

Oceanport School District
Committee of the Whole Board Meeting Minutes
December 19, 2018 at 6:00pm
Agenda

Presentations for the following were made prior to opening the Board Meeting:

Champion Chargers - Sept./Oct./Nov.
PAW Patrol - Sept./Oct./Nov./Dec.
Perfect Scores
Communication - Ms Lipinski

CALL TO ORDER by Mrs. McMullin, President at 6:39 pm

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

SALUTE TO THE FLAG

ROLL CALL OF BOARD MEMBERS

John Fleming	Present	Bryan Russell	Absent
Lisa Harvey	Absent	Janet Sanders	Present 6:45 pm
Michelle McMullin	Present	Meghan Walker	Present
Michael Murphy	Absent	Marion Wilhalme	Present
Natalie Papailiou	Present		

Others Present: Ms. Friedmann, Board Secretary, Ms. Lipinski, Acting Superintendent, Mr. Parton, Board Attorney

STATEMENT TO THE PUBLIC

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

APPROVAL OF MINUTES

Motion by Mrs. Walker, seconded by Mr. Fleming to approve the minutes listed below:

November 28, 2018

November 28, 2018 Executive Session

ROLL CALL OF BOARD MEMBERS

John Fleming Y
 Lisa Harvey Abs
 Michelle McMullin Y
 Michael Murphy Abs
 Natalie Papailiou Y

Bryan Russell Abs
 Janet Sanders Abs
 Meghan Walker Y
 Marion Wilhalme Y

Education & Technology

Informational Items

Update from Administrative team: Dr. Baubles discussed budget development, consortium purchasing and the upcoming Regional development meeting; Mrs. Malaney highlighted the parent night which was recently held and a meetings with SEPAG and the CST Director for Shore; Mr. Howell brought the board up to speed on happenings at Maple Place. The team also introduced the three new staff members to be approved at this meeting.

Voting Agenda Items:

1. Recommend to approve, the following class trip:

01/24/2019	5th Grade G&T	Middletown Arts Center	Middletown, NJ
01/25/2019	5th Grade G&T	Newark Museum	Newark, NJ
02/05/2019	5-8 Band Members	Michael Lake Performing Arts Ctr	Neptune, NJ
03/20/2019	7th Grade G&T	Middletown Arts Center	Middletown, NJ
03/21/2019	7th Grade G&T	Middletown Arts Center	Middletown, NJ
5/10/2019	4th Grade	State House	Trenton, NJ

2. Recommend to approve, the following Professional Conference Day Requests:

3/20/2019	Dunn, Erica	RPDA- The Big Three	Eatontown, NJ	N/C
4/4/2019	Dunn, Erica	RPDA-Understanding a Reader's Workshop	Eatontown, NJ	N/C
5/30/2019	Dunn, Erica	RPDA-Readers Workshop	Eatontown, NJ	N/C
2/25-26-27/2019	Davis, Carol	NJAHPERD Annual convention	Long Branch, NJ	190.00 11-000-223-500-01-00-00-050

3. Recommend to approve the following professional development contracts for the regional professional development day on February 4, 2019 (cost reflects the Oceanport School District's portion):

Burley Musical Instruments Repair Service, LLC - Technical Program for Instrumental Teachers - \$133 (20 270 200 320 00)

Engaged Instruction, LLC - Fostering Student-Led Discussions in the K-5 Classroom - \$480 (20 270 200 320 00)

HighScope Educational Research Foundation - Implementing HighScope for Preschool - \$812 (11 000 223 320 01 00 00 050)

Kiker Learning - Digital Assessment Tools for Grades K-12 - \$770 (20 270 200 320 00)

Lindstrom Learning, LLC - Blended Learning for Grades K-12- \$560 (20 270 200 320 00)

Teach2Teach, LLC - Response to Intervention for Grades K-5 -\$600 (20 270 200 320 00)

Teach2Teach, LLC-Response to Intervention for Grades 6-12 -\$420 (20 270 200 320 00)

4. Recommend to approve, the following Misericordia University Field Placement students for the Fall 2018 semester.

Morgyn Hall 5-10 Hours Speech Alysa Okpych WHS

Motion by Mrs. Wilhalme, seconded by Mrs. Walker to approve items 1 through 4 on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Abs </u>
Lisa Harvey	<u> Abs </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Abs </u>	Marion Wilhalme	<u> Y </u>
Natalie Papailiou	<u> Y </u>		

Finance

Informational Items:

Ms. Friedmann previously sent out a review of legal fees. She discussed the budget timetable as well As information distributed to the Board on the status of the current year's budget.

Voting Action Items:

1. Recommend to approve, Sajjad Zaidi, M.D. Freehold Child Diagnostics Center Inc. of Neptune City, NJ for Evaluations at a rate of \$750.00 per evaluation for the 2018-2019 school year.

Motion by Mrs. Papailiou, seconded by Mrs. Wilhalme to approve item 1 on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Abs </u>
Lisa Harvey	<u> Abs </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Abs </u>	Marion Wilhalme	<u> Y </u>
Natalie Papailiou	<u> Y </u>		

Building & Grounds

Informational Items:

Building project(s) discussion Mrs. Walker noted that Mr. Messineo of Solutions Architects will be coming to discuss the facility audit in further detail on January 23rd. She and Mrs. McMullin requested that Board Members review the audit and submit any questions they have on it to Mrs. Walker so that she can direct them to Mr. Messineo.

Voting Action Items:

Motion by Mrs. Papailiou, seconded by Mrs. Wilhalme to accept the drill log on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Abs </u>
Lisa Harvey	<u> Abs </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Abs </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Abs </u>	Marion Wilhalme	<u> Y </u>
Natalie Papailiou	<u> Y </u>		

Drill Logs:

School:	Wolf Hill School	Maple Place School
Month:	NOVEMBER	NOVEMBER
Date/Time	1. 11/11/2018	1. 11/13/2018 11:45AM & 12:40PM
	2. 11/27/2018	2. 11/14/2018 8:40AM
		3. 11/28/2018 10:30AM
Type of Drill	1. Evacuation	1. Lockdown in Cafeteria Conducted in both lunch periods
	2. Fire Drill	2. Fire Drill
		3. Active Shooter in School
Duration of Drill	1. 10 minutes	1. 4:00 minutes each drill
	2. 3 minutes	2. 6:00 minutes
		3. 7:00 minutes
Weather Conditions	1. clear	1. Cool/Cloudy/Rain
	2. clear	2. Cool/Cloudy
		3. Mostly cloudy cold

Participants of Drill	1. Staff & Students	1. Students grades 5-8, staff, cafe staff & teachers
	2. Staff & Students	2. Students grades 5-8, staff & teachers
		3. Students grades 5-8, staff & teachers & Police Dept.
Brief Description of What Was Drilled	1. All Staff and students exited school to rear field, SHARE911 alert/check-in	1. Verbally announced a lockdown of the cafeteria, practiced positioning and securing the room.
	2. All staff and students exited school to rear field, SHARE911 alert/check-in	2. SHARE 911 message to staff/faculty members that we are having and Fire Drill
		3. Placed school into a Shelter-in-place to secure hallways, then Admin Staff tracked me on the camera system.

Policy

NONE

Business Administrator's Report

Motion by Mrs. McMullin, Seconded by Mrs. Walker to approve holding the Reorganization on Monday, January 7, 2019 @7PM on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Abs </u>
Lisa Harvey	<u> Abs </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Abs </u>	Marion Wilhalme	<u> Y </u>
Natalie Papailiou	<u> Y </u>		

Information Item: Draft 2019-2020 Meeting Dates:

Month	Committee of the Whole	Regular and Special Meetings
January	Reorganization Meeting	Monday, January 7
January	Wednesday, January 23	Wednesday, January 30
February	Wednesday, February 20	Wednesday, February 27
March	Wednesday, March 13	Wednesday, March 20

April	Wednesday, April 10	Wednesday, April 17
May	Wednesday, May 22	Wednesday, May 29
June	Wednesday, June 19	Wednesday, June 26
July	Wednesday, July 24	Wednesday, July 31
August	Wednesday, August 21	Wednesday, August 28
September	Wednesday, Sept. 18	Wednesday, Sept. 25
October	Wednesday, Oct. 16	Wednesday, Oct. 30
November	Wednesday, Nov. 13	Wednesday, Nov. 20
December	Wednesday, December 18	

Superintendent's Report

Ms. Lipinski highlighted information from a written report and spoke about new hires, postings, earned sick leave and upcoming sports and concerts. Enrollment and HIB reports will be accepted following Executive Session.

PUBLIC COMMENTS - None

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and
 The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 8:15 pm.

Motion by Mrs. Wilhalme, seconded by Mrs. Walker and carried on a roll call vote:

John Fleming	___Y___	Bryan Russell	___Abs_
Lisa Harvey	___Abs_	Janet Sanders	___Y___
Michelle McMullin	___Y___	Meghan Walker	___Y___
Michael Murphy	___Abs_	Marion Wilhalme	___Y___
Natalie Papailiou	___Y___		

MOTION TO ADJOURN EXECUTIVE SESSION at 8:40 pm and return to public session.

Motion by Mrs. Sanders, seconded by Mrs. Wilhalme to approve on a roll call vote:

John Fleming	___Y___	Bryan Russell	___Abs_
Lisa Harvey	___Abs_	Janet Sanders	___Y___
Michelle McMullin	___Y___	Meghan Walker	___Y___
Michael Murphy	___Abs_	Marion Wilhalme	___Y___
Natalie Papailiou	___Y___		

Personnel

Voting Agenda Items:

1. Recommend to approve the employment agreement between the Board of Education and Ms. Melanie Lipinski in the position of "Acting Administrative Principal" (Chief School Administrator) for the period of January 1, 2019 through June 30, 2019, as approved by the Executive County Superintendent of Schools on December 3, 2018.

2. Recommend to approve job title and description of Superintendent/Principal's Secretary.
3. Recommend to appoint Rosalie Cuoco as Secretary to Superintendent/Principal effective December 20, 2018 through June 30, 2019. Ms. Cuoco will be compensated at a salary of \$62,000 prorated.
4. Recommend to approve job title and description for part-time Business Office Assistant.
5. Recommend to approve, the employment of Patricia Tomaino for the Middle School School Secretary effective December 20, 2018 through June 30, 2019. Patricia will be at the current negotiated salary of \$46,472 prorated. Pending Criminal History and other applicable documents.
6. Recommend to approve that JoAnn Welsh continue as payroll coordinator until such time as a new appointment be made, and further that she be compensated at \$400.00 per pay period.
7. Recommend to approve, the employment of Corey Billy as part-time Special Education Teacher effective December 20, 2018 through June 30, 2019. Corey will be 45% of Step 1 at the current negotiated salary of \$22,790.70 prorated. Pending Criminal History and other applicable documents.
8. Recommend to approve, the employment of Lianne Pragosa as a Paraprofessional for the 2018-2019 school year effective December 20, 2019 through June 30, 2019. Mrs. Pragosa will be Step 1 at the current negotiated rate of \$19.22 per hour. Pending Criminal History and other applicable documents.

Superintendent's Reports

1. *Enrollment report - week of December 17, 2018*

Pre K	26
Kindergarten	65
1	66
2	62
3	74
4	58
Wolf Hill Total	351
5	58
6	76
7	56
8	64
Maple Place Total	254
District Enrollment	605

2. Recommend to accept from the Superintendent, the following HIB report for the November 28, 2018-December 19, 2018:

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	2	1	7
Totals	1	1	7

ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 19th day of December, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the December, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 8:47 p.m.

Moved By: Mrs. Sanders, Seconded By: Mrs. Wilhalme

AYES: 6 NAYS: 0 ABSENT: 3

Respectfully submitted,

Denise Friedmann
Interim School Business Administrator/
Board Secretary