

Oceanport School District
Committee of the Whole Board Meeting Minutes
March 13, 2019
Maple Place School, 2 Maple Place, Oceanport, NJ

CALL TO ORDER by President McMullin at 7:03 pm

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

SALUTE TO THE FLAG

ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	Present	Natalie Papailiou	Present
John Fleming	Present	Bryan Russell	Present
Lisa Harvey	Present	Meghan Walker	Present
Michelle McMullin	Present	Marion Wilhalme	Present
Michael Murphy	Present		

Others Present: Superintendent Lipinski, Board Secretary Friedmann, Board Attorney C. Parton

STATEMENT TO THE PUBLIC

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

APPROVAL OF MINUTES

Recommend *approval* at the March 20th meeting of the minutes from (*attached in email*):

1. February 20, Workshop Meeting
2. February 20, Regular Meeting Executive Session
3. February 27, Regular Meeting
4. February 27, Regular Meeting Executive Session

Presentations/Discussions

Ms. Lipinski introduced the Maple Place Charger Basketball Teams and the Cheerleading team. Mrs. Wilkes, Mrs. Lisotto and Mr. Birnbaum each spoke about their teams achievements this year and the pride they have instill in the school. Several students were singled out for outstanding performances.

On March 20, 2019 ~ the Board is invited to a “Addam’s Family” preview

Education & Technology

Lisa Harvey, Chair

Informational Items:

- Ms. Lipinski led a discussion on the NJ School Performance Reports (see summaries) <https://rc.doe.state.nj.us/SearchForSchool.aspx>; an update on the Innovation Team and Future Ready with positive mention of the Steam Tank and Spelling Bee, as well as Mindful OP and the Coffee & conversation parent forum help on March 14th, and the school calendar.
- Dr. Baubles, Mr. Howell and Mrs. Malaney submitted monthly reports from which Ms. Lipinski went over some highlights.
- Mrs. McMullin reported on NJSBAs 8th Grade Dialogue evening
- Mr. Fleming reported on the Tech Workshop he attended run by NJSBA

Voting Agenda Items:

Motion by Mrs. McMullin, seconded by Mrs. Wilhalme and carried on a roll call vote to approve items 1-3 as follows:

Andrea Fitzpatrick	<u> Y </u>	Natalie Papailiou	<u> Y </u>
John Fleming	Yes 1-3, Abs. on 2	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

1. Recommend to approve the following motion:

Approval of the following Field Trips.

3/21/2019	2nd Grade (2B)	Oceanport Library	Oceanport
3/28/2019	2nd Grade (2A)	Oceanport Library	Oceanport
4/2/2019	1st Grade	Insectropolis	Toms River
4/4/2019	Wolf Hill	Maple Place School Play - “Addam’s Family”	Oceanport
4/9/2019	Kindergarten	Jenkinson’s Aquarium	Pt Pleasant

4/10/2019	5th, 6th, 7th, 8th Grade Academic Enrichment	Carl W. Goetz Middle School	Jackson
4/11/2019	2nd Grade (2D)	Oceanport Library	Oceanport
*6/13/19	7th Grade	Trip to Broadway - "Phantom of the Opera"	NYC, New York

2. Recommend to approve the following motion:

Approval of the following Professional Conference Day Requests:

*3/8/2019	Fleming, John	NJSBA Technology Conference	West Windsor	\$99
*3/19/2019	Malaney, Lauren	NJPSAFEA Hot Issues in School Law	Monroe Township	\$150
*3/20/2019	Fales, Megan	PESI High-Functioning Autism	Spring Lake	\$229.99
*3/20/2019	Ames, Diane	PESI High-Functioning Autism	Spring Lake	\$229.99
3/21/2019	Malaney, Lauren	NJPSAFEA ELL Summit	Monroe Township	\$149
4/5/2019	Ippolito, Annamarie	Brookdale Community College - RTI Workshop	Lincroft	\$125
4/5/2019	Gilsey, Amanda	Brookdale Community College - MCSCA Good Ideas Conference	Lincroft	n/c
4/5/2019	Bonett, Megan	Brookdale Community College - MCSCA Good Ideas Conference	Lincroft	n/c
4/5/2019	Reginio, Patricia	Brookdale Community College - RTI Workshop	Lincroft	\$125
5/9/2019	Scardilli, Megan	2019 NJ Spring Yearbook Workshop	Pt Pleasant Beach	n/c
5/9/2019	Jones, Tracy	2019 NJ Spring Yearbook Workshop	Pt Pleasant Beach	n/c

*3. Recommend to approve the following motion:

Approval of the visitation of the Monmouth University Lacrosse Team to Wolf Hill School Preschool through Fourth Grade classrooms to read to the students on March 18, 2019 from 9:00am-10:00am.

Personnel

Marion Wilhalme, Chair

Informational Items: (Discussed in Executive Session)

Voting Agenda Items:

1. Recommend to approve the following motion :

Approval of the following Schedule B position for the 2018-2019 school year at the approved rate: Overnight Trip - Washington DC June 5th, 6th, 7th, 2019.

Coles, Anthony	Karpinski, Justin	Tagerty, Steve
DeKenipp, Dennis	Lisotto, Renee	Vaccarelli, John
DeMedici, Erica	Molzon, Jean	Wilkes, Joann
Grassi, Anthony	Scardilli, Megan	
Jones, Tracy	Secko, Meredith	

2. Recommend to approve the following motion *Acceptance* of the resignation of Maureen Lombard as a SACC monitor effective April 1, 2019.

Motion by Mrs. Wilhalme, seconded by Mr. Russell and carried as follows on a roll call vote to approve Item #3 this evening.:

Andrea Fitzpatrick	<u> Y </u>	Natalie Papailiou	<u> Y </u>
John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

*3. Recommend to approve the following motion on:

Acceptance of the resignation of Kari Martin as a Wolf Hill School Lunch/Recess Monitor effective immediately.

4. Recommend to approve the following motion:

Approval of Diva Ciani as a Special Education practicum student of Western Governors University for a combined 20 hours in Wolf Hill School and Maple Place.

Finance

John Fleming, Chair

Informational Items:

Update on BA search - Ms. Lipinski reviewed where she was at with applicants.

Review of legal fees - no comments

Bills lists for March (*will be emailed next Friday*)

Transfers (*will be emailed next Friday*)

Board Secretary's reports for January

Motion by Mrjs. Walker, Seconded by Mrs. Wilhalme to approve items 1 and 2 as follows on a roll call vote:

Andrea Fitzpatrick	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

Voting Agenda Items:

*1. Recommend to approve the following motion:

Approval of the SUBMISSION OF 2019-2020 BUDGET TO COUNTY OFFICE AS FOLLOWS

FINANCE - APPROVE SUBMISSION OF 2019-2020 BUDGET TO COUNTY OFFICE AS FOLLOWS:

Resolved that the Oceanport Board of Education include a withdrawal from Maintenance Reserve in the amount of \$152,330 for necessary and essential repairs and other maintenance projects including including repairs to the Wolf Hill Boiler and renovation of a classroom included in the district's Maintenance Plan.

Resolved that the Oceanport Board of Education include a withdrawal from Emergency Reserve in the amount of \$100,000 for safety and security measures within in the school district.

Resolved that the Oceanport Board of Education approve applying for an enrollment waiver in the amount of \$100,564.

Resolved that the tentative budget be approved for the 2019-2020 school year and the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2019-2020 Total Expenditures	\$11,642,791	\$248,777	\$163,050	\$12,054,618
Less: Anticipated Revenue	\$1,284,698	\$248,777	\$55,437	\$1,588,912

Taxes to Be Raised	\$10,358,093	0	\$107,613	\$10,465,706
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And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

Be it Further Resolved that a public meeting be held in the Media Center of the Maple Place School, on Wednesday, May 1, 2019 at 7:00 pm for the purpose of a public hearing on the budget for the 2019-2020 School Year.

Budget Travel Resolution:

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year; and

Whereas, the Oceanport Board of Education establishes \$25,000 as the maximum travel amount for the current school year. Therefore, be it resolved that the Board of Education approves travel and related expense reimbursements in accordance with NJAC 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members for the 2018-2019 School Year.

*2. Recommend to approve the following motion:

Approval of the authorization for the Business Administrator to do a request for competitive pricing quote (RFP) for grounds maintenance and snow removal.

3. Recommend to approve the following motion:

Acceptance of a \$2,400.00 donation from the Oceanport PTO for Special Grants.

Buildings & Grounds

Meg Walker, Chair

Informational Items:

Building project(s) discussion

There was a lengthy discussion on the proposed school project. The Board members reported out on the building tours which they found very helpful in the determination of projects to be moved forward. The Board requested an updated list of projects and would send any questions on specific issues to Mrs. Walker. The architects will be asked to come to the April 10th meeting to discuss "hot topics."

Emergency Drill Logs

School: Wolf Hill

Month: February 2019

Date	Drill or Situation	People Involved	Details
2/15/2019	Evacuation	Staff and Students	Staff and students were evacuated to the rear field behind the school due to a report of a strange odor inside
2/28/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated the school to the rear field

School: Maple Place

Month: February 2019

Date	Drill or Situation	People Involved	Details
2/6/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated
2/22/2019	Bomb Threat	School Secretary, Security and Administration	Table top exercise conducted on topics beginning with call taking through several differing versions of a bomb threat, credibility of threat ending with evacuation/shelter in place decision making process

Voting Action Items:

Motion by Mrs. Walker, seconded by Mr. Russell to approve Item #1 on a roll call vote as follows:

Andrea Fitzpatrick	__Y__	Natalie Papailiou	__Y__
John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Meghan Walker	__Y__
Michelle McMullin	__Y__	Marion Wilhalme	__Y__
Michael Murphy	__Y__		

*1. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Library by Shore Youth Lacrosse for Positive Coaching Alliance Workshop on March 19, 2019 from 7:00pm-10:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	__Y__	Natalie Papailiou	__Y__
John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Meghan Walker	__Y__
Michelle McMullin	__Y__	Marion Wilhalme	__Y__
Michael Murphy	__Y__		

2. Recommend to approve the following motion:

Recommend to approve the use of Wolf Hill School Gymnasium by staff member Amanda Gilsey, Wolf Hill Guidance Counselor, to conduct staff yoga Mondays, 3:30pm-4:30pm, March 25, 2019- June 17, 2019. *In accordance with Board Policy 7510 Use of School Facilities.*

3. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Auditorium/Cafeteria by the Maple Place Play for the performance of Addams Family Musical March 30, 2019 from 10:00am-4:00pm, April 5, 2019 from 5:30pm-10:00pm, April 6, 2019 from 5:30pm-9:30pm and April 7, 2019 from 12:00pm-6:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

4. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Auditorium by the Maple Place Music Department for the Maple Place Spring Concert on May 16, 2019 from 6:00pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

5. Recommend to approve the following motion:

Recommend to approve the use of the Maple Place School Gymnasium by the Maple Place Class of 2019 for the 8th Grade Basketball Players vs. Police Officers Fundraiser Basketball Game on March 29, 2019 from 6:30pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

Policy, Bryan Russell, Chair

Informational Items:

Bylaws, in general - Mr. Russell asked that all Board members review the bylaws.

The following policies will also be reviewed:

Policy/Reg 5111 Eligibility of Resident and Non-Resident Students

Policy/Reg 7510 Use of School Facilities

Policy 7440 and 7446 Security

Second Reading:

P 0141.1 Board Member and Term - Sending District (Revised)

P 0141.2 Board Member and Term - Sending District (Revised)

P 2422 Health and Physical Education (M) (Revised)

P 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Revised)

P 2610 Educational Program Evaluation (M) (Revised)

P 4219 Commercial Driver's License Controlled Substance Abuse and Alcohol Use Testing (M) (Revised)

P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)

P 5330.04 Administering an Opioid Antidote (M) (Revised)

R 5330.04 Administering an Opioid Antidote (M) (New)

P 5337 Service Animals (Revised)

- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)
- Policy and Regulation Guide Updates - Replacing "Electronic Violence and Vandalism Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"*
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education - Free And Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Boards of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

Business Administrator's Report - none

Superintendent's Report

Discussion of Track and Field Team discussion/correspondence - Maple Place

Enrollment report (*enrollment spreadsheet attached in email*)

Week of March 11, 2019

Preschool	27
Kindergarten	65
1st grade	66
2nd grade	64
3rd grade	76
4th grade	58
Wolf Hill Total	356
5th grade	58
6th grade	76
7th grade	56
8th grade	65
Maple Place Total	255
District Enrollment	611

2018-2019 OP Students							
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March
PK	23	25	26	26	27	27	27
K	65	65	66	66	66	65	65
1	63	64	64	65	65	66	66
2	60	61	62	62	63	64	64
3	73	73	73	74	74	74	76
4	56	57	57	58	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354	356
5	57	58	58	58	58	58	58
6	74	75	76	76	76	76	76
7	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65
Maple Place School Totals	251	253	254	254	254	255	255
OP District Totals	591	598	602	605	607	609	611

HIB report for the February 27, 2019- March 20, 2019 (motion to *accept* on March 20, 2019, following Executive Session)

PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Mark Patterson commented on aspects of the school project and on the boro shared services contract.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

1. Matters rendered expressly confidential by state or federal law or a rule of court.
2. Matters in which the release of information would impair a right to receive funds from the United States Government.
3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
9. Any deliberations that may result in the imposition of a civil penalty or suspension.
10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 9:05 pm

Moved by: Mr. Russell Seconded by: Mrs. Papailiou

Andrea Fitzpatrick	<u> Y </u>	Natalie Papailiou	<u> Y </u>
John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: Mrs. Wilhalme Seconded by: Mrs. Walker

Andrea Fitzpatrick	Absent	Natalie Papailiou	<u> Y </u>
John Fleming	Absent	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 13th day of March, 2019; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the March 13, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at 10:46 PM.

Moved by: Mrs. Wilhalme Seconded by: Mrs. Walker

ON THE VOTE:

AYES: 6 NAYS: 0 ABSENT: 2

Respectfully submitted,

Denise Friedmann
Interim Business Administrator/
Board Secretary