

**Oceanport School District
Board of Education Meeting
March 20, 2019
7:00pm
Agenda**

I. CALL TO ORDER

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. PRESENTATIONS

Maple Place Players: Preview of “The Addams Family”

VII. APPROVAL OF MINUTES

Recommend ***approval*** of the minutes from:

1. February 20, Workshop Meeting
2. February 20, Regular Meeting Executive Session
3. February 27, Regular Meeting
4. February 27, Regular Meeting Executive Session

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT’S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. FINANCE

Finance Committee Chair Report (John Fleming)

1. Recommend ***approval*** of the following:

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated January 2019, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of March 2019 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of

the fiscal year.

2. Recommend **approval** of the budget transfers for March 2019.

3. Recommend **approval** the following motion:

Acceptance of a \$2,400.00 donation from the Oceanport PTO for Special Grants.

B. PERSONNEL

Personnel Committee Chair Report (Marion Wilhalme)

1. Recommend approval of the following motion:

Approval of the following Schedule B position for the 2018-2019 school year at the approved rate: Overnight Trip - Washington DC June 5th, 6th, 7th, 2019.

Coles, Anthony	Karpinski, Justin	Tagerty, Steve
DeKenipp, Dennis	Lisotto, Renee	Vaccarelli, John
DeMedici, Erica	Molzon, Jean	Wilkes, Joann
Grassi, Anthony	Scardilli, Megan	
Jones, Tracy	Secko, Meredith	

2. Recommend approval of the following motion:

Acceptance of the resignation of Maureen Lombard as a SACC monitor effective April 1, 2019.

3. Recommend approval of the following motion:

Approval of Diva Ciani as a Special Education practicum student of Western Governors University for a combined 20 hours in Wolf Hill School and Maple Place.

4. Recommend approval of the following motion:

Approval of the grievance agreement between the OEA and Oceanport Board of Education.

5. Recommend approval of the following motion:

Approval of Mike Birnbaum for 3 hours of work with Maple Place Baseball tryouts at \$51.00 per hour (contractual rate).

C. POLICY & PLANNING

Policy and Planning Committee Chair Report (Bryan Russell)

1. Recommend **approval** of the Second Reading of the following policies:

P 0141.1 Board Member and Term - Sending District (Revised)

P 0141.2 Board Member and Term - Sending District (Revised)

P 2422 Health and Physical Education (M) (Revised)

P 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Revised)

P 2610 Educational Program Evaluation (M) (Revised)

- P 4219 Commercial Driver’s License Controlled Substance Abuse and Alcohol Use Testing (M) (Revised)**
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)**
- P 5330.04 Administering an Opioid Antidote (M) (Revised)**
- R 5330.04 Administering an Opioid Antidote (M) (New)**
- P 5337 Service Animals (Revised)**
- P 5756 Transgender Students (M) (Revised)**
- P&R 7440 School District Security (M) (Revised)**
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)**
- P 8860 Memorials (Revised)**

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 Unsafe School Choice Option (M) (Revised)**
- R 2460.8 Special Education - Free And Appropriate Public Education (M) (Revised)**
- R 5530 Substance Abuse (M) (Revised)**
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)**
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)**
- P&R 5612 Assaults on District Boards of Education Members or Employees (M) (Revised)**
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)**
- P&R 8461 Reporting Violence, Vandalism, Harrassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)**

D. EDUCATION/CURRICULUM/TECHNOLOGY

Education/Curriculum/Technology Committee Chair Report (Lisa Harvey)

1. Recommend ***approval*** of the following field trips:

3/21/2019	2nd Grade (2B)	Oceanport Library	Oceanport
3/28/2019	2nd Grade (2A)	Oceanport Library	Oceanport
4/2/2019	1st Grade	Insectropolis	Toms River
4/4/2019	Wolf Hill	Maple Place School Play - “Addam’s Family”	Oceanport
4/9/2019	Kindergarten	Jenkinson’s Aquarium	Pt Pleasant
4/10/2019	5th, 6th, 7th, 8th Grade Academic	Carl W. Goetz Middle School	Jackson

	Enrichment		
4/11/2019	2nd Grade (2D)	Oceanport Library	Oceanport

2. Recommend **approval** of Andrea Fitzpatrick, Board of Education member, to attend the NJSBA School Public Relations Forum on April 5, 2019. There is a \$75.00 registration fee.
3. Recommend **approval** of the 2019-20 Oceanport School District Calendar.

E. FACILITIES

Buildings & Grounds Committee Chair Report (Meghan Walker)

1. Recommend to approve the following motion:

Recommend to approve the use of Wolf Hill School Gymnasium by staff member Amanda Gilsey, Wolf Hill Guidance Counselor, to conduct staff yoga Mondays, 3:30pm-4:30pm, March 25, 2019- June 17, 2019. *In accordance with Board Policy 7510 Use of School Facilities.*

2. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Auditorium/Cafeteria by the Maple Place Play for the performance of Addams Family Musical March 30, 2019 from 10:00am-4:00pm, April 5, 2019 from 5:30pm-10:00pm, April 6, 2019 from 5:30pm-9:30pm and April 7, 2019 from 12:00pm-6:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

3. Recommend to approve the following motion:

Recommend to approve the use of Maple Place School Auditorium by the Maple Place Music Department for the Maple Place Spring Concert on May 16, 2019 from 6:00pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

4. Recommend to approve the following motion:

Recommend to approve the use of the Maple Place School Gymnasium by the Maple Place Class of 2019 for the 8th Grade Basketball Players vs. Police Officers Fundraiser Basketball Game on March 28, 2019 from 6:30pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

F. SUPERINTENDENT’S REPORT

1. Recommend **acceptance** of the following HIB report for February 27, 2019 - March 20, 2019:

	Investigations	Founded HIB	Founded HIB YTD
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Wolf Hill School	4	2	3
Maple Place School	2	2	12

2. Recommend **approval** of the following drill logs:

School: Wolf Hill

Month: February 2019

Date	Drill or Situation	People Involved	Details
2/15/2019	Evacuation	Staff and Students	Staff and students were evacuated to the rear field behind the school due to a report of a strange odor inside
2/28/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated the school to the rear field

School: Maple Place

Month: February 2019

Date	Drill or Situation	People Involved	Details
2/6/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated
2/22/2019	Bomb Threat	School Secretary, Security and Administration	Table top exercise conducted on topics beginning with call taking through several differing versions of a bomb threat, credibility of threat ending with evacuation/shelter in place decision making process

3. Student Enrollment Data

Enrollment report (*enrollment spreadsheet attached in email*)

Week of March 11, 2019

Preschool	27
Kindergarten	65
1st grade	66
2nd grade	64

3rd grade	76
4th grade	58
Wolf Hill Total	356
5th grade	58
6th grade	76
7th grade	56
8th grade	65
Maple Place Total	255
District Enrollment	611

2018-2019 OP Students							
Grade	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March
PK	23	25	26	26	27	27	27
K	65	65	66	66	66	65	65
1	63	64	64	65	65	66	66
2	60	61	62	62	63	64	64
3	73	73	73	74	74	74	76
4	56	57	57	58	58	58	58
Wolf Hill School Totals	340	345	348	351	353	354	356
5	57	58	58	58	58	58	58
6	74	75	76	76	76	76	76
7	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65
Maple Place School Totals	251	253	254	254	254	255	255
OP District Totals	591	598	602	605	607	609	611

X. LIAISON REPORTS

NJSBA/MCSBA - Meghan Walker
PTO - Andrea Fitzpatrick
SEPAG - Natalie Papailiou
DEI - Mike Murphy
FMERA - Andrea Fitzpatrick
Oceanport Borough Council - Bryan Russell
Sea Bright Borough Council - Natalie Papailiou

XI. SUPERINTENDENT'S COMMENTS

Coffee & Conversation recap
NJSBA STEAM Tank Challenge
Sodexo Cooking Competition

XII. BUSINESS ADMINISTRATOR'S COMMENTS

XIII. NEW BUSINESS

Building Project Update
Date for Public Budget Presentation

XIV. OLD BUSINESS

Bylaws, in general

Policy/Reg 5111 Eligibility of Resident and Non-Resident Students

Policy/Reg 7510 Use of School Facilities

Policy 7440 and 7446 Security

XV. CORRESPONDENCE

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- ___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

- ___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

- ___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

- ___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

- ___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

- ___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

- ___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

- ___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION:

Moved by: _____ Seconded by: _____
Andrea Fitzpatrick _____ Natalie Papailiou _____
John Fleming _____ Bryan Russell _____
Lisa Harvey _____ Meghan Walker _____
Michelle McMullin _____ Marion Wilhalme _____
Michael Murphy _____

MOTION TO ADJOURN EXECUTIVE SESSION:

Moved by: _____ Seconded by: _____
Andrea Fitzpatrick _____ Natalie Papailiou _____
John Fleming _____ Bryan Russell _____
Lisa Harvey _____ Meghan Walker _____
Michelle McMullin _____ Marion Wilhalme _____
Michael Murphy _____

ADJOURNMENT:

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **20th day of March 2019**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **March 20, 2019** meeting of the Oceanport Board of Education be and is hereby adjourned at _____ PM.

Moved By: _____ Seconded By: _____

ON THE VOTE:

Andrea Fitzpatrick _____
John Fleming _____
Lisa Harvey _____
Michelle McMullin _____
Michael Murphy _____

Natalie Papailiou _____
Bryan Russell _____
Meghan Walker _____
Marion Wilhalme _____

AYES: _____ NAYS: _____ ABSENT: _____