

**Oceanport School District  
Committee of the Whole Board  
March 13, 2019 at 7:00pm  
Agenda**

**CALL TO ORDER**

In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

**SALUTE TO THE FLAG**

**ROLL CALL OF BOARD MEMBERS**

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**STATEMENT TO THE PUBLIC**

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

**APPROVAL OF MINUTES**

Recommend ***approval*** of the minutes from (*attached in email*):

1. February 20, Workshop Meeting
2. February 20, Regular Meeting Executive Session
3. February 27, Regular Meeting
4. February 27, Regular Meeting Executive Session

## **Presentations/Discussions**

*March 13, 2019 ~ Maple Place Charger Basketball Teams & Cheerleading Team honored  
March 20, 2019 ~ “Addam’s Family” preview*

## **Education & Technology**

Lisa Harvey, Chair

### **Informational Items:**

NJ School Performance Reports (see summaries)

<https://rc.doe.state.nj.us/SearchForSchool.aspx>

Updates from Administration

Innovation Team update - Future Ready

Mindful OP update

Parent Forum - March 14th (Coffee & Conversation)

School Calendar 2019-20

### **Voting Agenda Items:**

#### **1. Recommend to approve the following motion:**

***Approval*** of the following Field Trips:

3/21/2019	2nd Grade (2B)	Oceanport Library	Oceanport
3/28/2019	2nd Grade (2A)	Oceanport Library	Oceanport
4/2/2019	1st Grade	Insectropolis	Toms River
4/4/2019	Wolf Hill	Maple Place School Play - “Addam’s Family”	Oceanport
4/9/2019	Kindergarten	Jenkinson’s Aquarium	Pt Pleasant
4/10/2019	5th, 6th, 7th, 8th Grade Academic Enrichment	Carl W. Goetz Middle School	Jackson
4/11/2019	2nd Grade (2D)	Oceanport Library	Oceanport
*6/13/19	7th Grade	Trip to Broadway - “Phantom of the Opera”	NYC, New York

**2. Recommend to approve the following motion:**

**Approval** of the following Professional Conference Day Requests:

*3/8/2019	Fleming, John	NJSBA Technology Conference	West Windsor	\$99
*3/19/2019	Malaney, Lauren	NJPSAFEA Hot Issues in School Law	Monroe Township	\$150
*3/20/2019	Fales, Megan	PESI High-Functioning Autism	Spring Lake	\$229
*3/20/2019	Ames, Diane	PESI High-Functioning Autism	Spring Lake	\$229
3/21/2019	Malaney, Lauren	NJPSAFEA ELL Summit	Monroe Township	\$149
4/5/2019	Ippolito, Annamarie	Brookdale Community College - RTI Workshop	Lincroft	\$125
4/5/2019	Gilsey, Amanda	Brookdale Community College - MCSCA Good Ideas Conference	Lincroft	n/c
4/5/2019	Bonett, Megan	Brookdale Community College - MCSCA Good Ideas Conference	Lincroft	n/c
4/5/2019	Reginio, Patricia	Brookdale Community College - RTI Workshop	Lincroft	\$125
5/9/2019	Scardilli, Megan	2019 NJ Spring Yearbook Workshop	Pt Pleasant Beach	n/c
5/9/2019	Jones, Tracy	2019 NJ Spring Yearbook Workshop	Pt Pleasant Beach	n/c

**\*3. Recommend to approve the following motion:**

**Approval** of the visitation of the Monmouth University Lacrosse Team to Wolf Hill School Preschool through Fourth Grade classrooms to read to the students on March 18, 2019 from 9:00am-10:00am.

## **Personnel**

Marion Wilhalme, Chair

### **Informational Items: (Discussed in Executive Session)**

#### **Voting Agenda Items:**

##### **1. Recommend to approve the following motion:**

**Approval** of the following Schedule B position for the 2018-2019 school year at the approved rate: Overnight Trip - Washington DC June 5th, 6th, 7th, 2019.

Coles, Anthony	Karpinski, Justin	Tagerty, Steve
DeKenipp, Dennis	Lisotto, Renee	Vaccarelli, John
DeMedici, Erica	Molzon, Jean	Wilkes, Joann
Grassi, Anthony	Scardilli, Megan	
Jones, Tracy	Secko, Meredith	

##### **2. Recommend to approve the following motion:**

**Acceptance** of the resignation of Maureen Lombard as a SACC monitor effective April 1, 2019.

##### **\*3. Recommend to approve the following motion:**

**Acceptance** of the resignation of Kari Martin as a Wolf Hill School Lunch/Recess Monitor effective immediately.

##### **4. Recommend to approve the following motion:**

**Approval** of Diva Ciani as a Special Education practicum student of Western Governors University for a combined 20 hours in Wolf Hill School and Maple Place.

## **Finance**

John Fleming, Chair

### **Informational Items:**

Update on BA search

Review of legal fees (*upon receipt*)

Bills lists for March (*will be emailed next Friday*)

Transfers (*will be emailed next Friday*)

Board Secretary's reports for January

**Voting Agenda Items:**

**\*1. Recommend to approve the following motion:**

***Approval*** of the SUBMISSION OF 2019-2020 BUDGET TO COUNTY OFFICE AS FOLLOWS:

Resolved that the Oceanport Board of Education include a withdrawal from **Maintenance Reserve** in the amount of **\$152,330** for necessary and essential repairs and maintenance projects including repairs to the Wolf Hill Boiler and renovation of a classroom which in the district's Maintenance Plan.

Resolved that the Oceanport Board of Education include a withdrawal from **Emergency Reserve** in the amount of **\$100,000** for safety and security measures within in the school district.

Resolved that the Oceanport Board of Education approve applying for an **enrollment waiver** in the amount of **\$100,564**.

Resolved that the tentative budget be approved for the 2019-2020 school year and the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2019-2020 Total Expenditures	\$11,642,791	\$248,777	\$163,050	\$12,054,618
Less: Anticipated Revenue	\$1,284,698	\$248,777	\$55,437	\$1,588,912
Taxes to Be Raised	\$10,358,093	0	\$107,613	\$10,465,706

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

Be it Further Resolved that a public meeting be held in the Media Center of the Maple Place School for the purpose of a public hearing on the budget for the 2019-2020 School Year on\_\_\_\_\_.

**\*2. Recommend to approve the following motion:**

**Approval** of the authorization for the Business Administrator to do a request for competitive pricing quote (RFP) for grounds maintenance and snow removal.

**3. Recommend to approve the following motion:**

**Acceptance** of a \$2,400.00 donation from the Oceanport PTO for Special Grants.

**Buildings & Grounds**

Meg Walker, Chair

**Informational Items:**

Building project(s) discussion

**Emergency Drill Logs**

**School: Wolf Hill**

**Month: February 2019**

Date	Drill or Situation	People Involved	Details
2/15/2019	Evacuation	Staff and Students	Staff and students were evacuated to the rear field behind the school due to a report of a strange odor inside
2/28/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated the school to the rear field

**School: Maple Place**  
**Month: February 2019**

Date	Drill or Situation	People Involved	Details
2/6/2019	Fire Drill	Staff and Students	Fire alarm activated and all students and staff evacuated
2/22/2019	Bomb Threat	School Secretary, Security and Administration	Table top exercise conducted on topics beginning with call taking through several differing versions of a bomb threat, credibility of threat ending with evacuation/shelter in place decision making process

**Voting Action Items:**

**\*1. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Library by Shore Youth Lacrosse for Positive Coaching Alliance Workshop on March 19, 2019 from 7:00pm-10:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**2. Recommend to approve the following motion:**

Recommend to approve the use of Wolf Hill School Gymnasium by staff member Amanda Gilsey, Wolf Hill Guidance Counselor, to conduct staff yoga Mondays, 3:30pm-4:30pm, March 25, 2019- June 17, 2019. *In accordance with Board Policy 7510 Use of School Facilities.*

**3. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Auditorium/Cafeteria by the Maple Place Play for the performance of Addams Family Musical March 30, 2019 from 10:00am-4:00pm, April 5, 2019 from 5:30pm-10:00pm, April 6, 2019 from 5:30pm-9:30pm and April 7, 2019 from 12:00pm-6:00pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**4. Recommend to approve the following motion:**

Recommend to approve the use of Maple Place School Auditorium by the Maple Place Music Department for the Maple Place Spring Concert on May 16, 2019 from 6:00pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

**5. Recommend to approve the following motion:**

Recommend to approve the use of the Maple Place School Gymnasium by the Maple Place Class of 2019 for the 8th Grade Basketball Players vs. Police Officers Fundraiser Basketball Game on March 29, 2019 from 6:30pm-9:30pm. *In accordance with Board Policy 7510 Use of School Facilities.*

## **Policy**

Bryan Russell, Chair

### **Informational Items:**

Bylaws, in general

Policy/Reg 5111 Eligibility of Resident and Non-Resident Students

Policy/Reg 7510 Use of School Facilities

Policy 7440 and 7446 Security

### **Second Reading:**

- P 0141.1 Board Member and Term - Sending District (Revised)**
- P 0141.2 Board Member and Term - Sending District (Revised)**
- P 2422 Health and Physical Education (M) (Revised)**
- P 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Revised)**
- P 2610 Educational Program Evaluation (M) (Revised)**
- P 4219 Commercial Driver's License Controlled Substance Abuse and Alcohol Use Testing (M) (Revised)**
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)**
- P 5330.04 Administering an Opioid Antidote (M) (Revised)**
- R 5330.04 Administering an Opioid Antidote (M) (New)**
- P 5337 Service Animals (Revised)**
- P 5756 Transgender Students (M) (Revised)**
- P&R 7440 School District Security (M) (Revised)**
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)**
- P 8860 Memorials (Revised)**

***Policy and Regulation Guide Updates - Replacing "Electronic Violence and Vandalism Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"***

- P 2415.06 Unsafe School Choice Option (M) (Revised)**
- R 2460.8 Special Education - Free And Appropriate Public Education (M) (Revised)**
- R 5530 Substance Abuse (M) (Revised)**
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)**
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)**
- P&R 5612 Assaults on District Boards of Education Members or Employees (M) (Revised)**
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)**
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)**



**Voting Action Items:**

**Business Administrator's Report**

**Superintendent's Report**

Track and Field Team discussion/correspondence - Maple Place

Enrollment report (*enrollment spreadsheet attached in email*)

Week of March 11, 2019

Preschool	27
Kindergarten	65
1st grade	66
2nd grade	64
3rd grade	76
4th grade	58
<b>Wolf Hill Total</b>	<b>356</b>
5th grade	58
6th grade	76
7th grade	56
8th grade	65
<b>Maple Place Total</b>	<b>255</b>
<b>District Enrollment</b>	<b>611</b>

<b>2018-2019 OP Students</b>							
<b>Grade</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>
PK	23	25	26	26	27	27	27
K	65	65	66	66	66	65	65
1	63	64	64	65	65	66	66
2	60	61	62	62	63	64	64
3	73	73	73	74	74	74	76
4	56	57	57	58	58	58	58
<b>Wolf Hill School Totals</b>	<b>340</b>	<b>345</b>	<b>348</b>	<b>351</b>	<b>353</b>	<b>354</b>	<b>356</b>
5	57	58	58	58	58	58	58
6	74	75	76	76	76	76	76
7	56	56	56	56	56	56	56
8	64	64	64	64	64	65	65
<b>Maple Place School Totals</b>	<b>251</b>	<b>253</b>	<b>254</b>	<b>254</b>	<b>254</b>	<b>255</b>	<b>255</b>
<b>OP District Totals</b>	<b>591</b>	<b>598</b>	<b>602</b>	<b>605</b>	<b>607</b>	<b>609</b>	<b>611</b>

HIB report for the **February 27, 2019- March 20, 2019** (motion to **accept** on March 20, 2019, following Executive Session)

### **PUBLIC COMMENTS**

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

**Executive Session:**

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

**MOTION TO OPEN EXECUTIVE SESSION at \_\_\_\_\_**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**MOTION TO ADJOURN EXECUTIVE SESSION at \_\_\_\_\_**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

**ADJOURNMENT**

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **13th day of March, 2019**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **March 13, 2019** meeting of the Oceanport Board of Education be and is hereby adjourned at \_\_\_\_\_ PM.

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

**ON THE VOTE:**

Andrea Fitzpatrick	_____	Natalie Papailiou	_____
John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Meghan Walker	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_