

OCEANPORT BOARD OF EDUCATION
WORKSHOP MEETING - Maple Place School
Wednesday, September 12, 2018

I. CALL TO ORDER - The meeting was called to order by President McMullin at 6:14 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

John Fleming	President	Bryan Russell	Absent
Lisa Harvey	President	Janet Thorpe	President thru 7:47 p.m.
Michelle McMullin	President	Meghan Walker	Absent
Michael Murphy	President@6:16	Marion Wilhalme	President
Natalie Papailiou	President		

IV. Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

X 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining

contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

9. Any deliberations that may result in the imposition of a civil penalty or suspension.

10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 6:17 p.m.

Motion by Mrs. Papailiou, Seconded by Ms. Harvey and carried on a roll call vote:

John Fleming	<input checked="" type="checkbox"/>	Bryan Russell	Abs
Lisa Harvey	<input checked="" type="checkbox"/>	Janet Thorpe	<input checked="" type="checkbox"/>
Michelle McMullin	<input checked="" type="checkbox"/>	Meghan Walker	Abs
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input checked="" type="checkbox"/>
Natalie Papailiou	<input checked="" type="checkbox"/>		

MOTION TO ADJOURN EXECUTIVE SESSION at 6:43 p.m.

Motion by Mrs. Papailiou, Seconded by Ms. Harvey and carried on a roll call vote:

John Fleming	<input checked="" type="checkbox"/>	Bryan Russell	Abs
Lisa Harvey	<input checked="" type="checkbox"/>	Janet Thorpe	<input checked="" type="checkbox"/>
Michelle McMullin	<input checked="" type="checkbox"/>	Meghan Walker	Abs
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input checked="" type="checkbox"/>
Natalie Papailiou	<input checked="" type="checkbox"/>		

The Board discussed items V. A. through VII. F. for inclusion on the September 26, 2018 Regular Meeting Agenda.

V. APPROVAL OF MINUTES
August 29, 2018

VI. PRESENTATIONS:
School Safety & Security

VII. A. FINANCE - Bills list amounts and transportation contract amounts will be provided prior to the September 26th Regular Meeting.

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated July 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of September in the amount of \$ _____ be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the budget transfers August.
3. Be it resolved that the Board of Education approve the acceptance of the 2017-2018 Elementary and Secondary Education Act (ESEA) grant carryover and submission of the application amendment to the New Jersey Department of Education as follows:

Title I Part A - \$4,461.28 in carryover (to fund part of the total \$35,000 to be budgeted for the Title I Part A after school basic skills program)

Title II Part A - \$5,248.92 in carryover (to fund additional professional development)

4. Recommend to approve, the transportation agreement between the Oceanport Board of Education and Shore Regional High School Board of Education to provide the resident students of Oceanport who attend the Wolf Hill School and Maple Place School for the 2018-2019 school year at an annual cost of \$ _____ as follows:

- WH2 - \$ _____
- WH11 - \$ _____
- WH13 - \$ _____
- WH14 - \$ _____
- WH16 - \$ _____
- WHPK - \$ _____
- MP2 - \$ _____
- MP11 - \$ _____
- MP14 - \$ _____

5. Recommend to approve, the transportation agreement between the Oceanport Board of Education and Shore Regional High School Board of Education to provide the resident students of Sea bright who attend the Wolf Hill School and Maple Place School for the 2018-2019 school year at an annual cost of \$ _____ as follows:

- WHSB - \$ _____
- MPSB - \$ _____

6. Recommend to approve, Verbal Behavior, Kathy Huber for four hours of transition time at \$65.00 per hour with Kathryn Miele.
7. Recommend to approve, with appreciation, a generous donation of \$2,000 from DEI to cover the cost of the Steered Straight Program to be presented at Maple Place School.

- B. PERSONNEL - It is anticipated that the recommendation of candidates for Paraprofessional and Lunch Monitor will be made prior to the September 26th meeting. The dates for Ms. Smith's leave will be confirmed.

Motion by Mrs. Papailiou, Seconded by Ms. Harvey to amend the agenda and take action at this meeting on item B. 2; carried on a roll call vote:

John Fleming	<u> X </u>	Bryan Russell	Abs
Lisa Harvey	<u> X </u>	Janet Thorpe	<u> X </u>
Michelle McMullin	<u> X </u>	Meghan Walker	Abs
Michael Murphy	<u> X </u>	Marion Wilhalme	<u> X </u>
Natalie Papailiou	<u> X </u>		

1. Recommend to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2019, at the negotiated rate of \$51.00 per hour, not to exceed the total program budget of \$35,000:

Alexandra Canessa
 Erica DeMedici
 Cathy Kornek
 Renee Lisotto
 Patricia Reginio
 Jackie Richter
 Meredith Secko
 Jeff Small
 John Vaccarelli
 Joanne Wilkes

2. Recommend to approve, the employment of Donna Spader as the Oceanport School District's LDTC Teacher effective September 17, 2018 Pending Criminal History and other applicable documents on Step MA9 at the current negotiated salary of \$54,495.

Motion by Mrs. Wilhalme, Seconded by Ms. Harvey and carried on a roll call vote:

John Fleming	<u> X </u>	Bryan Russell	Abs
Lisa Harvey	<u> X </u>	Janet Thorpe	<u> X </u>
Michelle McMullin	<u> X </u>	Meghan Walker	Abs
Michael Murphy	<u> X </u>	Marion Wilhalme	<u> X </u>
Natalie Papailiou	<u> X </u>		

3. Recommend to approve, the employment of _____ as Paraprofessional effective _____, 2018 through June 30, 2019. _____ will be on Step 1 at the current negotiated salary of \$ _____. Pending Criminal History and other applicable documents.
4. Recommend to approve, the employment of _____ as Lunch Monitor effective _____, 2018 through June 30, 2019. _____ will be paid an hourly rate of \$12.90. Pending Criminal History and other applicable documents.
5. Recommend to approve, the medical leave of absence for Gayle Smith beginning September 4, 2018 - October 8, 2018. Mrs. Smith will use the following days:
 September 4, 2018 - October 5, 2018 (22 paid Sick Days)

Anticipated return to work December 8, 2018

C. POLICY & PLANNING - Following discussion Policy/Regulation 5561 was removed from consideration at the September meeting. Ms. Lipinski will do further review of the policy updates. Policy 8561 will be updated by Ms. Friedmann prior to adoption. Hard copies of all policies will be given to each Board Member prior to the first reading.

1. Recommend to approve, the second reading of the following policies:

- P 5512 Harassment, Intimidation, and Bullying
- ~~P & R 5561 Use of Physical Restraint and Seclusion~~
- ~~Techniques for Students with Disabilities~~
- P 8561 Procurement Procedures for School Nutrition Programs

D. EDUCATION/CURRICULUM/TECHNOLOGY - It was noted that additional requests will be included prior to the September 26th meeting.

1. Recommend to approve, the following Professional Conference Day Requests:

DATE	NAME	CONFERENCE	LOCATION	TOTAL COST/ ACCT. CODE
10/18/2018	J. Richter	Grace Dodge Poetry Festival	NJPAC- Newark	N/C
10/26/2018	J. Richter	Shore Consortium Meeting	Keyport School District	N/C
10/22-10/25/18	M. Lipinski	NJSBA - Workshop	Atlantic City	\$ cost TBD

2. Recommend to approve the following curricula for the 2018-2019 school year.

- Grades 4 - 8 art
- Grades 4 - 8 music
- Grades 4 - 8 physical education
- Grades 3 - 8 Spanish
- Grades 5 - 8 family and consumer science (life skills)

3. Recommend to approve, the following Monmouth University Field Placement students for the Fall 2018 semester.

Kayla Cosentino	20 Hours	Grade 6-8	English	Meredith Secko	MPS
Michael Pepper	20 Hours	Grade 5-8	Physical Ed	Anthony Coles	MPS
Erica Dalm	40 Hours	Grade K-4	Science	Shelly Mastriana	WHS
Arianna Labetti	20 Hours	Grade K-4	Art	Amy Donohoe	WHS
Laurel Monks	80 Hours	Grade K-4	Science/SS	Darragh O'Donnell	WHS

4. Recommend to approve the fiscal year 2019 Memorandum of Understanding Between the Title III Consortium Fiscal Agent (Eatontown Public Schools) and Member Districts of which Oceanport is one.

5. Recommend to approve, the submission of 2018-2019 Statement of Assurance(SOA) Regarding the Use of Paraprofessional Staff to the County Office of Education.

6. Recommend to approve, the following Board of Education members to attend the NJSBA Conference in Atlantic City on October 22, 2018 through October 25, 2019 at a cost of group registration at \$1,600.00, reimbursement for hotel and meals not to exceed the GSA rate, and mileage at .31 per mile,

and tolls upon submission of receipts.

- A.Lisa Harvey
- B.Michelle McMullin
- C.Natalie Papailiou
- D.Bryan Russell
- E.Janet Thorpe
- F.Megan Walker
- G.John Fleming
- H.Michael Murphy

- E. FACILITIES (Buildings & Grounds) - Ms. Lipinski will look further into items 3 and 4. Ms. Friedmann will obtain another quote on the window repair at MP.
1. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport Boy Scouts Troop 58 to hold weekly troop meetings every Wednesday September 2018 - June 2019 while school is in session. Meetings are held from 7:30pm - 9:00pm. (insurance certificate on file in the board office)
 2. Recommend to approve, the use of Maple Place School Cafeteria by Unfailing Love Fellowship to hold weekly service every Sunday from 9:30am - 1:00pm at a cost of \$150.00 per Sunday. (insurance certificate on file in the board office)
 3. Recommend to approve, the use of Maple Place School Cafeteria by Oceanport Preschool December 20, 2018 from 3:00pm-6:00pm to hold Annual Holiday Party.(insurance certificate on file in the board office)
 4. Recommend to approve, the use of the Maple Place School Cafeteria by Oceanport Preschool June 14, 2019 from 2:00pm-6:00pm to hold Graduation Ceremony.(insurance certificate on file in the board office)
 5. Recommend to approve, the use of the Wolf Hill School Cafeteria by Oceanport Adult Athletic Association every Friday night when school is open September 2018 through June 2019 from 7:00pm - 9:00pm (insurance certificate on file in the board office)
 6. Recommend to approve withdrawal from maintenance reserve per NJSA 6A:23A-14.2 in the amount of \$18,411. for the repair of windows at Maple place school. Said funds to be transferred to line account 11-000-261-02-02 building repair Maple Place.

F. SUPERINTENDENT'S REPORT

1. Enrollment report for the month of September 2018:

Pre K	25
Kindergarten	62
1	62
2	58
3	72

4	53
LLD	4
Wolf Hill Total	336
5	69
6	55
7	63
8	64
Maple Place Total	251
District Enrollment	587

VIII. SUPERINTENDENT'S COMMENTS - None

IX. BUSINESS ADMINISTRATOR COMMENTS - None

X. NEW BUSINESS

The Board discussed sending out a community survey.

XI. OLD BUSINESS

Mr. Fleming inquired about Schedule B positions.

XII. CORRESPONDENCE - None

XIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Ms. Letson offered opinion regarding the proposed survey.

IV. Executive Session:

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 7:47 p.m.

Motion by Ms. Harvey , Seconded by Mrs. Papailiou and carried on a roll call vote:

John Fleming

Bryan Russell

Abs

Lisa Harvey __X__
Michelle McMullin __X__
Michael Murphy __X__
Natalie Papailiou __X__

Janet Thorpe __X__
Meghan Walker Abs
Marion Wilhalme __X__

MOTION TO ADJOURN EXECUTIVE SESSION at 8:25 p.m.

Motion by Seconded by and carried on a roll call vote:

John Fleming __X__
Lisa Harvey __X__
Michelle McMullin __X__
Michael Murphy __X__
Natalie Papailiou __X__

Bryan Russell Abs
Janet Thorpe __X__
Meghan Walker Abs
Marion Wilhalme __X__

XIV. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 12th day of September, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the September, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 8:26 p.m.

Motion by Mr. Fleming, seconded by Ms. Harvey and carried as follows:

AYES: 6 NAYS: 0 ABSENT: 3

Respectfully submitted,

Denise Friedmann/Board Secretary