

OCEANPORT BOARD OF EDUCATION
REGULAR MEETING MINUTES
Wednesday, November 28, 2018
Maple Place School
2 Maple Place, Oceanport, NJ

I. CALL TO ORDER

The meeting was called to order by President McMullin at 7:05 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	Present 7:07pm	Bryan Russell	Present
Lisa Harvey	Present	Janet Sanders	Present
Michelle McMullin	Present	Meghan Walker	Absent
Michael Murphy	Present	Marion Wilhalme	Absent
Natalie Papailiou	Present 7:35pm		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children

regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

Motion by Ms. Harvey Seconded by Mr. Murphy

And carried on a roll call vote:

John Fleming	<u> Abs </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	Absent
Michael Murphy	<u> Y </u>	Marion Wilhalme	Absent
Natalie Papailiou	<u> Abs </u>		

October 17, 2018

October 17, 2018 Executive Session

November 13, 2018

November 13, 2018 Executive Session

VII. PRESENTATIONS: Perfect PARCC scores

Acting Superintendent Lipinski recognized students who had achieved perfect scores and presented each with a certificate

VIII. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT’S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE - Mr. Fleming, Committee Chair Report, reviewed the items to be approved.

Motion by Mr. Fleming, Seconded by Mr. Murphy to approve items 1 thru 8,
And carried on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Abs </u>
Michael Murphy	<u> Y </u>	Marion Wilhalme	<u> Abs </u>
Natalie Papailiou	<u> Abs </u>		

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated September 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and
 BE IT FURTHER RESOLVED, that the bills list for the month of November in the amount of \$435,180.88 be approved, and
 BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Recommend to approve the budget transfers October.
3. Recommend to approve, to authorize the Business Administrator to pay all claims due and payable by December 30, 2018 and make the necessary budgetary transfers for these claims and to submit the list to the Board of Education at their next regularly scheduled meeting.
4. Recommend to approve an Addendum to the Agreement between the Oceanport School District and ESS Northeast, LLC (f/k/a S4teachers) effective October 31, 2018 through June 30, 2019.
5. Recommend to approve, the Agreement between the Oceanport Board of Education and Helfrich and Sons to provide athletic transportation services for winter schedule \$450.00 per bus.

6. Recommend to approve, the contract between the Oceanport Board of Education and BuildnCare Therapy. BuildnCare will provide BCBA Services at \$118.00 per hour effective November 29, 2018 through June 30, 2018.
7. Recommend to approve, the Agreement between the Oceanport Board of Education and Arts & Education Center for tuition and transportation for an Oceanport School District student, should they be eligible to participant. Total cost to board \$845.00.
8. Recommend to approve the following fundraisers:
 - a. Coins for Kortney
 - b. Hoops for Heart
 - c. Trike-A-Thon

B. PERSONNEL, Personnel Committee Chair Mike Murphy presented the items below for approval. Ms. Lipinski thanked Mrs. Welsh, and Ms. Benjamine for their service to the district.

Motion by Mr. Murphy, Seconded by Mr. Russell to approve items 1 thru 7

And carried on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	Yes on 1-5, 7; No to 6
Lisa Harvey	<u> Y </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Abs </u>
Michael Murphy	<u> Y </u>	Marion Wilhalme	<u> Abs </u>
Natalie Papailiou	<u> Abs </u>		

1. Recommend to accept the resignation of JoAnn Welsh, Superintendent's Secretary, effective December 31, 2018.
2. Recommend to accept the resignation of Amanda Haring, Wolf Hill School Nurse, effective March 16, 2019.
3. Recommend to accept the resignation of Noreen Benjaminsen, Maple Place School Secretary, effective December 31, 2018.
4. Recommend to accept the resignation of Sara Giangiorgi, Lunch Monitor, effective October 31, 2018.
5. Recommend to approve, Steve Tagerty for extra time as after school security monitor for basketball games. Steve will be paid at his hourly rate.
6. Motion to authorize the Acting Administrative Principal/CSA to offer a contract of employment to candidates between the dates of November 29 and the January meeting.
7. Recommend to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2019, at the negotiated rate of \$51.00 per hour, not to exceed the total program budget of \$35,000:

Justin Karpinski

C. POLICY & PLANNING - No Agenda Items

D. EDUCATION/CURRICULUM/TECHNOLOGY
Education/Curriculum/Technology Committee Chair Lisa Harvey Reported

Motion by Ms. Harvey, Seconded by Mrs. Sanders to approve items 1-3.

And carried on a roll call vote:

John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Janet Sanders	<u> Y </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Abs </u>
Michael Murphy	<u> Y </u>	Marion Wilhalme	<u> Abs </u>
Natalie Papailiou	<u> Abs </u>		

1. Recommend to approve, the following class trip:

12/7/2018	Charger Band MPS	Monmouth Mall	Eatontown, NJ
1/10/2019	3rd Grade	Monmouth University	West Long Branch, NJ
1/15/2019	5th Grade	Ocean Cty Planetarium	Toms River, NJ
6/7/2019	3rd Grade	Sea Grant Consortium	Ft. Hancock, NJ

2. Recommend to approve, the following Professional Conference Day Requests:

11/6/2018	Miele, K	RPDA- Breaking the cycle	Eatontown, NJ	N/C
11/14/2018	Ippolito, A	RPDA - Challenging Behaviors PreK-2	Eatontown, NJ	N/C
11/28/2018	Seitz, M Zukus, A	RPDA - Laying the Foundation Narrative, Opinion and Informative	Eatontown, NJ	N/C
11/30/2018	Richter, J	Rutgers Gifted Conference	Somerset, NJ	\$189.00 20-271-200-500-00
12/3-4/2018	Risden, L	NJASL 2018 Fall Conference	Long Branch, NJ	\$175.00 20-271-200-500-00
12/6/2018	Mansfield, L	RPDA-Execute additional social skills for students on the Autism Spectrum	Eatontown, NJ	N/C
12/12/2018	Lipinski, M Malaney, L	NJASA - SpEd Policy and Practice Update	Monroe, NJ	\$149.00 Melanie \$169.00 Lauren 20-271-200-500-
01/29/2019	Mastriana, M	BER-Guided Reading Differentiation Strategies	Long Branch, NJ	\$239.00 20-271-200-500-00
1/30/2019	Howell, M Bonett, M	NJ State Bar Foundation-Role of Climate Team	New Brunswick, NJ	N/C
2/19,20,21, 22/19	Tarquinio, N	Crisis Prevention Intervention	Edison, NJ	\$3249.00 + travel =\$3310.50 20-271-200-500-00
2/25,26,27/ 2019	Tarquinio, N	NJASPERD - PE Annual Convention	Long Branch, NJ	\$235.00 11-000-223-500-01

2/26,27/2019	Coles, A	NJAHPERD - PE Annual Convention	Long Branch, NJ	\$190.00 11-000-223-500-01
Online course	Grassi, A	Verbal Behavior Institute - RBT certification	online	\$99.00 20-271-200-500-00

3. Recommend to approve the following Dance and Theater curricula for the 2018-2019 school year.

- Grades K-5 Instructional Activities
- Grades 6-8 Instructional Activities
- Grades K-5 Drama Selections
- Grades 6-8 Drama Selections
- Grades K-5 Performances
- Grades 6-8 Performances

E. FACILITIES (Buildings & Grounds) Mrs. McMullin reviewed the agenda items.

Motion by Mrs. McMullin, Seconded by Mr. Russell to approve items 1 thru 3.

And carried on a roll call vote:

John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Janet Sanders	__Y__
Michelle McMullin	__Y__	Meghan Walker	__Abs__
Michael Murphy	__Y__	Marion Wilhalme	__Abs__
Natalie Papailiou	__Abs__		

1. Recommend to approve, the use of the Maple Place School Cafeteria by the Drug Education Initiative (DEI) to hold a presentation by Mike Deleon of Steered Straight regarding Vaping January 10, 2019 from 7:00 pm - 8:00 pm.
2. Recommend to approve, the use of the Maple Place School Cafeteria by the Drug Education Initiative (DEI) to hold a presentation by Mitch Ansel, Esq. on legalities of hosting under age drinking parties, children attending events where alcohol and drugs are, February 7, 2019 from 7:00 pm - 8:00 pm.
3. Recommend to approve, the submission of 2018-2019 School Safety and Security Plan Annual Review Statement of Assurance (SOA).

F. SUPERINTENDENT'S REPORT

Motion by Mrs. McMullin, Seconded by Mr. Russell to approve items 1 and 3.

And carried on a roll call vote:

John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Janet Sanders	__Y__
Michelle McMullin	__Y__	Meghan Walker	__Abs__
Michael Murphy	__Y__	Marion Wilhalme	__Abs__
Natalie Papailiou	__Abs__		

1. Enrollment report for the month of October 2018:

Pre K	26
Kindergarten	65
1	64

2	60
3	73
4	54
LLD	4
Wolf Hill Total	346
5	58
6	75
7	56
8	64
Maple Place Total	253
District Enrollment	599

2. Recommend to accept from the Superintendent, the following HIB report for the October 18, 2018- November 28, 2018:

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	3	3	6
Totals	3	3	6

3. Recommend to accept from the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of October 2018:

School:	Wolf Hill School	Maple Place School
Month:	OCTOBER	OCTOBER
Date/Time	1.10/4/2018 9:08 am	1. 10/11/18 1:15 pm

	2. 10/12/2018 9:30 am	2. 10/29/18 1:28 pm
Type of Drill	1. Shelter in Place	1.Lockdown
	2. Fire Drill	2. Fire Drill
Duration of Drill	1. 11 minutes	1. 9 minutes
	2. 14 minutes	2. 5 minutes
Weather Conditions	1. Clear	1.Cool/Cloudy
	2. Clear	2. Cool/Cloudy
Participants of Drill	1. Students/staff/OPPD	1. Students grades 5-8, all staff
	2. Students/staff/OP Fire Dept	2.Students grades 5-8, all staff
Brief Description of What Was Drilled	1. Report of suspicious person on property	1.SHARE 911 message to staff/faculty members that we are having a Lockdown Drill
	2. School and staff exited school for OFD to demonstrate Fire Safety Day	2.SHARE 911 message to staff/faculty members that we are having a Fire Drill

X. LIAISON REPORTS

NJSBA Liaison/MCSBA - Mrs. McMullin reported that the NJSBA workshop scheduled for December has been postponed.

PTO Liaison - Ms. Harvey updated the board on some of the PTO recent accomplishments and important upcoming events.

Borough Council Liaisons: Mrs. McMullin attended the recent Sea Bright meeting and reported out on it.

SEPAG

There will be an upcoming meeting; BSI information will be reviewed.

XI. SUPERINTENDENT'S COMMENTS

Melanie Lipinski, Acting Superintendent, referred to the written report distributed to the board and highlighted several items: a very successful Math Night, Teach of the Year voting, the Eagle Scout Project, and other priority items.

XII. BUSINESS ADMINISTRATOR'S COMMENTS

- MidYear Budget Review for the 2017-2018 Budget on December 3rd
- Audit Draft Received - Filing postponed to 12/21 - no findings

XIII. NEW BUSINESS - None

XIV. OLD BUSINESS

- Oceanport School Project
Ms. Lipinski reported that approximately 300 responses had been received. She will be presenting on the survey responses at the January meeting.

XV. CORRESPONDENCE - none

XVI. PUBLIC COMMENTS - none

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. Action on the HIB report will be taken during the public portion of the meeting following the recess of the executive session.

MOTION TO OPEN EXECUTIVE SESSION at 8:02 pm

Moved by: Ms. Harvey, Seconded by: Mr. Russell

John Fleming	<input checked="" type="checkbox"/>	Bryan Russell	<input checked="" type="checkbox"/>
Lisa Harvey	<input checked="" type="checkbox"/>	Janet Sanders	<input checked="" type="checkbox"/>
Michelle McMullin	<input checked="" type="checkbox"/>	Meghan Walker	<input type="checkbox"/>
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input type="checkbox"/>
Natalie Papailiou	<input checked="" type="checkbox"/>		

MOTION TO ADJOURN EXECUTIVE SESSION at 9:43 pm and reconvene public session.

Moved by: Mrs. Sanders Seconded by: Ms. Harvey

John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Sanders	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Abs <u> </u>
Michael Murphy	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Abs <u> </u>
Natalie Papailiou	<u> </u> Y <u> </u>		

XVIII. HIB Report

Motion by Mrs. Papailiou, seconded by Mr. Russell to accept the HIB report as presented

by the Acting Superintendent as follows:

John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Sanders	<u> </u> Y <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Abs <u> </u>
Michael Murphy	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Abs <u> </u>
Natalie Papailiou	<u> </u> Y <u> </u>		

XIX. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 28th day of November, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the November, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 9:47 p.m.

Moved By: Mr. Russell Seconded By: Mrs. Sanders

AYES: 7 NAYS: 0 ABSENT: 2

Respectfully submitted,

Denise Friedmann
Interim Business Administrator/
Board Secretary