,750.75
Long, Rick	\$45,521.06
Martinez, Orinzo	\$36,307.55
Murray, Michael	\$53,064.05

8. Recommend to approve, the Administrative staff for the 2019-2020 school year for the following tenured, certified employees as listed: (\*as per 2018-19 contract, 2019-22 contract pending negotiations)

Howell, Matthew	Maple Place Principal	\$119,506.12
Lipinski, Melanie	Wolf Hill Principal	\$115,300.32
Malaney, Lauren	Director of Special Services	\$98,000

9. Recommend to approve, the Administrative Assistant staff for the 2019-2020 school year for the following employees as listed:

Rolleri, Eileen	Special Services Secretary	\$52,830
Tomaino, Patricia	Maple Place Secretary	\$47,913

10. Recommend to approve, the Confidential Administrative Assistant staff for the 2019-2020 school year for the following employees as listed:

Cuoco, Rosalie	Superintendent/Principal's Secretary	\$62,000
Briscone, Marge	Accounts Payable	\$55,220.36

11. Recommend to approve, the Network Technician for the 2019-2020 school year.

Larsen, Steve      Technology Technician      \$65,000

12. Recommend to approve, the following list of Substitute Nurses for the 2019-2020 school year at a daily rate of \$150.00 full day and \$75.00 half day as needed.

Carmen Boyle  
Annette Case  
Barbara Cadamuro  
Allyssa Rescinio

13. Recommend to approve, the following list of Substitute Custodial staff for the 2019-2020 school year at the rate of \$13.50 per hour as needed.

Matthew Ruppert

15. Recommend to approve the School Courier for the 2019-20 school year.

Wilbanks, Amy      School Courier      \$354.00 per month x 10 months , \$19.75 per hour for additional hours/days

\*16. Recommend to approve Donna McMillen as a Lunch/Recess Monitor for the 2018-19 school year, April 11-June 19, 2019, pending criminal history review and other applicable documentation. Pay rate of \$12.90 per hour.

Motion by Mrs. McMullin, Seconded by Mr. Russell and carried as follows on roll call vote:

ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	___Y__	Natalie Papailiou	__Y__
John Fleming	___Y__	Bryan Russell	__Y__
Lisa Harvey	___Y__	Meghan Walker	__Y__
Michelle McMullin	___Y__	Marion Wilhalme	__Abs__
Michael Murphy	___Y__		

17. Recommend to approve the Shared Regional Curriculum & Instruction Director agreement for the 2019-20 school year. (attached in email)

18. Recommend to approve the Shared Regional Safety & Security Director agreement for the 2019-20 school year. (attached in email)

Finance  
John Fleming, Chair

Informational Items:

Update on PT BA/PT Payroll Assistant search Financial Advisor - relation to school facilities project

Review of legal fees (upon receipt )  
 Bills lists for April (will be emailed next Friday)  
 Transfers (will be emailed next Friday)  
 Board Secretary's reports for February (will be emailed next Friday)

Voting Agenda Items:

\*1. Recommend to approve the following motion:  
 Recommend to accept a donation of \$390.00 from the Oceanport Baseball Association for Maple Place Girls' Softball jerseys.

Motion by Mrs. Walker, Seconded by Mr. Murphy and carried as follows on roll call vote:

Andrea Fitzpatrick	<u>  Y  </u>	Natalie Papailiou	<u>  Y  </u>
John Fleming	<u>  Y  </u>	Bryan Russell	<u>  Y  </u>
Lisa Harvey	<u>  Y  </u>	Meghan Walker	<u>  Y  </u>
Michelle McMullin	<u>  Y  </u>	Marion Wilhalme	<u> Abs </u>
Michael Murphy	<u>  Y  </u>		

Buildings & Grounds

Meg Walker, Chair

Informational Items:

Building project(s) discussion - Next Steps were discussed and will be clarified.

Emergency Drill Logs

School: Wolf Hill  
 Month: March 2019

Date	Drill or Situation	People Involved
3/28/2019	Fire Drill	Staff and Students
3/29/2019	Shelter in place/Bomb threat	Staff and Students

School: Maple Place  
 Month: March 2019

Date	Drill or Situation	People Involved
3/5/2019	Fire Drill	Staff and Students
3/27/2019	Intruder/Lockdown	Staff and Students

Voting Action Items:

1. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Cafeteria by the National Junior Honor Society for a presentation on April 30, 2019 from 6:30pm-8:30pm. In accordance with Board Policy 7510 Use of School Facilities.

2. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Cafeteria by the Oceanport PTO for a Mother/Daughter Yoga event on May 13, 2019 from 1:30pm-6:30pm. In accordance with Board Policy 7510 Use of School Facilities.

3. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Library by the 8th Grade Parents for a Washington Trip Meeting with Mitch Ansell on May 7, 2019 from 6:00pm-7:00pm. In accordance with Board Policy 7510 Use of School Facilities.

Policy

Bryan Russell, Chair

No discussion.

Business Administrator's Report

No discussion.

Superintendent's Report

Enrollment report (enrollment spreadsheet attached in email)

Week of April 5, 2019

Preschool	27
Kindergarten	64
1st grade	67
2nd grade	64
3rd grade	76
4th grade	58
Wolf Hill Total	356
5th grade	58
6th grade	76
7th grade	56
8th grade	64
Maple Place Total	254
District Enrollment	610

2018-2019 OP Students								
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
PK	23	25	26	26	27	27	27	27
K	65	65	66	66	66	65	64	64
1	63	64	64	65	65	66	67	67
2	60	61	62	62	63	64	64	64
3	73	73	73	74	74	74	76	76
4	56	57	57	58	58	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354	356	356
5	57	58	58	58	58	58	58	58
6	74	75	76	76	76	76	76	76
7	56	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65	64
Maple Place School Totals	251	253	254	254	254	255	255	254
OP District Totals	591	598	602	605	607	609	611	611

HIB report for the March 20, 2019- April 17, 2019 (motion to accept on April 17, 2019, following Executive Session.)

**PUBLIC COMMENTS**

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 9:10 pm by Mr. Russell, Seconded by Mrs. Walker and carried as follows on roll call vote:

Andrea Fitzpatrick	<input checked="" type="checkbox"/> Y	Natalie Papailiou	<input type="checkbox"/> Y
John Fleming	<input checked="" type="checkbox"/> Y	Bryan Russell	<input checked="" type="checkbox"/> Y
Lisa Harvey	<input checked="" type="checkbox"/> Y	Meghan Walker	<input checked="" type="checkbox"/> Y
Michelle McMullin	<input checked="" type="checkbox"/> Y	Marion Wilhalme	<input type="checkbox"/> Abs
Michael Murphy	<input checked="" type="checkbox"/> Y		

MOTION TO ADJOURN EXECUTIVE SESSION at 9:40vby Mr. Russell, Seconded by Mrs. McMullin and carried as follows on roll call vote:

Andrea Fitzpatrick	<u>  Y  </u>	Natalie Papailiou	<u>  Y  </u>
John Fleming	<u>  Y  </u>	Bryan Russell	<u>  Y  </u>
Lisa Harvey	<u>  Y  </u>	Meghan Walker	<u>  Y  </u>
Michelle McMullin	<u>  Y  </u>	Marion Wilhalme	<u> Abs </u>
Michael Murphy	<u>  Y  </u>		

ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 10th day of April, 2019; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the April 10, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at 9:41 PM.

Moved By: Mrs. Walker, Seconded By: Mr. Russell

ON THE VOTE:

Andrea Fitzpatrick	<u>      </u>	Natalie Papailiou	<u>      </u>
John Fleming	<u>      </u>	Bryan Russell	<u>      </u>
Lisa Harvey	<u>      </u>	Meghan Walker	<u>      </u>
Michelle McMullin	<u>      </u>	Marion Wilhalme	<u>      </u>
Michael Murphy	<u>      </u>		

AYES:   8   NAYS:   0   ABSENT:   1  

Respectfully submitted,

Denise Friedmann  
Interim Business Administrator/  
Board Secretary