

OCEANPORT BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
Wednesday, October 10, 2018
Maple Place School, 2 Maple Place, Oceanport, NJ

- I. CALL TO ORDER - The meeting was called to order by President McMullin at 6:05 p.m.
"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

If it is a month with two meetings, the first meeting is considered a "workshop" meeting to offer informational presentations as needed and to discuss agenda items. These workshop meetings are also referred to as "Committee of the Whole" meetings and feature a review of the month's agenda, discussion among board members about various issues, informational presentations by administrators and a public forum for residents to be heard. They do not typically feature formal action by the board, but the board reserves the right to advertise the meeting as one in which action may be taken if necessary. There is one opportunity for public comment during a workshop meeting.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	absent	Bryan Russell	absent
Lisa Harvey	present 6:36 pm	Janet Sanders	absent
Michelle McMullin	present	Meghan Walker	present
Michael Murphy	present	Marion Wilhalme	present
Natalie Papailiou	present		

Also present: Ms. Lipinski, Acting Superintendent Denise Friedmann, Board Secretary

IV. Presentations

Ms. Lipinski will do a presentation on PARCC and WIDA testing on October 17th; there will also be a presentation on the findings of the facilities audit.

Betsy Schuff presented information on the DEI - Drug Education Initiative. She offered information on its establishment and the connection to former student Ian Shea. Mrs. Schuff introduced her committee, talked about their work and upcoming events and in general "shared the message." She also acknowledged the Boards continued support.

- V. The board discussed the following Committee of the Whole topics and proposed actions to be included in the October Regular Meeting Agenda.

Education & Technology

Informational Items:

- PARCC & WIDA Test Score Presentation (M.L, M.H., & L.M.)
- Wolf Hill Blue Ribbon Award & Ceremony (11/14 proposed date)
- American Education Week - This is being brought back in a different format
- Parent Academy - HIB/Anti-Bullying and School Safety/Security - Date to be November 5th
- 8th grade Graduation @ Monmouth University - Superintendent Recommended use of the venue this year's graduation
- Family Math Night (K-4) with Monmouth University students (11/27 proposed date)

Voting Agenda Items:

- HIB Self-Assessment - MP and WH
- NJDOE - School Self-Assessment (July 1, 2017-June 30, 2018)
- Amended 2018 Annual Notice and COTW to Tuesday November 13, 2018

Class Trips

10/23/18 or 10/25/18 (rain date)	LLD II 7th & 8th Grade	Neighborhood Walk	Oceanport
10/19/18	4th Grade	Allaire State Park	Farmingdale, NJ
10/24/18	Kindergarten	Atlantic Farms	Manasquan, NJ
11/13/18	8th Grade G&T	Lincoln Center	NYC, NY
12/4/18	2nd Grade	Pollak Theatre MU	WLB, NJ
3/14/19	Kindergarten	Count Basie	Red Bank, NJ
6/6/19	2nd Grade	Poricy Park	Red Bank, NJ

Professional Development Workshops

10/15/18 & 10/22/18	Donohoe, A.	Mental Health Assoc MC-Youth Mental Health First Aid	Shrewsbury, NJ	\$50.00 11-000-223-500-01
10/22/2018	Lipinski, M.	Monmouth Edu-School Safety	West Long Branch, NJ	\$20.00 11-000-230-890-06
10/30/2018	Docherty, T.	RPDA- Understanding /Managing Challenging Behaviors of Children on the Autism Spectrum	Eatontown, NJ	N/C
10/30/2018	Bonett, M. Gilsey, A.	HIBSTER - Refresher	Oceanport, NJ	\$250.00 11-000-223-320-01

	Howell, M. Lipinski, M. Malaney, L.	Training (2 hours)		\$250.00 11-000-223-320-02
11/6/2018	Van Brunt, L.	RPDA-Breaking the Cycle: Preventing & Deescalating Acting out	Eatontown, NJ	N/C
11/7 - 11/8/2018	Lipinski, M., Mastriana, S., McDonnell, J.	National Blue Ribbon Ceremony	Washington, D.C.	No cost to district - paid for by individuals
11/15/2018	Van Brunt, L. Jackson, I. Bebout, M.	RPDA-To learn better management skills	Eatontown, NJ	N/C
12/7/2018	MacRae, T.	RPDA-Managing Chronic Behaviors w/ "When-Then Strategies	Eatontown, NJ	N/C
12/11/2018	DeMedici, E.	RPDA-Improving Open-Ended responses in mathematics	Eatontown, NJ	N/C
12/18/2018	Docherty, T.	RPDA-"Teaching Them to Fish" Facilitating Student Independence and Fading Close Adult Support	Eatontown, NJ	N/C
2/22/2019	Kornek, C	Brookdale- Tips for Teaching Current Events for Middle School	Wall, NJ	\$4.52 travel 20-270-200-500-00
02/28/2019	Kornek, C	Brookdale - Brink the World into your Classroom	Wall, NJ	\$4.52 travel 20-270-200-500-00
3/19/2019	O'Donnell, D	RPDA-App-Solutely Awesome Ways to Promote Student Literacy	Eatontown, NJ	N/C

		w/Technology Tools		
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Personnel

Informational Items:

To be discussed in executive session, if any.

Voting Agenda Items:

Possible ESL teacher hire

Paraprofessional hires - 2

Lunch Monitor hire

Medical Leave (estimated return date Nov 27, 2018) -S.Katechis

Medical Leave (entire school year) -D. Kirk

The following items were not moved forward to the agenda and will be reviewed next school year.

Cross Country stipend increase from \$1,030 to \$3,368.28

News Crew stipend increase from \$550 to \$1,275

Finance

Informational Items:

Review of legal fees (attached in email)

Ms. Friedmann spoke about the 2018-19 budget and the changes that happen within the school year. More will be presented on the subject as budget time approaches.

Also discussed were the upcoming state reports.

Voting Action Items:

Financial Reports/Bills list

Transfers

The Newmark Education - Parent Evening December 4th -"What Parents Need to Know About Children and the Anxiety Epidemic" \$1,500.00 - Board members asked that a special invitation to this presentation be extended to SEPAG and DEI parents.

The following item was not moved forward to the agenda; Ms. Lipinski will gather more information on it:

Arts & Education - School District Participation Agreement \$845.00

Building & Grounds

Informational Items:

Survey discussion & review - Ms. Lipinski distributed the survey for content. Has not gotten feedback. She will put the information into a survey format.

Next week's presentation from Solutions

Use of the Maple Place Library/Cafeteria for BOE and Council meetings - Discussion of adding shelving and books and possible other meeting venues.

Acid Tank Cleanup - Maple Place School

Voting Action Items:

Submission of 3 year Comprehensive Maintenance Plan and M1 form

West Long Branch Sports Association - Thanksgiving basketball tournament to use Maple Place School Gym

OP Troop 58 -Spaghetti Dinner Dec. 7th - Maple Place School Cafeteria

Drill Logs:

School:	Wolf Hill School	Maple Place School
Month:	September 2018	September 2018
Date/Time	1. 14 th	1. 20 th
	2. 20 th	2. 21 st
	3. 24 th	
Type of Drill	1. Lockdown	1. Evacuation w/ Bus Drill
	2. Bus Evacuation	2. Fire Drill
	3. Fire Drill	
Duration of Drill	1. 15 minutes	1. 49 minutes
	2. 55 minutes	2. 6 minutes

	3. 15 minutes	
Weather Conditions	1. Cloudy	1. Cloudy & Cool
	2. Sunny	2. Cloudy & Cool
	3. Sunny	
Participants of Drill	1. Staff, students, and Oceanport Police Department	1. Students of Grades 5-8, Teachers, Staff, and SRHS Bus Drivers
	2. Teachers, Staff, PK-4 Students, and SRHS Bus Drivers	2. Students of Grades 5-8, Teachers, and Staff.
	3. All students and staff	
Brief Description of What Was Drilled	1. School was placed in a lockdown with OPD responding to the school	1. SHARE 911 message to staff/faculty members that we are having an Evacuation Drill
	2. All students and staff practiced exiting the bus through emergency door	2.SHARE 911 message to staff/faculty members that we are having a Fire Drill
	3. All staff and students exited school to rear playground	

Policy

First Reading (No Action):

N/A for this month

Second Reading (Voting Action):

N/A for this month

Superintendent's Report

Enrollment

HIB Incidents/Findings will be discussed at the 10/17 BOE meeting

Public Comment

Ms. Letson commented on improving the library at Maple Place, info on meeting venues, and asked that support for siblings of special education students be looked into.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and
The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual

employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. No action will be taken.

MOTION TO OPEN EXECUTIVE SESSION at 7:54 p.m.

Moved by: Mrs. Wilhalme, Seconded by: Mrs. Walker

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> </u> Abs <u> </u>	Bryan Russell	<u> </u> Abs <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Sanders	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Natalie Papailiou	<u> </u> Y <u> </u>		

MOTION TO ADJOURN EXECUTIVE SESSION AT 8:05 pm

Moved by: Mrs. Papailiou, Seconded by: Mrs. Walker

ROLL CALL VOTE

John Fleming	<u> </u> Abs <u> </u>	Bryan Russell	<u> </u> Abs <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Sanders	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Natalie Papailiou	<u> </u> Y <u> </u>		

Respectfully submitted,

Denise Friedmann
Board Secretary/
Interim School Business Administrator