

**Oceanport Board of Education
Oceanport, NJ**

**Regular Meeting Agenda
May 29, 2019 at 7:00pm
Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. PRESENTATIONS

Oceanport Teachers & Education Service Prof. of the Year
Security Awards

VII. APPROVAL OF MINUTES

Recommend **approval** of the minutes from:

1. April 10, 2019 Regular Meeting - Committee of the Whole
2. April 10, 2019 Executive Session
3. April 17, 2019 Regular Meeting
4. April 17, 2019 Executive Session

5. May 1, 2019 Special Meeting - Public Hearing on the Budget

Motion by _____ Seconded by _____ and carried as follows on a roll call vote:

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT’S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. FINANCE

Finance Committee Chair Report (John Fleming)

Motion by _____ Seconded by _____ and carried as follows on a roll call vote:

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

1. Recommend **approval** of the following:

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated March 2019, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of May 2019 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of

the secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend **approval** of the budget transfers for May 2019.

3. Recommend **approval** of the submission of the grant application to the New Jersey School Insurance Group (NJSIG) in the amount of \$4,768.13 for the purchase of installing lobby security.

B. PERSONNEL

Personnel Committee Chair Report (Marion Wilhalme)

1. Recommend to approve the following motion:

Recommend to approve the employment agreement between Oceanport Board of Education and Anne Facendo in the position of Interim Superintendent of Schools for the 2019-2020 school year (Executive County Superintendent approval provided on May 27, 2019).

2. Recommend to approve the following motion:

Recommend to approve the following employees for the Extended School Year (ESY) 2019 program. The ESY program begins July 8, 2019 through August 2, 2019 from 8:00am-12:00pm. Salary at 2019-2020 contracted rate:

Shared Services Staff

Jean Molzon, School Nurse
Diane Ames, Occupational Therapist
Bernadette Dunphy, Physical Therapist
Alysa Okpych, Speech Therapist
BuildnCare, Behavioral Services

Teaching Staff

Laurie Davis, Preschool
McKenzie Seitz, LLDI
Jeff Small, LLDII
John Vaccarelli, Supplemental Support

Shared and 1:1 Paraprofessional Staff

Margherita Marino, Preschool
Sue Canning, Preschool
Tracy Macrae, LLD1
Kim West, LLD1
Joanne Chieffalo, LLD1
Meggan Bebout, LLD1
Linda Mansfield, LLD2

3. Recommend to approve the following motion:

Recommend to approve Maternity Leave for Erica Bach beginning September 3, 2019 through December 6, 2019. Mrs. Bach will use 44 sick days through November 8, 2019, the remaining 18 days will be FMLA starting November 11, 2019 through December 6, 2019. Mrs. Bach will return December 9, 2019.

4. Recommend to approve the following motion:

Recommend to approve the extension of the unpaid maternity leave of Samantha Ciaglia through June 2020 with a return date of September 2020.

5. Recommend to approve the following motion:

Recommend to approve appointment of Cindy Barr-Rague as the District's Treasurer of School Monies per N.J.S.A 18A:17-31 for the period July 1, 2019 through June 30, 2020 at a salary of \$5,200 annually.

6. Recommend to approve the following motion:

Recommend to approve the following Student Summer Custodial staff at the rate of \$10.50 per hour pending criminal background check and other applicable documentation.

Kyle Crochet
Donovan Davis
Elijah Hallowich
Dwayne Murphy

7. Recommend to approve the following motion:

Recommend to approve Justine Muh as a substitute Wolf Hill Lunch Monitor for the 2018-2019 school year at the hourly rate of \$12.90 per hour, pending criminal background check and other applicable documentation.

8. Recommend to approve the following motion:

Recommend to approve the following summer curricula writing:

Grade/Content Area	Name	Total Hours (Not to Exceed)
Pre-K/English Language Arts	Laurie Davis	10 @ \$51 per hour
Pre-K/Mathematics	Laurie Davis	10 @ \$51 per hour
Pre-K/Science	Laurie Davis	10 @ \$51 per hour
Pre-K/Social Studies	Laurie Davis	10 @ \$51 per hour
Pre-K-8/Guidance	Megan Bonnett	5 @ \$51 per hour
	Amanda Gilsey	5 @ \$51 per hour

K/Social Studies	Renee Lisotto	10 @ \$51 per hour
1/Social Studies	Renee Lisotto	10 @ \$51 per hour
2/Social Studies	Nadine Surak	10 @ \$51 per hour
3/Social Studies	Noelle Albrink	10 @ \$51 per hour
4/Social Studies	Noelle Albrink	10 @ \$51 per hour
5/Social Studies	Jacqueline Richter	5 @ \$51 per hour
	John Vaccarelli	5 @ \$51 per hour
6/Social Studies	Jacqueline Richter	5 @ \$51 per hour
	John Vaccarelli	5 @ \$51 per hour
7/Social Studies	Jacqueline Richter	5 @ \$51 per hour
	John Vaccarelli	5 @ \$51 per hour
8/Social Studies	Jacqueline Richter	5 @ \$51 per hour
	John Vaccarelli	5 @ \$51 per hour

9. Recommend to approve the following motion:

Recommend to approve the following staff for 2019-2020 Summer Reading Coordinators at the contracted rate of \$51.00 per hour not to exceed 15 hours per school:

Wolf Hill School - Kimberly Rajner

Maple Place School - Diane Belinski

10. Recommend to approve the following motion:

Recommend to approve the following Maple Place School summer hours at the contracted rate of \$51.00 per hour:

School Beautification Projects - Not to exceed 10 hours - Kelly Jakubowski

Summer Guidance Projects - Not to exceed 10 hours - Megan Bonett

Summer Scheduling Support - Not to exceed 25 hours - Geraldine Martinez and Meredith Secko

Technology Refurbishment - Not to exceed 10 hours - Anthony Grassi

11. Recommend to approve the following motion:

Recommend to approve JoAnn Welsh to assist in the Oceanport School District Business Office as needed through audit at an hourly rate of \$45.00.

12. Recommend to approve the following motion:

Recommend pursuant to N.J.S.A. 18A:16-2 to require employee #5000549 to undergo neurological and psychiatric fitness for duty assessments at district expense, physicians to be determined by the district.

C. POLICY & PLANNING

Policy and Planning Committee Chair Report (Bryan Russell)

D. EDUCATION/CURRICULUM/TECHNOLOGY

Education/Curriculum/Technology Committee Chair Report (Lisa Harvey)

1. Recommend to approve the following motion:

Approval of the following Professional Conference Day Requests:

6/7/2019	Lipinski, Melanie	Strauss Esmay Educational Policy & School Law Seminar	Toms River	n/c
7/13/2019	Donohoe, Amy	Art Mixology - Deep Space Sparkle	On-line	\$147.00
8/22/2019	Billy, Corey	Ann Robinowitz Education Center - The 3 M's of Math: Metacognition, Morphology and Mastery	Princeton	\$250.00

2. Recommend to approve the following motion:

Recommend to approve the Regional Mentoring Plan for the 2019-2020 school year.

3. Recommend to approve the following motion:

Recommend to approve the Regional Professional Development Plan for the 2019-2020 school year.

4. Recommend to approve the following motion:

Recommend to approve Oceanport School District's membership in the Brookdale Education Networks (Literacy, Technology, Mathematics/Science) for the 2019-2020 school year, not to exceed a total district cost of \$1,250.00.

5. Recommend to approve the following motion:

Recommend to approve Oceanport School District's membership in the Regional Professional Development Academy for the 2019-2020 school year, at the annual membership rate of \$1,100.00.

6. Recommend to approve the following motion:

Recommend to approve the adoption of Charlotte Danielson: The Framework for Teaching teacher and staff evaluation model for the 2019-2020 school year, in partial fulfillment of the

New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.

7. Recommend to approve the following motion:

Recommend to approve the adoption of the Stronge Leader Effectiveness Performance System for the 2019-2020 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.

8. Recommend to approve the following motion:

Recommend to approve the Stronge and Associates Educational Consulting, LLC renewal for the Stronge Leader Effectiveness Performance System for the 2019-2020 school year for which the Oceanport School District's portion is \$743.84.

9. Recommend to approve the following motion:

Recommend to approve the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC regional administrator evaluation professional development services for which the Oceanport School District's portion is \$666.66 (**contract attached to this e-mail**).

10. Recommend to approve the following motion:

Recommend to approve the Oceanport School District Comprehensive Equity Plan for 2019-2022.

E. FACILITIES

Buildings & Grounds Committee Chair Report (Meghan Walker)

Voting Action Items:

1. Recommend to approve the following motion:

Recommendation to Reject all bids received for RFP 19-01:

WHEREAS, the Oceanport Board of Education is in need of Grounds/Landscape Maintenance, and

WHEREAS, the Oceanport Board of Education issued Request for Proposals #19-01 for these services, and

WHEREAS, the Request for Proposals and the Public School Contracts Law state that the Board reserves the right pursuant to N.J.S.A. 18A:18A-22 to reject any or all bids or proposals;

NOW, THEREFORE, BE IT RESOLVED that the Oceanport Board of Education rejects all proposals received in response to RFP #19-01.

Voting Action Items:

2. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Cafeteria and Gymnasium by the Oceanport Recreation Committee for Oceanport Recreation Action Camp rain location from June 24, 2019 - July 26, 2019 from 9:00am - 12:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

3. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Cafeteria, Gymnasium and Athletic Fields by the Fellowship of Christian Athletes for Summer Camp from July 15, 2019 - July 18, 2019 from 8:00am - 4:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

4. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Gymnasium by Elite Sport Group for Basketball Camp from August 26, 2019 - August 29, 2019 from 9:30am - 4:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

F. SUPERINTENDENT’S REPORT

1. Recommend **acceptance** of the following HIB report for March 20, 2019 - April 17, 2019:

	Investigations	Founded HIB	Founded HIB YTD
Wolf Hill School	4	0	3
Maple Place School	3	1	13

2. Recommend approval of the following drill logs:

School: Wolf Hill

Month: April 2019

Date	Drill or Situation	People Involved
4/10/2019	Fire Drill	Students and Staff
4/30/2019	Evacuation	Students and Staff

School: Maple Place

Month: April 2019

Date	Drill or Situation	People Involved
4/17/2019	Bomb Threat	Response Team
4/29/2019	Fire Drill	Students and Staff

3. Student Enrollment Data

Enrollment report (*enrollment spreadsheet attached in email*)

Week of May 27, 2019

Preschool	27
Kindergarten	64
1st grade	67
2nd grade	64
3rd grade	76
4th grade	58
Wolf Hill Total	356
5th grade	58
6th grade	76
7th grade	56
8th grade	64
Maple Place Total	254
District Enrollment	610

2018-2019 OP Students									
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	
PK	23	25	26	26	27	27	27	27	27
K	65	65	66	66	66	65	64	64	64
1	63	64	64	65	65	66	67	67	67
2	60	61	62	62	63	64	64	64	64
3	73	73	73	74	74	74	76	76	76
4	56	57	57	58	58	58	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354	356	356	356
5	57	58	58	58	58	58	58	58	58
6	74	75	76	76	76	76	76	76	76
7	56	56	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65	64	64
Maple Place	251	253	254	254	254	255	255	254	254

School Totals								
OP District Totals	591	598	602	605	607	609	611	610

X. LIAISON REPORTS

NJSBA/MCSBA - Meghan Walker

PTO - Andrea Fitzpatrick

SEPAG - Natalie Papailiou

DEI - Mike Murphy

FMERA - Andrea Fitzpatrick

Oceanport Borough Council - Bryan Russell

Sea Bright Borough Council - Natalie Papailiou

XI. SUPERINTENDENT’S COMMENTS

XII. BUSINESS ADMINISTRATOR’S COMMENTS

XIII. NEW BUSINESS

XIV. OLD BUSINESS

XV. CORRESPONDENCE

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when

recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- ___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

- ___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

- ___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

- ___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

- ___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

- ___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

- ___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION:

Moved by: _____ Seconded by: _____
Andrea Fitzpatrick _____ Natalie Papailiou _____
John Fleming _____ Bryan Russell _____
Lisa Harvey _____ Meghan Walker _____
Michelle McMullin _____ Marion Wilhalme _____
Michael Murphy _____

MOTION TO ADJOURN EXECUTIVE SESSION:

Moved by: _____ Seconded by: _____
Andrea Fitzpatrick _____ Natalie Papailiou _____
John Fleming _____ Bryan Russell _____
Lisa Harvey _____ Meghan Walker _____
Michelle McMullin _____ Marion Wilhalme _____
Michael Murphy _____

ADJOURNMENT:

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **29th day of May 2019**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **May 29, 2019** meeting of the Oceanport Board of Education be and is hereby adjourned.

Moved By: _____ Seconded By: _____

ON THE VOTE:

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

AYES: _____ NAYS: _____ ABSENT: _____

Oceanport Board of Education
Oceanport, NJ
Regular Meeting - Addendum
May 29, 2019 at 7:00pm
2 Maple Place, Oceanport, NJ

IX. SUPERINTENDENT'S RECOMMENDATIONS

B. PERSONNEL

13. Recommendation to approve the following motion:

Recommend pursuant to N.J.S.A. 18A:29-14 to withhold the adjustment and salary increments of employee #5000549 effective with the 2019-2020 school year, and to provide the employee with notice as required by law.

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		