

OCEANPORT BOARD OF EDUCATION  
 Oceanport, New Jersey  
 REGULAR MEETING MINUTES  
 Wednesday, October 17, 2018  
 Maple Place School, 2 Maple Place, Oceanport, NJ

I. The meeting was called to order at 7:07 by President McMullin.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	Present	Bryan Russell	Present in Exec 10:10 pm
Lisa Harvey	Present in Exec 10:10 pm	Janet Sanders	Absent
Michelle McMullin	Present	Meghan Walker	Present
Michael Murphy	Present	Marion Wilhalme	Present
Natalie Papailiou	Present 7:13 pm		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop

and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

## VI. APPROVAL OF MINUTES

Motion by Mrs. Wilhalme, Seconded by Mrs. Walker to approve the minutes listed below:

### ROLL CALL OF BOARD MEMBERS

John Fleming	<u>  </u> Y <u>  </u>	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	<u>  </u> Y <u>  </u>	Meghan Walker	<u>  </u> Y <u>  </u>
Michael Murphy	<u>  </u> Y <u>  </u>	Marion Wilhalme	<u>  </u> Y <u>  </u>
Natalie Papailiou	Abs		

September 26, 2018

September 26, 2018 Executive Session

October 10, 2018 Workshop

October 10, 2018 Executive Session

## VII. PRESENTATIONS:

Frank Messineo and Alexis Goldman of Solutions Architects presented the findings from the facilities audit they performed over the last several months. The findings are documented in two binders which were presented to the Board. They presented selections from each of the sections and bottom line dollar amounts associated with different projects the Board and Administration may wish to pursue. Following their presentation they took questions from the Board.

A second presentation was offered by Acting Superintendent Lipinski on PARCC and WIDA test scores. The Board had an opportunity to ask questions about the process and results.

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Several community members commented on the presentation and asked for additional information. The Board responded that they had just received the audit and would be planning public information sessions in the future. A survey will be sent out shortly to gain community input prior to formulating a plan.

An additional comment was made on curriculum and its correlation to the testing results.

IX. SUPERINTENDENT'S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE

Motion by Mr. Fleming, Seconded by Mrs. Walker to approve items 1 thru 4.

ROLL CALL OF BOARD MEMBERS

John Fleming	<u>  </u> Y <u>  </u>	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	<u>  </u> Y <u>  </u>	Meghan Walker	<u>  </u> Y <u>  </u>
Michael Murphy	<u>  </u> Y <u>  </u>	Marion Wilhalme	<u>  </u> Y <u>  </u>
Natalie Papailiou	<u>  </u> Y <u>  </u>		

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated August 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of October in the amount of \$322,031.24 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the budget transfers September.
3. Recommend to approve, the agreement between The Newmark Education and Oceanport Board of Education for \$1,500.00. The Newmark Education will present on December 4, 2018 "What Parents Need to Know About Children and the Anxiety Epidemic".
4. Recommend to approve, the establishment of a bank account as follows: Oceanport Board of Education FSA Account, with the Business Administrator and Treasurer of School monies as signatories.

B. PERSONNEL

Motion by Mr. Murphy, Seconded by Ms. Papailiou to approve items 1 thru 5.

ROLL CALL OF BOARD MEMBERS

John Fleming	__Y__	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

1. Recommend to approve, the medical leave of absence for Diane Kirk, paraprofessional, Maple Place School, beginning September 12, 2018. Mrs. Kirk will use the following days:  
  
September 12, 2018 - September 17, 2018 (4 paid personal days)  
September 18, 2018 - December 12, 2018 (56 paid sick days)  
December - June Unpaid leave  
Anticipated return to work September 1, 2019
2. Recommend to approve, the medical leave of absence for Spiro Katechis, Custodian, beginning October 5, 2018 - November 16, 2018. Mr. Katechis will use the following days:  
  
October 5, 2018 - October 19, 2018 (10 paid vacation days)  
October 22, 2018 - November 16, 2018 (19 paid sick days)  
Anticipated return to work November 19, 2018
3. Recommend to approve, the employment of Monica Tafuri as a Lunch Monitor for the 2018-2019 school year effective October 18, 2018 through June 20, 2019. This position is hourly and paid only when employee works. Monica will be paid \$12.90 per hour.
4. Recommend to approve, the employment of Mai Hshesh as Paraprofessional effective October 18, 2018 through June 30, 2019. Ms. Hshesh will be on Step 1 at the current negotiated salary

of \$19.22. Pending Criminal History and other applicable documents.

5. Recommend to approve, the employment of Christina Zicopoulos as Paraprofessional effective October 18, 2018 through June 30, 2019. Ms. Zicopoulos will be on Step 1 at the current negotiated salary of \$19.22. Pending Criminal History and other applicable documents.

C. POLICY & PLANNING - Nothing for this Meeting

D. EDUCATION/CURRICULUM/TECHNOLOGY

Motion by Mrs. McMullin, Seconded by Mrs. Wilhalme to approve items 1 thru 6.

ROLL CALL OF BOARD MEMBERS

John Fleming	<u>  </u> Y <u>  </u>	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	<u>  </u> Y <u>  </u>	Meghan Walker	<u>  </u> Y <u>  </u>
Michael Murphy	<u>  </u> Y <u>  </u>	Marion Wilhalme	<u>  </u> Y <u>  </u>
Natalie Papailiou	<u>  </u> Y <u>  </u>		

1. Recommend to approve, the following class trip:

10/23/18 or 10/25/18 (rain date)	LLD II 7th & 8th Grade	Neighborhood Walk	Oceanport
10/19/18	4th Grade	Allaire State Park	Farmingdale, NJ
10/24/18	Kindergarten	Atlantic Farms	Manasquan, NJ
11/13/18	8th Grade G&T	Lincoln Center	NYC, NY
12/4/18	2nd Grade	Pollak Theatre MU	WLB, NJ
3/14/19	Kindergarten	Count Basie	Red Bank, NJ
6/6/19	2nd Grade	Poricy Park	Red Bank, NJ

2. Recommend to approve, the following Professional Conference Day Requests:

10/15/18 & 10/22/18	Donohoe, A	Mental Health Assoc of MC Youth Mental Health First Aid	Shrewsbury, NJ	\$50.00 11-000-223-500-01
10/22/2018	Lipinski, M	Monmouth EDU- School Safety	West Long Branch, NJ	\$20.00
10/30/2018	Docherty, Trish	RPDA-Understanding /Managing Challenging Behaviors of Children on the Autism Spectrum	Eatontown, NJ	N/C
10/30/2018	Coles, A	Monmouth County Prosecutor - Prevention First	Freehold, NJ	N/C
11/6/2018	Van Brunt, Lori	RPDA-Breaking the Cycle:Preventing & Deescalating Acting out	Eatontown, NJ	N/C
11/15/2018	Van Brunt, L Jackson, I Bebout, M Loquet, C	RPDA-To learn better management skills	Eatontown, NJ	N/C

12/7/2018	MacRae, T	RPDA-Managing Chronic Behaviors w/ "When-Then Strategies	Eatontown, NJ	N/C
12/11/2018	DeMedici, Erica	RPDA-Improving Open-Ended responses in mathematics	Eatontown, NJ	N/C
12/18/2018	Docherty, Trish	RPDA-"Teaching Them to Fish" Facilitating Student Independence and Fading Close Adult Support	Eatontown, NJ	N/C
2/22/2019	Kornek, C	Brookdale- Tips for Teaching Current Events for Middle School	Wall, NJ	\$9.05 travel 20-270-200-500-00
02/28/2019	Kornek, C	Brookdale - Brink the World into your Classroom	Wall, NJ	\$9.05 travel 20-270-200-500-00
3/19/2019	O'Donnell, D	RPDA-App-Solutely Awesome Ways to Promote Student Literacy w/Technology Tools	Eatontown, NJ	N/C

3. Recommend to approve, the submission of the 2017-2018 SOA School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
4. Recommend to approve, Parent Academy presentation HIB/Anti-Bullying and School Safety/Security on November 5, 2018.
5. Recommend to approve, Family Math Night hosted by Monmouth University Students on November 27, 2018.
6. Recommend to approve, advertisement of COTW November meeting date change to Tuesday, November 13, 2018 at 6:00 pm.

E. FACILITIES (Buildings & Grounds)

Motion by Mrs. Walker, Seconded by Mrs. Papailiou to approve items 1 thru 4.

ROLL CALL OF BOARD MEMBERS

John Fleming	<u>  </u> Y <u>  </u>	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	<u>  </u> Y <u>  </u>	Meghan Walker	<u>  </u> Y <u>  </u>
Michael Murphy	<u>  </u> Y <u>  </u>	Marion Wilhalme	<u>  </u> Y <u>  </u>
Natalie Papailiou	<u>  </u> Y <u>  </u>		

1. Recommend to approve, the submission of 3 year Comprehensive Maintenance Plan and M1 form 2017-2020.

2. Recommend to approve, the use of the Maple Place School Gym by the West Long Branch Sports Association to hold their Annual Thanksgiving Basketball Tournament November 11, 18, 23, & 24, 2018. (In Accordance with Board Policy 7510 - Use of School Facilities.)
3. Recommend to approve, the use of the Maple Place School Cafeteria by the Oceanport Boy Scout Troop 58 to hold Annual Spaghetti Dinner December 7, 2018 from 5:00pm - 10:00pm. (In Accordance with Board Policy 7510 - Use of School Facilities.)
4. Recommend to approve, the use of the Wolf Hill School Gym by the Oceanport Basketball Association on Saturday, October 20, 2018 from 8:00am - 11:00am. (In Accordance with Board Policy 7510 - Use of School Facilities.)

X. LIAISON REPORTS

NJSBA Liaison/MCSBA

Meghan Walker spoke about the workshop coming up next week in Atlantic City.

PTO Liaison

Natalie Papailiou reported on the upcoming Fall Festival on Saturday.

Borough Council Liaison

Meghan Walker reported that the Oceanport Council will meet tomorrow evening.

Michelle McMullin reported that at the Sea Bright Council Meeting a reduction in flood insurance was discussed.

SEPAG

Natalie Papailiou reported on the last SEPAG meeting which was attended by the Acting Superintendent and new CST Supervisor. The group was very appreciative of recent improvements.

XI. SUPERINTENDENT'S COMMENTS

Ms. Lipinski distributed a report to the Board and highlighted the 2018 Blue Ribbon Ceremony. She will be attending the ceremony in Washington DC. Maple Place received this distinction in 2009. She also discussed the upcoming survey.

XII. BUSINESS ADMINISTRATOR'S COMMENTS - None

XIII. NEW BUSINESS - None

XIV. OLD BUSINESS - None

XV. CORRESPONDENCE - None

XVI. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

1. Matters rendered expressly confidential by state or federal law or a rule of court.

2. Matters in which the release of information would impair a right to receive funds from the United States Government.

3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual



employee requests in writing that the matter be discussed at a public meeting.

\_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

\_\_\_ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 9:16 pm

Motion by Mrs. Walker, Seconded by Mrs. Wilhalme to open executive session.

ROLL CALL OF BOARD MEMBERS

John Fleming	__Y__	Bryan Russell	Abs
Lisa Harvey	Abs	Janet Sanders	Abs
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

MOTION TO ADJOURN EXECUTIVE SESSION at 10:28 pm

Motion by Mrs. McMullin, Seconded by Ms. Harvey adjourn executive session.

ROLL CALL OF BOARD MEMBERS

John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Janet Sanders	Abs
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

Motion by Mrs. Papailiou, Seconded by Mrs. Wilhalme to approve items 1-3.

ROLL CALL OF BOARD MEMBERS

John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Janet Sanders	Abs
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

1. Enrollment report for the month of September 2018:

Pre K	23
Kindergarten	65
1	64

2	59
3	73
4	53
LLD	4
Wolf Hill Total	341
5	57
6	74
7	56
8	64
Maple Place Total	251
District Enrollment	592

2. Recommend to accept from the Superintendent, the following HIB report for the September 27, 2018- October 17, 2018:

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	3	3	3
Totals	3	3	3

3. Recommend to accept from the Superintendent, the following report of the Fire and Evacuation drills conducted during the month of September 2018:

School:	Wolf Hill School	Maple Place School
Month:	September 2018	September 2018
Date/Time	1. 14 <sup>th</sup>	1. 20 <sup>th</sup> @ 8:44 AM
	2. 20 <sup>th</sup>	2. 21 <sup>st</sup> @ 2:08 PM

	3. 24th	
Type of Drill	1. Lockdown	1. Evacuation w/ Bus Drill
	2. Bus Evacuation	2. Fire Drill
	3. Fire Drill	
Duration of Drill	1. 15 minutes	1. 49 minutes
	2. 55 minutes	2. 6 minutes
	3. 15 minutes	
Weather Conditions	1. Cloudy	1. Cloudy & Cool
	2. Sunny	2. Cloudy & Cool
	3. Sunny	
Participants of Drill	1. Staff, Students, and Oceanport Police Department	1. Students of Grades 5 -8, Teachers, Staff and SRHS Bus Drivers
	2. Staff, students, and Shore Regional buses and staff	2. Students of Grades 5 - 8, Teachers & Staff.
	3. All students and staff	
Brief Description of What Was Drilled	1. School was placed in a lockdown with OPD responding to the school	1. SHARE 911 message to staff/faculty members that we are having a Evacuation Drill

	2. All students and staff practiced exiting the bus through emergency door	2.SHARE 911 message to staff/faculty members that we are having an Fire Drill
	3. All staff and students exited school to rear playground	

XVIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 17th day of October, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the October, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 10:31 p.m.

Moved By: Mrs. McMullin    Seconded By: Ms. Harvey

AYES: 8    NAYS: 0    ABSENT: 1

Respectfully,

Denise Friedmann  
Interim Business Administrator