

OCEANPORT BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES

Monday, January 7, 2019
Media Center at Maple Place School
2 Maple Place, Oceanport, NJ

I. Call to Order

The meeting was called to order at 7:04 pm by Ms. Friedmann, Board Secretary

II. Statement of Compliance

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

III. Salute to the Flag

IV. Results of Annual School Election:

Ms. Friedmann reported the results of the November 2018 Annual School Election which have been certified by the Monmouth County Board of Elections as follows:
Elected for a 3-year term: Natalie Papailiou, Michael Murphy, and John Fleming
Elected for a 2-year unexpired term: Andrea Fitzpatrick

V. Oath of Office – newly elected Board of Education members:

The oath of office was administered to the above newly elected officials.

VI. Roll Call:

John Fleming	Present	Natalie Papailiou	Present
Andrea Fitzpatrick	Present	Bryan Russell	Present
Lisa Harvey	Present	Meghan Walker	Present
Michelle McMullin	Present	Marion Wilhalme	Present
Michael Murphy	Present		

Also in attendance: Ms. Friedmann, Board Secretary; Ms Lipinski, Acting Superintendent; Mr. Parton, Board Attorney

VII. Election of Board of Education President –

Election conducted by Board Secretary

The Board Secretary called for motions to nominate a member for President.

Ms. Harvey made a Motion to nominate Michelle McMullin for President of the Board of Education. There being no further nominations the vote was held as follows:

Vote for President of Board of Education

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

Mrs. McMullin remarked that she appreciated being re-elected and said it is a privilege to serve with her fellow Board of Education members. She then presided over the meeting.

VIII. Election of Board of Education Vice President – Election conducted by Board President

The President called for motions to nominate a member for Vice President.

Ms. Harvey made a motion to nominate Natalie Papailiou for Vice-President of the Board of Education. There being no further motions the vote was as follows:

Vote for Vice-President of Board of Education

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

Mrs. Papailiou thanked the Board for her re-election.

Public Comments:

Mr. Jeff Oakes and Mrs. Mary Oakes addressed the board regarding their objection to having the Steered Straight program presented at Maple Place.

IX. Resolutions:

A. Adoption of the Code of Ethics

Code of Ethics

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Motion by Mr. Russell, seconded by Mrs. Walker to adopt the Code of Ethics, and carried on roll call vote as follows:

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

Motion by Mrs. Wilhalme, seconded by Mrs. Papailiou to block items B through G for approval and carried on a roll call vote as follows:

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

B. Adoption of 2019 Meeting Schedule and Open Public Meetings Act Compliance

Whereas, the Oceanport Board of Education is desirous of complying with the Open Public Meetings Act with respect to the establishment of the time, place and dates of its public meetings;

Resolved that the Oceanport Board of Education, pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975 does hereby proclaim that the Public Meetings of the Board of Education will be held in the Library of Maple Place School, 2 Maple Place at 7:00 PM as set forth below unless indicated otherwise:

2019 Meeting Schedule

Month	Committee of the Whole	Regular and Special Meetings
January	Reorganization Meeting	MONDAY,, January 7
January	Wednesday, January 23	Wednesday, January 30
February	Wednesday,February 20	Wednesday, February 27
March	Wednesday, March 13	Wednesday, March 20
April	Wednesday, April 10	Wednesday, April 17
May	Wednesday, May 22	Wednesday, May 29
June	Wednesday, June 19	Wednesday, June 26
July	Wednesday, July 24	Wednesday, July 31
August	Wednesday, August 21	Wednesday, August 28
September	Wednesday, Sept. 18	Wednesday, Sept. 25
October	Wednesday, Oct. 16	Wednesday, Oct. 30
November	Wednesday, Nov. 13	Wednesday, Nov. 20
December	Wednesday, Dec. 18	<i>No December Meeting</i>

Resolved that in the unforeseen circumstances the rescheduling of a meeting or meetings is required, notice of the rescheduling will be given as provided in the Open Public Meetings Act.

Resolved that the purpose of the aforesaid Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary; and be it further

Resolved that the Board of Education does hereby designate the Asbury Park Press and The Link, Long Branch as official newspapers to receive notice of meetings; and, be it further

Resolved that notices of meetings of the Board of Education will be posed in the Oceanport Board of Education Administrative Office, Oceanport and Sea Bright Borough Clerk's Office, both Schools and posted on the District website; and be it further

Resolved that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and be it further

Resolved that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

C. Approval of Depositories

Whereas the Superintendent has recommended to this Board that certain financial institutions be designated and approved depositories for the Oceanport Board of Education's funds; and

Whereas the Superintendent has further recommended that these financial institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and/or State statutes; and

Resolved that the below listed Financial Institutions, be designated as approved depositories for the Oceanport Board of Education funds for the period from the date of this meeting through the January Reorganization meeting in 2019.

- Investors Savings
- JP Morgan
- Chase Bank, NA
- US Bank

And be it further resolved that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only, and be it further

Resolved that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit(s) when appropriate; and be it further

Resolved that any and all endorsements for or on behalf of the Oceanport Board of Education upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Oceanport Board of Education without any designation of the person making such endorsements; and be it further

Resolved that any funds on deposit in Oceanport Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and be it further

Resolved that the Board of Education Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and be it further

Resolved that the Board Secretary be hereby authorized on behalf of the Oceanport Board of Education to:

- (1) Withdraw from depositories and give receipt for, or authorized depositories to deliver to bearer or any person designated by the Board Secretary, all or any documents and securities of other property held by the depositories for any purpose, and
- (2) Authorize the depositories to purchase or sell Certificates of Deposit, Repurchase Agreements and other securities, and
- (3) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Oceanport Board of Education

And be it further Resolved that any and all of the above noted authorizations, approvals and/or designations shall be authorized for the period from the date of this meeting and shall expire as of the January Reorganization meeting in 2019.

D. Authorized Signatures

Whereas there is a need for authorized signatories on the financial accounts maintained by the Oceanport Board of Education, and

Resolved that the following signatures shall be authorized and required in connection with the administration of the following accounts of the Oceanport Board of Education for the period from the date of this meeting and shall expire as of the January Reorganization meeting in 2020.

<u>Name of Account</u>	<u>Bank</u>	<u>Signatures</u>
Warrant Account	Investors Savings	Board President Principal Board Secretary/Bus. Administrator
Cafeteria Account	Investors Savings	Board Secretary/Bus. Administrator Treasurer
Payroll Agency	Investor Savings	Board Secretary/Bus. Administrator Treasurer
Net Payroll	Investor Savings	Board Secretary/Bus. Administrator President

Capital Projects	Investor Savings	Board Secretary/Bus. Administrator President
Capital Reserve	Investor Savings	Board Secretary/Bus. Administrator President
Wolf Hill School Checking	Investor Savings	Principal Board Secretary/Bus. Administrator School Secretary
Maple Place School Checking	Investor Savings	Principal School Secretary
8th Grade Account	Investor Savings	Principal Board Secretary/Bus. Administrator School Secretary President
SACC Account	Investor Savings	Board Secretary/Bus. Administrator Superintendent
Flexible Spending Accounts	Investor Savings	Board Secretary/Bus. Administrator Treasurer
Federal and State Fund Requests		Business Administrator Superintendent

E. Board Policies/Regulations

Whereas the Oceanport Board of Education maintains written By-Laws and Policies, all of which are public documents that can be found on the Board of Education’s website; and

Whereas it is the intent of this Board to carry out, implement and adhere to the written By-Laws and Policies of the Oceanport Board of Education to the best of its collective ability; and

Whereas this Board understands that the By-Laws and Policies of the Oceanport Board of Education may be amended from time to time and must be reviewed on a periodic basis in order to ensure that they are written in such a fashion as to best effectuate the goals and needs of the Board of Education; now therefore be it

Resolved that the existing written By-Laws and Policies of the Oceanport Board of Education are hereby adopted by this Board; and be it further

Resolved that this Board will review and amend the aforesaid By-Laws and Policies as needed to ensure that they are written in such a fashion as to best effectuate the goals and needs of the Board of Education.

F. Curricula and Textbooks

Whereas it is necessary for the Board of Education to approve the curricula and textbooks previously adopted by the Board of Education, as well as all revisions thereto, be adopted as posted on the District website.

G. School Funds Investor

Whereas it is necessary for the Board of Education to designate a School Funds Investor; and Whereas it is the Board's opinion that the Business Administrator/Board Secretary is most qualified to act as the School Funds Investor; now therefore be it

Resolved that the Business Administrator/Board Secretary is hereby designated as the Oceanport Board of Education's School Funds Investor for the calendar year and shall remain same for the period from the date of this meeting until the Reorganization Meeting in January, 2019.

H. Organization Chart - motion withdrawn. Will be revisited January 23rd.

I. Appointment of Attorney

Whereas there exists a need for legal services and to hire an attorney; and

Whereas such legal services can be provided only by a licensed attorney and the firm of Kenny, Gross, Kovats & Parton, of Red Bank is so recognized as such a firm; and

Whereas except for the services listed on Schedule B, the Board of Education shall pay Kenny, Gross, Kovats & Parton, the rate of one hundred fifty-five (\$155.00) dollars per hour for the period January 3, 2018 and continuing through the January 2019 Reorganization Meeting of the Board of Education together with all out-of-pocket expenses, and

Be it resolved by the Oceanport Board of Education that:

1. The legal firm of Kenny, Gross, Kovats & Parton, of Red Bank is hereby retained to provide legal services.
2. The contract is awarded without competitive bidding as a professional service in accordance with the Public School Contracts Law, NJSA 18A:18A(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is 1 year.
4. Kenny, Gross, Kovats & Parton, of Red Bank has completed and submitted a Business Entity Disclosure Certification.
5. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board of Education.

A motion by Mr. Russell, seconded by Mr. Murphy to appoint the Board of Education Attorney.

Roll Call Vote:

John Fleming __Y__

Natalie Papailiou __Y__

Andrea Fitzpatrick Y
Lisa Harvey Y
Michelle McMullin Y
Michael Murphy Y

Bryan Russell Y
Meghan Walker Y
Marion Wilhalme Y

J. Appointment of Architect

Whereas there exists a need for architectural services and to hire an architect of record;
and

Whereas such services can be provided only by a licensed architect and Frank
Messineo, and the firm Solutions Architects of Vernon, NJ is so recognized as such an
architect; and

Whereas the Board of Education shall pay Solutions Architecture as per the agreement
dated January 2, 2019

Be it resolved by the Oceanport Board of Education that:

1. The architectural firm of Solutions Architecture of Verona, NJ is hereby retained to provide architectural services.
2. The contract is awarded without competitive bidding as a professional service in accordance with the Public School Contracts law, NJSA 18A:18A(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is 1 year.
4. Solutions Architecture of Verona, NJ has completed and submitted a Business Entity Disclosure Certificate.
5. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board of Education.

A motion by Ms. Harvey, seconded by Mrs. Walker to appoint the Board of Education Architect.

Roll Call Vote

John Fleming Y
Andrea Fitzpatrick Y
Lisa Harvey Y
Michelle McMullin Y
Michael Murphy Y

Natalie Papailiou Y
Bryan Russell Y
Meghan Walker Y
Marion Wilhalme Y

Motion by Mrs. Wilhalme, seconded by Mrs. Papailiou to block items K and L for approval and carried on a roll call vote as follows:

Roll Call Vote:

John Fleming Y
Andrea Fitzpatrick Y
Lisa Harvey Y
Michelle McMullin Y
Michael Murphy Y

Natalie Papailiou Y
Bryan Russell Y
Meghan Walker Y
Marion Wilhalme Y

K. Appointment of Auditor

Recommend to approve, Jump, Perry & Company, L.L.P Certified Public Accountants the Auditors for the Board of Education for the 2018-2019 fiscal year for an annual fee of \$13,700 and to publish a notice of award according to 18A:18A-5 as per the recommendation of the Superintendent.

Whereas there exists a need for audit services and to hire an auditor of record; and

Whereas such services can be provided only by a licensed auditor and Kathryn Perry of the firm Jump, Perry and Company, LLP of Toms River, NJ is so recognized as such an auditor; and

Whereas the Board of Education shall pay Kathryn Perry of Jump, Perry and Company, LLP the rate of _____ for the period January 3, 2019 through the January 2020 Reorganization Meeting and

Be it resolved by the Oceanport Board of Education that:

1. The audit firm of Jump, Perry and Company, LLP of Toms River, NJ is hereby retained to provide audit services.
2. The contract is awarded without competitive bidding as a professional service in accordance with the Public School Contracts law, NJSA 18A:18A(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is 1 year.
4. Jump, Perry and Company, LLP of Toms River, NJ has completed and submitted a Business Entity Disclosure Certificate.
5. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board of Education.

L. Appointment of Broker of Record

Recommend to approve, Boynton & Boynton as broker of record for BOE insurance policies effective January 1, 2019.

Commercial Liability-Auto, Crime, Casualty
Worker Compensation
Property
Public Bonds
Errors & Omissions
Cyber Security
Student Accident

M. General Appointments

Whereas it is necessary that the Board of Education appoint certain individuals to certain positions as mandated or required by law, regulation or policy. Therefore be it,

Resolved that the following individuals are hereby appointed to the following positions as mandated or required by law, regulation or policy for the period from this date through the January 2019 Reorganization Meeting.

<u>Position</u>	<u>Individual</u>
Board Secretary	Denise Friedmann
Affirmative Action Officer	Matthew Howell
Gender Equity Officer	Matthew Howell
504 Officers	Amanda Gilsey/Megan Bonett
Right-to-Know Contact Person	Denise Friedmann
Public Agency Compliance Officer	Denise Friedmann
Homeless Education Liaisons	Amanda Gilsey/Megan Bonett
Americans with Disabilities Act Officer	Lauren Malaney
Title IX Officer	Lauren Malaney
Bilingual/ESL/ ELS	Lauren Malaney
Integrated Pest Management (IPM)	Spiro Katechis
Indoor Air Quality Officer	Spiro Katechis
Chemical Hygiene Officer	Spiro Katechis
Asbestos Officer	Spiro Katechis
Safety Officer	Spiro Katechis
District School Safety Specialist	Melanie Lipinski
Substance Awareness Coordinator(SAC)	Megan Bonett
Anti-Bullying Coordinator	Lauren Malaney
Custodian of Public Records	Denise Friedmann
Data Coordinator	Steve Larsen

A motion by Mr. Murphy, seconded by Mr. Russell to appoint the individuals listed in General Appointments.

Roll Call Vote

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

N. Superintendent's Transfer Authority

Whereas pursuant to NJSA 18A:22-8.1 amended, the Superintendent of Schools may be designated as Chief School Administrator to approve line item budget transfers as are necessary between Board of Education meetings. Therefore be it,

Resolved that as provided by NJSA 18A:22-8.1 amended, the Superintendent of School be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and be it further

Resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the Board of Education's meeting not less than monthly for the period from this date through the January 2019 Reorganization Meeting.

A motion by Mrs. Papailiou, seconded by Ms. Harvey to approve the Superintendent's transfer authority.

Roll Call Vote:

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

Motion by Mrs. Wilhalme, seconded by Mrs. Walker to block items O through R for approval, and carried on a roll call vote as follows:

Roll Call Vote:

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

O. Superintendent’s Payment of Bills between Board meetings Authority

Whereas pursuant to NJSA 18A:22-8.1 amended, the Superintendent of Schools may be designated as Chief School Administrator to approve payment of bills as are necessary between Board of Education meetings. Therefore be it,

Resolved that as provided by NJSA 18A:22-8.1 amended, the Superintendent of School be designated as Chief School Administrator to approve such payment of bills as are necessary between Board of Education meetings, and be it further

Resolved that such payment of bills shall be reported to the Board of Education, ratified and duly recorded in the minutes of the Board of Education’s meeting not less than monthly for the period from this date through the January 2020 Reorganization Meeting.

P. Appointment of Certified Purchasing Agent

Whereas 18A:18A-3 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$40,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

Whereas the Superintendent has recommended that Denise Friedmann be appointed as the Oceanport Board of Education’s Purchasing Agent; and

Whereas this Board has considered the qualification of Denise Friedmann and finds her to be qualified to be appointed as the Oceanport Board of Education's Purchasing Agent, no therefore be it

Resolved that the Oceanport Board of Education appoints Denise Friedmann as its duly authorized Purchasing Agent from this date through the January 2020 Reorganization Meeting.

Q. Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 etseq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that the Board of Education that invokes the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

R. Current Contracts

RESOLUTION to continue contracts now in existence:

All insurance, tuition contracts and professional contracts currently in force are reaffirmed for the respective terms of the agreement.

S. Liaison to New Jersey and County School Boards Association

Whereas this Board believes that it would be beneficial for the Oceanport Board of Education to designate one person from the Board to act as the Board's liaison to the New Jersey and County School Boards Association; and

Whereas Meghan Walker, has volunteered to serve as this Board's Liaison to the New Jersey and County School Boards Associations; now there be it

Resolved that Meghan Walker is hereby appointed as the Oceanport Board of Education's liaison to the New Jersey and County School Boards Association from this date through the January 2020 Reorganization Meeting.

A motion by Mrs. Papailiou, seconded by Mr. Murphy to approve the appointment as Liaison to the New Jersey and County School Boards Association and carried on a roll call vote as follows:

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

T. Liaison to the Oceanport PTO

Whereas this Board believes that it would be beneficial for the Oceanport Board of Education to designate one person from the Board to act as the Board's liaison to the Oceanport PTO; and

Whereas Andrea Fitzpatrick, has volunteered to serve as this Board's Liaison to Oceanport PTO; now therefore be it

Resolved that Andrea Fitzpatrick is hereby appointed as the Oceanport Board of Education's liaison to the Oceanport PTO from this date through the January 2020 Reorganization Meeting.

A motion by Ms. Harvey, seconded by Mr. Russell approve the appointment as Liaison to the Oceanport PTO and carried as follows on a roll call vote:

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

U. Liaison to the Borough Council of Oceanport

Whereas this Board believes that it would be beneficial for the Oceanport Board of Education to designate one person from the Board of act as the Board's liaison to the Borough Council of Oceanport; and

Whereas Bryan Russell has volunteered to serve as this Board's Liaison to the Borough Council of Oceanport; now therefore be it Resolvedthat Bryan Russell is hereby appointment as the Oceanport Board of Education's Liaison to the Borough Council of Oceanport from this date through the January 2020 Reorganization Meeting.

A motion by Mrs. McMullin, seconded by Mrs. Walker approve the appointment as Liaison to the Borough Council of Oceanport and carried as follows:

Roll Call Vote

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

V. Liaison to the Borough Council of Sea Bright

Whereas this Board believes that it would be beneficial for the Oceanport Board of Education to designate one person from the Board of act as the Board's liaison to the Borough Council of Sea Bright; and

Whereas Natalie Papailiou has volunteered to serve as this Board's Liaison to the Borough Council of Sea Bright now therefore be it

Resolved that Natalie Papailiou is hereby appointment as the Oceanport Board of Education's Liaison to the Borough Council of Sea Bright from this date through the January 2020 Reorganization Meeting.

A motion by Mrs. McMullin, seconded by Mr. Fleming to approve the appointment as Liaison to the Borough Council of Sea Bright and carried as follows:

Roll Call Vote

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

W. Liaison to the SEPAG

Whereas this Board believes that it would be beneficial for the Oceanport Board of Education to designate one person from the Board of act as the Board's liaison to SEPAG; and

Whereas Natalie Papailiou has volunteered to serve as this Board's Liaison to SEPAG; now therefore be it

Resolved that Natalie Papailiou is hereby appointment as the Oceanport Board of Education's Liaison to SEPAG from this date through the January 2020 Reorganization Meeting.

A motion by Mrs. McMullin, seconded by Mrs. Walker to approve the appointment as Liaison to SEPAG and carried as follows:

Roll call vote:

John Fleming	<u> Y </u>	Natalie Papailiou	<u> Y </u>
Andrea Fitzpatrick	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Meghan Walker	<u> Y </u>
Michelle McMullin	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Michael Murphy	<u> Y </u>		

Prior to going into executive session Ms. Lipinski thanked the audience for their attendance and also offered thanks to the many organizations that work on behalf of the students of the Oceanport School District.

X. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. Action on the HIB report will be taken during the public portion of the meeting following the recess of the executive session.

MOTION TO OPEN EXECUTIVE SESSION at 8:00 pm

Moved by: Mr. Russell, Seconded by: Mrs. Papailiou

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Abs <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

MOTION TO ADJOURN EXECUTIVE SESSION at 8:28 pm and reconvene public session.

Moved by: Mr. Russell, Seconded by Mrs. Papailiou

John Fleming	<u> </u> Y <u> </u>	Natalie Papailiou	<u> </u> Y <u> </u>
Andrea Fitzpatrick	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Abs <u> </u>
Michael Murphy	<u> </u> Y <u> </u>		

XI. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 7th day of January, 2019; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the January 7, 2019 meeting of the Oceanport Board of Education be and is hereby adjourned at 8:30 p.m.

Moved By: Mrs. Walker Seconded By: Mrs. Wilhalme

AYES: 9 NAYS:0 ABSENT:0

Respectfully submitted,

Denise Friedmann
Interim Business Administrator/
Board Secretary