

**Oceanport School District  
Committee of the Whole Board  
April 10, 2019 at 7:00pm  
Agenda**

**CALL TO ORDER**

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

**SALUTE TO THE FLAG**

**ROLL CALL OF BOARD MEMBERS**

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**STATEMENT TO THE PUBLIC**

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

**Presentations/Discussions**

Building Project discussion (April 10)  
Kathy Winecoff - NJSBA (April 17)

## APPROVAL OF MINUTES

Recommend **approval** of the minutes from (*attached in email*):

1. March 13, 2019 Workshop Meeting
2. March 13, 2019 Workshop Meeting Executive Session
3. March 20, Regular Meeting
4. March 20, 2019 Regular Meeting Executive Session
5. April 3, 2019 Emergency Meeting
6. April 3, 2019 Emergency Meeting Executive Session

## Education & Technology

Lisa Harvey, Chair

### Informational Items:

Updates from Administration

### Voting Agenda Items:

#### 1. Recommend to approve the following motion:

**Approval** of the following Field Trips:

5/6/2019- 5/10/2019	5th Grade	Walk to Oceanport Library Park	Oceanport
5/14/2019	1st Grade	Robert J. Novins Planetarium	Toms River
5/22/2019	4th Grade	Blue Grass Mini Golf	Oceanport
6/10/2019	5th Grade	Seven Presidents Park	Long Branch
6/12/2019	5th Grade	Monmouth Battlefield Park	Manalapan

#### 2. Recommend to approve the following motion:

**Approval** of the following Professional Conference Day Requests:

4/17/2019	Cuoco, Rosalie	Systems 3000 HR Personnel	Eatontown	n/c
5/8/2019	Small, Jeffrey	NJPSA/FEA "Don't Tell the Kids They Are Smart"	Monroe	\$149

5/23/2019	Reginio, Patricia Santi, Hope Girona, Suzie Mansfield, Linda Lipinski, Melanie Howell, Matthew	Monmouth County Governor's Educator of the Year Program	West Long Branch	\$30/per person
8/2-4/2019	Belinski, Diane	Math Teacher Institute	NYC	\$295
8/6/2019	Wilkes, Joanne	NJ Council for Economic Education	Middletown	n/c
*3/19/2019	Bonett, Megan Birnbaum, Michael Coles, Anthony Grassi, Anthony Lisotto, Renee Wilkes, Joanne	AHA - CPR/AED Training	Maple Place School	\$102 per person

**\*3. Recommend to approve the following motion:**

**Approval** of the following 2018-19 Oceanport School District Calendar adjustments:

No School on April 18, May 24, and June 21, 2019 due to unused snow days. (letter attached in email)

**4. Recommend to approve the following motion:**

**Approval** of the out of district placement for student attending Hawkswood School at a per diem rate of \$366.00 from May 20, 2019 - June 14, 2019.

**Personnel**

Marion Wilhalme, Chair

**Informational Items: (Discussed in Executive Session)**

**Voting Agenda Items:**

1. Recommend to approve, the certificated staff for the 2019-2020 school year for the following **tenured** employees as listed:

		Step	Salary	Longevity
Albrink, Noelle	WH	12-MA	\$69,546	
Ames, Diane	OT	18-MA	\$50,136	
Bach, Erica	WH	14-BA	\$72,615	
Belinski, Diane	MP	15-BA+15	\$75,215	

Bernth, Pamela	MP	S18-MA	\$83,560	8/01 - \$1,075
Birnbaum, Michael	WH	S11-MA	\$66,596	
Blair, Debra	WH	17-MA	\$81,015	
Bohner, Joanne	WH	18-MA	\$83,560	1/91 - \$1,800
Bonett, Megan	MP Counselor	15-MA+15	\$77,615	
Cadigan, Lynn	WH	18-BA	\$81,160	8/91 - \$1,800
Canessa, Alexandra	WH	4-BA	\$52,841	
Ciaglia, Samantha	WH	18-BA	\$81,160	6/97 - \$1,075
Clarke, Tracey	MP	18-BA+15	\$81,760	6/02 - \$1,075
Coles, Anthony	MP	7-BA	\$55,846	
Cosentino, Mary	MP	18-MA+15	\$84,160	19 yrs - \$1,075
Davis, Carol	WH	17-BA+30	\$79,815	
Davis, Laurie	WH	18-MA+30	\$84,760	8/99 - \$1,075
DeKenipp, Dennis	MP	18-MA	\$83,560	6/00 - \$1,075
Docherty, Patricia	MP	18-MA	\$83,560	
Donohoe, Amy	WH	18-MA+30	\$84,760	9/90 - \$1,800
Dwyer, Roseann	WH	18-BA	\$81,160	9/94 - \$1,350
Fales, Megan	Speech	15-MA	\$30,806	
Grassi, Anthony	MP	18-MA	\$83,560	6/02 - \$1,075
Hahn, Jamie	MP	18-MA	\$83,560	7/99 - \$1,075
Ippolito, Annamarie	WH	18-MA+15	\$84,160	5/93 - \$1,800
Jakubowski, Kelly	MP	14-BA	\$72,615	
Jones, Tracy	MP	16-MA+30	\$80,215	6/02 - \$1,075
Karpinski, Justin	MP	11-MA	\$66,596	
Kirchner, Steve	MP	18-MA+30	\$84,760	
Kornek, Cathy	MP	13-MA	\$72,496	
LaValva, Joanne	MP	17-BA	\$78,615	
Lisotto, Renee	MP	5-MA	\$56,021	
Liu, Stacy	CST	18-MA	\$66,848	
Lomazzo, Michele	WH	18-BA	\$81,160	
Martinez, Geraldine	MP	14-MA+30	\$76,215	
Mastriana, Michele	WH	18-MA+30	\$84,760	7/98 - \$1,075
McCarthy, Melinda	WH	16-BA+30	\$77,815	9/02 - \$1,075
McCartin, Donna	CST	18-MA+30	\$76,284	
McDonnell, Julia	WH	6-BA+30	\$55,821	

Mistretta, Elizabeth	WH	16-MA+30	\$80,215	6/02 - \$1,075
Molzon, Katherine	MP Nurse	17-MA	\$81,015	
O'Donnell, Darragh	WH	18-BA	\$81,160	9/99 - \$1,075
O'Dwyer, Kristen	MP	13-MA	\$72,496	
Olsen, Kristen	WH	6-BA	\$54,621	
Rajner, Kimberly	WH	18-MA	\$41,780	9/95 - \$1,350
Reginio, Patricia	MP	14-MA	\$75,015	
Richter, Jacqueline	MP	6-BA+15	\$55,221	
Risden, Linda	WH	18-MA+15	\$84,160	8/94 - \$1,800
Santi, Hope	WH	12-BA	\$67,146	
Scardilli, Megan	MP	16-MA	\$79,015	11/02 - \$1,075
Secko, Meredith	MP	12-MA+30	\$70,746	
Seitz, McKenzie	WH	17-BA	\$78,615	12/00 - \$1,075
Smith, Gayle	WH	16-BA	\$45,969	
Stout, Mary	WH	17-MA	\$81,015	
Tarquinio, Nick	WH	4-BA	\$52,841	
Tenenbaum, Nancy	WH	18-BA	\$81,160	6/00 - \$1,075
Vaccarelli, John	MP	11-MA+15	\$67,196	
Wilkes, Joanne	MP	6-MA	\$57,021	
Zohn, Jessica	WH	11-MA	\$66,596	
Zukus, Amy	WH	16-MA	\$79,015	

2. Recommend to approve, the certificated staff for the 2019-2020 school year for the following **non-tenured** employees as listed (\* indicates receiving tenure during the 2019-20 school year)

		Step	Salary
Billy, Corey	MP	2-BA	\$51,841
*DeMedici, Erica	MP	4-BA+15	\$53,441
DiTommaso, Daniel	MP	3-BA	\$52,341
Dunn, Erica	MP	2-MA	\$54,241
Gilsey, Amanda	WH Counselor	2-MA	\$54,241
*O'Sullivan, Tara	Speech	7-MA	\$46,596.80
Okpych, Alysa	Speech	3-MA	\$43,792.80
Small, Jeffrey	MP	7-BA+30	\$57,046
Spader, Donna	CST	10-MA	\$57,371.40

Surak, Nadine	WH	6-MA	\$57,021
Wallace, Patrick	ESL	10-MA	\$63,746

3. Recommend to approve, the **paraprofessional** staff for the 2019-2020 school year for the following employees as listed:

Barnwell, Jennifer	MP	\$25.56/hr(L)
Birnbaum, JoAnn	WH	\$25.56/hr(L)
Byram, Marlene	MP	\$25.56/hr(L)
Canning, Susan	WH	\$23.44/hr
Conway, Meggan	MP	\$19.82/hr
Corradino, Janice	WH	\$25.56/hr(L)
Gironda, Suzanne	WH	\$25.56/hr(L)
Hshesh, Mai	WH	\$19.82/hr
Jackson, Izabela	MP	\$23.44/hr
Kirk, Diane	MP	\$25.56/hr(L)
Lippolis, Margaret	WH	\$25.56/hr(L)
Loquet, Chriselle	MP	\$25.56/hr(L)
MacRae, Tracy	WH	\$25.56/hr(L)
Mansfield, Linda	MP	\$25.56/hr(L)
Marino, Margherita	WH	\$19.82/hr
Miele, Kathryn	WH	\$25.56/hr(L)
Pragosa, Lianne	WH	\$19.82/hr
Scurry, Sabrina	WH	\$19.82/hr
Sluka, Kelly	WH/MP	\$25.56/hr(L)
Van Brunt, Lori	MP	\$25.56/hr(L)
Wallace, Janet	WH	\$25.56/hr(L)
West, Kimberly	WH	\$23.44/hr

4. Recommend to approve, the **SACC Monitors** staff for the 2019-2020 school year for the following employees as listed:

Chieffalo, Joanne	\$19.00/hr
Collins, Abigail	\$19.00/hr
Davis, Precious	\$19.00/hr
Markel, Lori	\$19.00/hr
Ruppert, Kim	\$19.00/hr
Sabatelli, Carla	\$19.00/hr
Wilbanks, Amanda	\$19.00/hr

5. Recommend to approve, the Wolf Hill **Lunch/Recess Monitor** staff for the 2019-2020 school year for the following employees as listed:

DiNapoli, Jessica	\$13.50/hr
Macioch, Jennifer	\$13.50/hr
Tafari, Monica	\$13.50/hr
Torbert, Sarah	\$13.50/hr

6. Recommend to approve, the **Security Monitor** staff for the 2019-2020 school year for the following employees as listed:

Tagerty, Steven	\$27,930 /7 hours per day/ 180 days
Van Brunt, Frank	\$27,930 /7 hours per day/ 180 days

7. Recommend to approve, the **Custodial** staff for the 2019-2020 school year for the following employees as listed:

Katechis, Spiro	\$60,000.00
Campbell, Byron	\$37,750.75
Long, Rick	\$45,521.06
Martinez, Orinzo	\$36,307.55
Murray, Michael	\$53,064.05

8. Recommend to approve, the **Administrative** staff for the 2019-2020 school year for the following tenured, certified employees as listed:(\*as per 2018-19 contract, 2019-22 contract pending negotiations)

Howell, Matthew	Maple Place Principal	\$119,506.12
Lipinski, Melanie	Wolf Hill Principal	\$115,300.32
Malaney, Lauren	Director of Special Services	\$98,000

9. Recommend to approve, the **Administrative Assistant** staff for the 2019-2020 school year for the following employees as listed:

Rolleri, Eileen	Special Services Secretary	\$51,030
Tomaino, Patricia	Maple Place Secretary	\$47,913

10. Recommend to approve, the **Confidential Administrative Assistant** staff for the

2019-2020 school year for the following employees as listed:

Cuoco, Rosalie	Superintendent/Principal's Secretary	\$62,000
Briscione, Marge	Accounts Payable	\$56,932.19

11. Recommend to approve, the **Network Technician** for the 2019-2020 school year.

Larsen, Steve	Technology Technician	\$65,000
---------------	-----------------------	----------

12. Recommend to approve, the following list of Substitute Nurses for the 2019-2020 school year at a daily rate of \$150.00 full day and \$75.00 half day as needed.

Carmen Boyle  
 Annette Case  
 Barbara Cadamuro  
 Allyssa Rescinio

13. Recommend to approve, the following list of Substitute Custodial staff for the 2019-2020 school year at the rate of \$13.50 per hour as needed.

Matthew Ruppert

15. Recommend to approve the **School Courier** for the 2019-20 school year.

Wilbanks, Amy	School Courier	\$354.00 per month x 10 months , \$19.75 per hour for additional hours/days
---------------	----------------	---

\*16. Recommend to **approve** Donna McMillen as a **Lunch/Recess Monitor** for the 2018-19 school year, April 11-June 19, 2019, pending criminal history review and other applicable documentation. Pay rate of \$12.90 per hour.

17. Recommend to **approve** the Shared Regional Curriculum & Instruction Director agreement for the 2019-20 school year. (attached in email)

18. Recommend to **approve** the Shared Regional Safety & Security Director agreement for the 2019-20 school year. (attached in email)



## **Finance**

John Fleming, Chair

### **Informational Items:**

Update on PT BA/PT Payroll Assistant search  
Financial Advisor - relation to school facilities project  
Review of legal fees (*upon receipt*)  
Bills lists for March (*will be emailed next Friday*)  
Transfers (*will be emailed next Friday*)  
Board Secretary's reports for February (*will be emailed next Friday*)

### **Voting Agenda Items:**

#### **\*1. Recommend to approve the following motion:**

Recommend to accept a donation of \$390.00 from the Oceanport Baseball Association for Maple Place Girls' Softball jerseys.

## **Buildings & Grounds**

Meg Walker, Chair

### **Informational Items:**

Building project(s) discussion

## **Emergency Drill Logs**

***School: Wolf Hill***

***Month: March 2019***

Date	Drill or Situation	People Involved
3/28/2019	Fire Drill	Staff and Students
3/29/2019	Shelter in place/Bomb threat	Staff and Students

**School: Maple Place**  
**Month: March 2019**

Date	Drill or Situation	People Involved
3/5/2019	Fire Drill	Staff and Students
3/27/2019	Intruder/Lockdown	Staff and Students

**Voting Action Items:**

**1. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Cafeteria by the National Junior Honor Society for a presentation on April 30, 2019 from 6:30pm-8:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**2. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Cafeteria by the Oceanport PTO for a Mother/Daughter Yoga event on May 13, 2019 from 1:30pm-6:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**3. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Library by the 8th Grade Parents for a Washington Trip Meeting with Mitch Ansell on May 7, 2019 from 6:00pm-7:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**Policy**

Bryan Russell, Chair

**Informational Items:**

**Second Reading:**

**Business Administrator's Report**

**Superintendent's Report**

Enrollment report (*enrollment spreadsheet attached in email*)  
Week of April 5, 2019

Preschool	27
-----------	----

Kindergarten	64
1st grade	67
2nd grade	64
3rd grade	76
4th grade	58
<b>Wolf Hill Total</b>	<b>356</b>
5th grade	58
6th grade	76
7th grade	56
8th grade	64
<b>Maple Place Total</b>	<b>254</b>
<b>District Enrollment</b>	<b>610</b>

2018-2019 OP Students								
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
PK	23	25	26	26	27	27	27	27
K	65	65	66	66	66	65	64	64
1	63	64	64	65	65	66	67	67
2	60	61	62	62	63	64	64	64
3	73	73	73	74	74	74	76	76
4	56	57	57	58	58	58	58	58
<b>Wolf Hill School Totals</b>	<b>340</b>	<b>345</b>	<b>348</b>	<b>351</b>	<b>353</b>	<b>354</b>	<b>356</b>	<b>356</b>
5	57	58	58	58	58	58	58	58
6	74	75	76	76	76	76	76	76
7	56	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65	64
<b>Maple Place</b>	<b>251</b>	<b>253</b>	<b>254</b>	<b>254</b>	<b>254</b>	<b>255</b>	<b>255</b>	<b>254</b>

<b>School Totals</b>								
<b>OP District Totals</b>	<b>591</b>	<b>598</b>	<b>602</b>	<b>605</b>	<b>607</b>	<b>609</b>	<b>611</b>	<b>611</b>

HIB report for the **March 20, 2019- April 17, 2019** (motion to **accept** on April 17, 2019, following Executive Session.)

**PUBLIC COMMENTS**

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

**Executive Session:**

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- \_\_\_ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- \_\_\_ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- \_\_\_ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- \_\_\_ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- \_\_\_ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- \_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

\_\_\_ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

\_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

\_\_\_ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

**MOTION TO OPEN EXECUTIVE SESSION at \_\_\_\_\_**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**MOTION TO ADJOURN EXECUTIVE SESSION at \_\_\_\_\_**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**ADJOURNMENT**

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **10th day of April, 2019**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **April 10, 2019** meeting of the Oceanport Board of Education be and is hereby adjourned at \_\_\_\_\_PM.

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

ON THE VOTE:

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_