

Oceanport Board of Education Meeting Minutes
Maple Place School, 2 Maple Place, Oceanport, NJ
February 27, 2019

I. CALL TO ORDER by Mrs. McMullin at 7:05 pm

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	Present	Natalie Papailiou	Present 7:15 pm
John Fleming	Present	Bryan Russell	Present
Lisa Harvey	Present 7:45pm	Meghan Walker	Present
Michelle McMullin	Present	Marion Wilhalme	Present
Michael Murphy	Present		

Others Present: Ms. Lipinski, Acting Supt., Ms. Friedmann Interim Board Secretary, Mr. Parton, Bd. Attorney

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A School Board Member shall abide by the Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

Motion by Mrs. Wilhalme, Seconded by Mrs. Walker to Recommend approval of the following minutes on roll call vote as follows:

Andrea Fitzpatrick	<u> </u> Y <u> </u>	Natalie Papailiou	Absent
John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	Absent	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	Abstained		

1. January 23, 2019 Workshop Meeting
2. January 30, 2019 Regular Meeting
3. January 30, 2019 Executive Session

VII. PRESENTATIONS

Mrs. Mistretta’s 4th grade students’ - Pringles Challenge & Mystery Skype

Students enthusiastically presented information on two projects they worked on: Ship the Chip in which they shipped chips to another school and received chips from another school. The packaging and conditions of the chip were noted. The other project was Mystery Skype in which they skyped with another school and each had to guess the other’s location.

Solutions Architecture - Capacity Study & Possibilities

Frank Messineo and Alexis Goldman presented information on a capacity study they had completed as well as options for a school project including renovations and replacement. The timeline for such projects were discussed.

VIII. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the

public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT’S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. FINANCE

Finance Committee Chair John Fleming reported.

Motion by Mr. Fleming, Seconded by Mrs. Papailiou to Recommend approval of items 1 thru 3.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

1. Recommend *approval* of the February 2019 bills list.

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated December 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of February 2019 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Recommend *approval* of the budget transfers for February 2019.

3. Recommend *approval* of the professional development contract with HighScope Educational Research Foundation in order to support program implementation at a cost of \$1,128 (11 000 223 320 01 00 00 050 - cost reflects the Oceanport School District's portion).

B. PERSONNEL

Personnel Committee Chair Marion Wilhalme reported:

Motion by Mrs. Wilhalme, Seconded by Mrs. Walker to Recommend approval of items 1 thru 8.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

1. Recommend approval of the following motion:

Acceptance of the resignation of Susan Heller as a SACC Monitor, effective February 28, 2019.

2. Recommend approval of the following motion:

Acceptance of the resignation of Scott Heller as a SACC Monitor, effective February 28, 2019.

3. Recommend approval of the following motion:

Approval of Jessica Layton as a Volunteer Maple Place School Softball Coach for the 2019 season pending criminal history review and other applicable documentation for hiring.

4. Recommend approval of the following motion:

Approval of Noelle Albrink to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2019, at the negotiated rate of \$51.00 per hour.

5. Recommend approval of the following motion:

Approval of a three week medical leave of absence for Michele Lomazzo beginning March 6, 2019 and returning March 28, 2019. Mrs. Lomazzo will use 16 sick days.

6. Recommend approval of the following motion:

Approval of paternity leave for John Vaccarelli beginning at birth of baby due March 14, 2019. Mr. Vaccarelli will use 4 personal days and 16 sick days for a total of 20 days.

7. Recommend approval of the following motion:

Approval of maternity leave for Julia McDonnell beginning May 9th, 2019 until June 21, 2019. Mrs. McDonnell will use a total of 31 sick days.

8. Recommend approval of the following motion:

Approval of Monica Tafuri as a Substitute Wolf Hill School Main Office Secretary. Monica is currently a Lunch/Recess Monitor in District.

C. POLICY & PLANNING

Policy and Planning Committee Chair Report by Bryan Russell

Motion by Mr. Russell, Seconded by Mrs. Wilhalme to Recommend approval of item 1.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	<u> </u> Y <u> </u>
John Fleming	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>

Natalie Papailiou	<u> </u> Y <u> </u>
Bryan Russell	<u> </u> Y <u> </u>
Meghan Walker	<u> </u> Y <u> </u>
Marion Wilhalme	<u> </u> Y <u> </u>

1. Recommend *approval* of the First Reading of the following policies:

P 0141.1 Board Member and Term - Sending District (Revised)

P 0141.2 Board Member and Term - Sending District (Revised)

- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance Abuse and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education - Free And Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Boards of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harrassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

D. EDUCATION/CURRICULUM/TECHNOLOGY

Education/Curriculum/Technology Committee Chair Lisa Harvey reported.

Mr. Fleming asked about the Musical Festival which had been cancelled last year.

Motion by Ms. Harvey, Seconded by Mrs. Papailiou to Recommend approval of items 1 and 2.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

1. Recommend *approval* of the following field trips:

4/1/2019	1st Grade	Count Basie	Red Bank
5/17/2019	Charger Band Competition (Grades 6-8)	Location TBD and Six Flags Great Adventure	Jackson

2. Recommend *approval* of the following Professional Conference Day Requests:

2/27/19	Grassi, Anthony Mistretta, Elizabeth Howell, Matthew Lipinski, Melanie	Future Ready NJ Summit 2019	Newark, NJ	n/c
3/1/2019	Lipinski, Melanie	NJASA Regional Women's Educational Forum	Garwood, NJ	\$40
3/7/2019	Martinez, Gerri	Brookdale Education Networks - Twitter for Teachers	Wall Township, NJ	n/c
3/7/2019	Jones, Tracy	Brookdale Education Networks - Twitter for Teachers	Wall Township, NJ	n/c
3/7/2019	Scardilli, Megan	Brookdale Education Networks - Twitter for Teachers	Wall Township, NJ	n/c
3/13/2019	Jones, Tracy	Brookdale Education Networks - Engage & Motivate: Activities for the Math Classroom	Wall Township, NJ	n/c
3/13/2019	Scardilli, Megan	Brookdale Education Networks - Engage & Motivate: Activities for the Math Classroom	Wall Township, NJ	n/c
6/25/2019- 6/26/2019	Malaney, Lauren	NJCIE - Annual Summer Inclusion Conference	Berkeley Heights, NJ	\$225

E. FACILITIES

Buildings & Grounds Committee Chair Report by Meghan Walker

Motion by Mrs. Walker, Seconded by Mr. Russell to Recommend approval of items 1 thru 3.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick Y
 John Fleming Y
 Lisa Harvey Y
 Michelle McMullin Y
 Michael Murphy Y

Natalie Papailiou Y
 Bryan Russell Y
 Meghan Walker Y
 Marion Wilhalme Y

1. Recommend *approval* of the following motion:

Recommend to approve the use of Wolf Hill School and Maple Place School Baseball Fields by the Shore Regional Little League from March 4, 2019-June 29, 2019, Monday-Friday 6:00 pm-8:00pm and Saturdays 9:00am-2:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

2. Recommend *approval* of the following motion:

Recommend to approve the use of Wolf Hill School Gymnasium by the Oceanport PTO for the Scholastic Book Fair May 6, 2019-May 10, 2019 9:00am-3:00pm and May 8, 2019 7:00pm-8:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

3. Recommend *approval* of the following motion:

Recommend to approve the use of Maple Place School Cafeteria by the Girl Scouts of the Jersey Shore - Sandy Hook Division for World Thinking Day on Friday, May 31, 2019 from 5:30pm-7:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

F. SUPERINTENDENT'S REPORT

Motion by Mrs. McMullin, Seconded by Mr. Russell to Recommend approval of items 2 and 3.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	<u> Y </u>	Natalie Papailiou	<u> Y </u>
John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

1. Recommend *acceptance* of the following HIB report for January 30, 2019 - February 27, 2019:

To be discussed in executive Session.

	Investigations	Founded HIB	Founded HIB YTD
Wolf Hill School	2	1	1
Maple Place School	5	2	10

2. Recommend *approval* of the following emergency drill logs:

School: Wolf Hill

Month: January 2019

Date	Drill or Situation	People Involved	Details
1/7/2019	Shelter in Place AED	Staff Medical Response Team	Staff Medical Response Team responded to cafeteria for a report of a unconscious subject. School was placed in a shelter in place
1/10/2019	Fire Evacuation	Staff and students	Staff and students exited building to field behind school

School: Maple Place
 Month: January 2019

Date	Drill or Situation	People Involved	Details
1/16/2019	Fire Evacuation	All Building Occupants	Building emptied in 48 seconds
1/31/2019	Shelter in Place AED	Staff Medical Response Team	Staff Medical Response Team responded and rendered aid to "victim"

3. Student Enrollment Data

Week of February 18, 2019

Preschool	27
Kindergarten	65
1st grade	66
2nd grade	64
3rd grade	74
4th grade	58
Wolf Hill Total	354
5th grade	58
6th grade	76
7th grade	56
8th grade	65
Maple Place Total	255
District Enrollment	609

2018-2019 OP Student Enrollment						
Grade	September	October	November	December	January	February
PK	23	25	26	26	27	27
K	65	65	66	66	66	65
1	63	64	64	65	65	66
2	60	61	62	62	63	64
3	73	73	73	74	74	74
4	56	57	57	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354

5	57	58	58	58	58	58
6	74	75	76	76	76	76
7	56	56	56	56	56	56
8	64	64	64	64	64	65
Maple Place School Totals	251	253	254	254	254	255
OP District Totals	591	598	602	605	607	609

X. LIAISON REPORTS

NJSBA/MCSBA - Meghan Walker reported on upcoming workshops.

PTO - Andrea Fitzpatrick reviewed PTO events and upcoming activities. Teacher's received \$3500 from the Pick A Card initiative.

SEPAG - Natalie Papailiou reported that the group was very appreciative of the IEP workshops and education that was being done. They were also happy with their meeting with Shore Regional.

DEI - Mike Murphy reported on the information session event at which Mitch Ansell presented. They are also looking at doing a sports night.

FMERA - Andrea Fitzpatrick reviewed the information on student generating housing under development.

Oceanport Borough Council - Bryan Russell that at the meeting Maple Place students did a presentation on recycling as well as other topics discussed.

Sea Bright Borough Council - Natalie Papailiou No report

XI. SUPERINTENDENT'S COMMENTS

Ms. Lipinski reported on a number of issues: A testing meeting she attended, Future Ready Summit, and the upcoming Coffee & Conversation on March 14th. She also congratulated the MP Chargers for a great performance, as well as thanking Mrs. Mistretta for the student presentations, the scouts for the GaGa ball pit and Eric Wolfe for donating mulch. The Acting Superintendent thanks the entire PK-8 staff for working with Purpose, Progress and Pride.

XII. BUSINESS ADMINISTRATOR'S COMMENTS

Ms. Friedmann reported that work is continuing on the budget process. The gap between revenues and expenditures is decreasing and State Aid is expecting on March 6th.

XIII. NEW BUSINESS

Building Project Update - Done as part of the Solutions Architect's presentation

XIV. OLD BUSINESS

FMERA Amendment 14 - Mrs. McMullin will send comment to the Borough.

XV. CORRESPONDENCE - None

XVI. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. Action will be taken on Superintendent's Report item 1 HIB during the public portion of the meeting following the recess of the executive session.

MOTION TO OPEN EXECUTIVE SESSION at 9:32 pm

Moved by: Mrs. Walker, Seconded by: Mrs. Fitzpatrick

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	__Y__	Natalie Papailiou	__Y__
John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Meghan Walker	__Y__
Michelle McMullin	__Y__	Marion Wilhalme	__Y__
Michael Murphy	__Y__		

MOTION TO ADJOURN EXECUTIVE SESSION at 9:50 pm

Moved by: Mrs. Walker, Seconded by: Mr. Russell

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	__Y__	Natalie Papailiou	__Y__
John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Meghan Walker	__Y__
Michelle McMullin	__Y__	Marion Wilhalme	__Y__
Michael Murphy	__Y__		

Superintendent's Report

1. Recommend *acceptance* of the following HIB report for January 30, 2019 - February 27, 2019:

Motion by Mrs. Wilhalme, seconded by Mr. Russell to approve the following HIB report.

Carried On a Roll Call Vote as follows:

Andrea Fitzpatrick	__Y__	Natalie Papailiou	__Y__
John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Meghan Walker	__Y__
Michelle McMullin	__Y__	Marion Wilhalme	__Y__
Michael Murphy	__Y__		

	Investigations	Founded HIB	Founded HIB YTD
Wolf Hill School	2	1	1
Maple Place School	5	2	10

ADJOURNMENT:

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 27th day of February 2019; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the February 27, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at 9:52 PM.

Moved By: Mrs. Papailiou, Seconded By: Mrs. Papailiou

AYES: __0__ NAYS: __0__ ABSENT: __0__

Respectfully Submitted,

Denise Friedmann

Interim Business Administrator/

Board Secretary