

Oceanport School District  
Committee of the Whole Board Meeting Minutes  
November 13, 2018  
Maple Place School, 2 Maple Place, Oceanport, N.J.

CALL TO ORDER - The meeting was called to order by President McMullin at 6:06 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

SALUTE TO THE FLAG

ROLL CALL OF BOARD MEMBERS

John Fleming	Present	Bryan Russell	Present
Lisa Harvey	Present	Janet Thorpe	Present
Michelle McMullin	Present	Meghan Walker	Present
Michael Murphy	Present	Marion Wilhalme	Present
Natalie Papailiou	Present		

STATEMENT TO THE PUBLIC

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

Presentations Scheduled for November 28th Regular Board Meeting

Champion Chargers - Sept./Oct./Nov.

PAW Patrol - Sept./Oct./Nov.

Perfect PARCC scores

Education & Technology, Lisa Harvey - Chairperson

Informational Items: The Superintendent updated the Board on her visit to Washington, DC to accept the Blue Ribbon. Michelle Mastriana accompanied her. Ms. Lipinski gave a recap of ceremony.

Ms Lipinski also shared information on the ESL (English as a Second Language) program update.

The board members who attended the NJSBA workshop shared some of the experiences and expressed their appreciation for the event and the information gathered at it.

The board received reports from Matt Howell, Principal of Maple Place, Lauren Malaney, Child Study Team Supervisor and Dr. Jeanette Baubles, Regional Director of Curriculum and Instruction.

The Voting Agenda Items listed below were discussed:

Class Trips

12/7/2018	Charger Band MPS	Monmouth Mall	Eatontown, NJ
1/10/2019	3rd Grade	Monmouth University	West Long Branch, NJ
1/15/2019	5th Grade	Ocean County Planetarium	Toms River, NJ

Professional Development Workshops

11/6/2018	Miele, K	RPDA- Breaking the cycle	Eatontown, NJ	N/C
11/14/2018	Ippolito, A	RPDA - Challenging Behaviors PreK-2	Eatontown, NJ	N/C
11/28/2018	Seitz, M Zukus, A	RPDA - Laying the Foundation Narrative, Opinion and Informative	Eatontown, NJ	N/C
11/30/2018	Richter, J	Rutgers Gifted Conference	Somerset, NJ	\$189.00 20-271-200-500-00
12/3-4/2018	Risden, L	NJASL 2018 Fall Conference	Long Branch, NJ	\$175.00 20-271-200-500-00
12/5/2018	Lipinski, M	NJ State Awards	NJDOE, Trenton	N/C
12/5/2018	Mastriana, S	NJ State Awards	NJDOE, Trenton	N/C
12/6/2018	Mansfield, L	RPDA-Execute additional social skills for students on the Autism Spectrum	Eatontown, NJ	N/C

1/30/2019	Howell, M Bonett, M	NJ State Bar Foundation-Role of Climate Team	New Brunswick, NJ	N/C
2/19,20,21,22/19	Tarquinio, N	Crisis Prevention Intervention	Edison, NJ	\$3249.00 + travel =\$3310.50 20-271- 200-500-00
2/25,26,27/2019	Tarquinio, N	NJAHPERD - PE Annual Convention	Long Branch, NJ	\$235.00 11-000-223- 500-01
2/26,27/2019	Coles, A	NJAHPERD - PE Annual Convention	Long Branch, NJ	\$190.00 11-000-223- 500-01
Online course	Grassi, A	Verbal Behavior Institute - RBT certification	online	\$99.00 20-271-200- 500-00

Personnel, Mike Murphy - Chairperson

Informational Items:

To be discussed in executive session, if any.

Voting Agenda Items were noted and action was taken on Item 1 so that the position could be filled immediately.

Resignation - Sarah Giangiorgi, Lunch/Recess Monitor

1. Recommend to approve, the employment of Sara Torbert as a Lunch Monitor for the 2018-2019 school year effective November 14, 2018 through June 20, 2019. This position is hourly and paid only when employee works. Sara will be paid \$12.90 per hour.

Motion by Mrs. McMullin, Seconded by Mrs. Walker and approved on a roll call vote:

John Fleming	__Y__	Bryan Russell	Absent
Lisa Harvey	__Y__	Janet Thorpe	Absent
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

Finance, John Fleming - Chairperson

Informational Items:

Review of legal fees (previously sent via email)

Denise Friedmann, Business Administrator reviewed the Budget Development timetable. In December the Business Administrator will review the status of the current year's budget and in January give an overview of the anticipated 2019-2020 budget.

Voting Action Items:

Financial Reports/Bills list and Transfers will be sent home via email on November 21st.

The contract with BuildnCare Therapy, for BCBA services, will be extended through June 30, 2019.

Arts & Education Program was discussed. If a student qualify and wished to participate the School District Participation Agreement would be \$845.00 per student.

Building & Grounds, Meg Walker - Chairperson

Informational Items:

Mrs. Walker and Ms. Lipinski led a discussion about a school building project. The facility audit presented by Solutions Architect's last month is available to the Board on google drive. The binders will also be available to board members in the business office. The BOE members were asked to read through and digest that presentation. The Preliminary Data Analysis from the OP Schools Survey was reviewed by the Board. Priorities, such as school security, were discussed.

Voting Action Items were reviewed.:

1. Recommend to approve, the use of the Wolf Hill School Gym November 13, 2018 by the Oceanport Girl Scout Daisy Troop #60710 for their Annual Recruiting from 7:00 pm - 8:00 pm.

Drug Education Initiative (DEI) to hold Vaping Presentations January 10, 2019  
Drug Education Initiative (DEI) legalities of hosting under age drinking parties February 7, 2019  
School Safety and Security Plan Annual Review SOA

Drill Logs:

School:	Wolf Hill School	Maple Place School
Month:	OCTOBER	OCTOBER

Date/Time	1.10/4/2018 9:08 am	1. 10/11/18 1:15 pm
	2. 10/12/2018 9:30 am	2. 10/29/18 1:28 pm
Type of Drill	1. Shelter in Place	1.Lockdown
	2. Fire Drill	2. Fire Drill
Duration of Drill	1. 11 minutes	1. 9 minutes
	2. 14 minutes	2. 5 minutes
Weather Conditions	1. Clear	1.Cool/Cloudy
	2. Clear	2. Cool/Cloudy
Participants of Drill	1. Students/staff/OPPD	1. Students grades 5-8, all staff
	2. Students/staff/OP Fire Dept	2.Students grades 5-8, all staff
Brief Description of What Was Drilled	1. Report of suspicious person on property	1.SHARE 911 message to staff/faculty members that we are having a Lockdown Drill
	2. School and staff exited school for OFD to demonstrate Fire Safety Day	2.SHARE 911 message to staff/faculty members that we are having a Fire Drill

Policy, Natalie Papailiou - Chairperson

Although there were not policy changes/additions to review Mrs. Papailiou did alert the board that there were policy decisions coming up on Domestic Violence, Transgender students, and Vaping. The Board inquired about the Code of Conduct. The superintendent stated that this is being reviewed by the administration and will be addressed prior to next year's Student agenda coming out.

### Business Administrator's Report

Reorganization Meeting date possibilities were discussed among the Board members. The date selected was Wednesday, January 2, 2019 at

Committee of the Whole format and time was discussed.

### Superintendent's Report

Mellanie Lipinski, Acting Superintendent discussed the Chain of Command which was revised November 9th and emailed to the Board. It will be posted and become part of a Parent Handbook. Having a diversity workshop was also discussed, along with the website link and January staff meetings.

The items below will be available at the November 28th meeting:

Enrollment

HIB Incidents/Findings will be discussed at the 11/28 BOE meeting

### PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Ms. Molinar of the SEPAG group read a statement to the Board in support of Melanie Lipinski being offered a contract to continue as Superintendent of Schools.

Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

\_\_\_ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

\_\_\_ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

\_\_\_ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

\_\_\_ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

\_\_\_ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

\_\_\_ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

\_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

X 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 7:58 pm.

Moved by: Mrs. McMullin Seconded by: Mrs. Wilhalme

John Fleming	<u>Y</u>	Bryan Russell	Absent
Lisa Harvey	<u>Y</u>	Janet Thorpe	Absent
Michelle McMullin	<u>Y</u>	Meghan Walker	<u>Y</u>
Michael Murphy	<u>Y</u>	Marion Wilhalme	<u>Y</u>
Natalie Papailiou	<u>Y</u>		

MOTION TO ADJOURN EXECUTIVE SESSION at 8:30

Moved by: Mrs. Walker

Seconded by: Ms. Harvey

John Fleming \_\_\_Y\_\_\_

Bryan Russell Absent

Lisa Harvey \_\_\_Y\_\_\_

Janet Thorpe Absent

Michelle McMullin \_\_\_Y\_\_\_

Meghan Walker \_\_\_Y\_\_\_

Michael Murphy \_\_\_Y\_\_\_

Marion Wilhalme \_\_\_Y\_\_\_

Natalie Papailiou \_\_\_Y\_\_\_

#### ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 13th day of November, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the November, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 8:34 p.m.

Moved By: Ms. Harvey Seconded By: Mrs. Walker

ON THE VOTE:

AYES: 7 NAYS: 0. ABSENT: 2

Respectfully submitted,

Denise Friedmann  
Interim Business Administrator/  
Board Secretary