

OCEANPORT BOARD OF EDUCATION
REGULAR MEETING MINUTES
Wednesday, August 29, 2018
Maple Place School
2 Maple Place, Oceanport, NJ

I. CALL TO ORDER BY President McMullin at 7:05 pm.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	Present	Bryan Russell	Present
Lisa Harvey	Present	Janet Thorpe	Absent
Michelle McMullin	Present	Meghan Walker	Present
Michael Murphy	Present	Marion Wilhalme	Pres 7:10 pm
Natalie Papailiou	Present		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:
a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

Motion by Mrs. Walker, Seconded by Mr. Murphy

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Janet Thorpe	<u> Abs </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Y </u>	Marion Wilhalme	<u> Abs </u>
Natalie Papailiou	<u> Y </u>		

July 25, 2018 Regular Meeting Minutes

August 8, 2018 Regular Meeting Minutes

August 8, 2018 Regular Meeting Executive Session Minutes

August 15, 2018 Workshop Meeting Minutes

August 15, 2018 Workshop Executive Session Minutes

VII. PRESENTATIONS:

Mrs. Dunikoski was honored for her 10 years of service to they students and community of Oceanport. Mrs. Docherty and Mrs. Dwyer spoke about her understanding, encouragement and honesty.

Superintendent Lipinski gave an in-depth presentation on Anti-Bullying/HIB/PBSIS (Positive Behavioral Supports in Schools) and the state of New Jersey requirements and definitions.

VIII. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT'S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE

Motion by Mr. Fleming, Seconded by Mrs. Papailiou to approve items 1-7. He also expressed appreciation to the PTO for their generous donation of wish list items.

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> Y </u>	Bryan Russell	<u> Y </u>
Lisa Harvey	<u> Y </u>	Janet Thorpe	<u> Abs </u>
Michelle McMullin	<u> Y </u>	Meghan Walker	<u> Y </u>
Michael Murphy	<u> Y </u>	Marion Wilhalme	<u> Y </u>
Natalie Papailiou	<u> Y </u>		

The financial reports of the Secretary to the Board of Education dated for July 2018, will be available following audit and presented at the September meeting.

1. BE IT FURTHER RESOLVED, that the bills list for the month of August in the amount of \$ 683,427.21 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the August 2018 budget transfers.
3. Recommend to approve, with appreciation, a generous donation of approximately \$18,000 from the PTO which will be utilized for the purchase of wish list items.
4. Recommend to approve, the receipt of \$52,545 in FY18 Extraordinary Aid which will be acknowledged as an unanticipated receipt in the 2017-18 and further to appropriate that aid in the 2018-19 budget as follows:

11-000-100-566-000	Sp Ed Tuition	\$32,545
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11-000-270-518-000 Contracted SE Transportation \$20,000

- 5. Recommend to approve, the establishment of Flexible Spending Accounts (FSA) effective January 1, 2019 as follows:

For tenured staff: Health Flexible Spending Account with a contribution up to \$2,600 annually;

For tenured staff: Dependent Care Assistance Plan (DCAP) FSA with a contribution up to \$5,000 annually

And further, to appoint the company OCA (Office of Compliant Administration) to administer the Flexible Spending Accounts at an annual fee of of \$250.00.

- 6. Recommend to approve, Brown and Brown as SEHBP Insurance Consultants at an annual fee of \$2,500. To cover acting as the district liaison with NJ School Employees Health Benefits as well as provide the district with employee education, regulatory compliance, and advising on other HR services.
7. Recommend to approve the Oceanport Board of Education payment of mentoring Leader2Leader fees for Lauren Malaney in the amount of \$800.00 for the 2018-2019 school year.

B. PERSONNEL

Motion by Mrs. Walker, Seconded by Mrs. Wilhalme to approve items 1-13.

ROLL CALL OF BOARD MEMBERS

John Fleming __Y__ Bryan Russell __Y__
Lisa Harvey __Y__ Janet Thorpe __Abs__
Michelle McMullin __Y__ Meghan Walker __Y__
Michael Murphy __Y__ Marion Wilhalme __Y__
Natalie Papailiou __Y__

- 1. Recommend to revise the appointment of Kathryn Miele effective September 1, 2018 as follows:
3.5 hours per day as a Wolf Hill School, Paraprofessional at \$24.79 per hour.
2 hours per day as a Registered Behavior Technician (RBT) at \$55.00 per hour.
2. Recommend to revise the appointment of Nadine Surak to be effective September 26, 2018 or upon release.
3. Recommend to accept the resignation of Jennifer Carducci, LDTC, effective October 12, 2018.
4. Recommend to accept the resignation of Debra Ferrara, SACC Monitor, effective immediately.
5. Recommend to accept the resignation of Michelle Smith, SACC Monitor, effective immediately.

6. Recommend to accept the resignation of Barbara Bodnar, SACC Monitor, effective immediately.
7. Recommend to accept the resignation of Joanne Morehouse, Paraprofessional, Wolf Hill School, effective August 29, 2018.
8. Recommend to accept the request by Susan Heller, SACC Monitor, for indefinite medical leave of absence.
9. Recommend to approve the following Schedule B positions for the 2018-2019 school year.

<u>Schedule B Position</u>	<u>TEACHER NAME</u>	<u>2018-2019</u>
Baseball Coach	Tarquino	\$3,435.26
Softball Coach	TBD	\$3,435.26
Boys Soccer	Karpinski	\$3,368.28
Girls Soccer	Tarquino	\$3,368.28
Field Hockey	Lisa Caprioni	\$3,368.28
Cross Country Team	Wilkes	\$1,030.37
Boys Basketball	Birnbaum	\$4,400.72
Girls Basketball	Lisotto	\$4,400.72
Cheerleading	Wilkes	\$4,400.72
Yearbook (MP)	Scardilli/Jones	\$3,005.59
Overnight Trips	TBD	\$350.00
Teacher in Charge WHS	Davis/Lomazzo	\$600.00
Teacher in Charge MPS	Martinez/DeKenipp	\$600.00
Dance Chaperone Each	TBD	\$48.00
Bells	Bach	\$1,126.20
Band Fall	DiTommaso	\$3,863.89

Band Spring	DiTommaso	\$3,863.89
Sports Coordinator/Per Season (3)	Coles	\$724.35
Morning Duty - MPS	Coles	\$1,569.26
Student Leadership- MPS	Bonett	\$1,275.00
Play - Director 25%	Bach	\$2,668.79
Asst. Director 23%	DJ Brown	\$2,360.85
Art-Set Design 23%	Canessa	\$2,360.85
Costume 18%	Patty Cooper	\$1,847.62
Stage Crew 10%	Karpinski	\$1,026.46
Basketball Monitor	Bernth	\$1,421.91
Chorus Grades 3-4	Bach	\$796.48
Chorus MPS	Bach	\$1,133.41
8 th Grade Advisor	Scardilli/Grassi	\$1,500.00
Variety Show Moderator MPS	Karpinski	\$362.69
Variety Show Moderator WHS	Bach	\$360.63
National Jr. Honor Society MPS	Reginio	\$1,275.00
Club/Academic Enrichment 3rd	Mistretta	\$1,275.00
Club/Academic Enrichment 4th	McDonnell	\$1,275.00
Club/Academic Enrichment 5th	Wilkes	\$1,275.00
Club/Academic Enrichment 6th	Lisotto	\$1,275.00
Club/Academic Enrichment 7th	Richter	\$1,275.00

Club/Academic Enrichment 8 th	Secko/DeMedici	\$1,275.00
Art Club MPS	Jakubowski	\$1,275.00
Art Club WHS	Donohoe	\$1,275.00
News Crew	McDonnell/Mistretta	\$ 550.00
LEGO Club Advisor WHS	Birnbaum/Tarquinio	\$1,275.00
Physical Education Club WHS	Tarquinio	\$1,275.00
Mastery Club WHS	Mastriana	\$1,275.00
Technology Club MPS	Grassi	\$1,275.00
S.T.E.M. Club WHS	Mistretta	\$1,275.00

10. Motion to rescind employment offer to Rachel Birzin as the Wolf Hill School/Maple Place School Title 1 Part A Basic Skills Teacher.

11. Recommend to approve, Amanda Attamante as the Wolf Hill School/Maple Place School Title 1 Part A Basic Skills Teacher for Grades K-8 at step 1MA \$53,046.00, funded by the Oceanport School District's Elementary and Secondary Education Act grant award, effective September 1, 2018 or upon release. Pending Criminal History and other applicable documents.

12. Recommend to approve, the following employees and mentors for the 2018-2019 school year.

Lauren Malaney	Leader2Leader
Amanda Gilsey	Megan Bonett
Diandra Rodrigues	Jessica Zohn
Daniel DiTomasso	Diane Ruggeri
Erica Dunn	Meredith Secko
Calvin Wilkinson	Tracy Jones
Amanda Attamante	

13. Motion to approve the Superintendent's authority to hire personnel as necessary to open school. Any appointment to be approved on the September agenda.

C. POLICY & PLANNING

Motion by Mrs. McMullin, Seconded by Mr. Fleming to approve items 1-4.

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Thorpe	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>

Michael Murphy __Y__
Natalie Papailiou __Y__

Marion Wilhalme __Y__

1. Recommend to approve, the first reading of the following policies:
P 5512 Harassment, Intimidation, and Bullying
P & R 5561 Use of Physical Restraint and Seclusion
 Techniques for Students with Disabilities
P 8561 Procurement Procedures for School Nutrition Programs
2. Recommend to approve, the second reading of the following policies:
P & R 1613 Disclosure and Review of Applicant's Employee History
3. Recommend to approve, the submission of the (SOA) Statement of Assurance for the Comprehensive Equity Plan (CEP) for the 2018-2019.
4. Recommend to approve:
Melanie Lipinski Anti-Bullying Coordinator
Megan Bonett Anti-Bullying Specialist (MPS)
Amanda Gilsey Anti-Bullying Specialist (WHS)
Matt Howell Affirmative Action Officer
Matt Howell Affirmative Action Team member
Lauren Malaney Affirmative Action Team member
Justin Karpinski Affirmative Action Team member
Kristen Olsen Affirmative Action Team member

D. EDUCATION/CURRICULUM/TECHNOLOGY

Motion by Mrs. McMullin, Seconded by Ms. Harvey to approve items 1-5.

ROLL CALL OF BOARD MEMBERS

John Fleming	__Y__	Bryan Russell	__Y__
Lisa Harvey	__Y__	Janet Thorpe	__Abs__
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	__Y__		

1. Recommend to approve 2018-2019 district goals.
2. Recommend to approve, the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC regional administrator evaluation professional development services for which the Oceanport School District's portion is \$666.66.
3. Recommend to approve the following curricula for the 2018-2019 school year.

English Language Arts Grade K

English Language Arts Grade 1

English Language Arts Grade 2

English Language Arts Grade 3
 English Language Arts Grade 4
 Amistad and Holocaust Curricula Addendum for Grades K-8
 English Language Learner Curricula/Curricula Addendum for Grades K-8
 Art Grade Pre-K
 Art Grade K
 Art Grade 1
 Art Grade 2
 Art Grade 3
 Music Grade Pre-K
 Music Grade K
 Music Grade 1
 Music Grade 2
 Music Grade 3
 Physical Education Grade Pre-K
 Physical Education Grade K
 Physical Education Grade 1
 Physical Education Grade 2
 Physical Education Grade 3
 Spanish Grade Pre-K
 Spanish Grade K
 Spanish Grade 1
 Spanish Grade 2

4. Recommend to approve, Steven Dyckman, M.D. Child, Adolescent & Adult Psychiatry for Evaluations at a rate of \$600.00 per evaluation and Court Appearances at \$600.00 per hour for the 2018-2019 school year.
5. Recommend to approve, the Non-Resident tuition contract for student #2091 for the 2018-2019 School Year at the board approved rate of \$11,082.00.

E. FACILITIES (Buildings & Grounds)

Mrs. Walker gave an update on the many summer projects completed this year, and thanked the custodial crew for their hard work. She also spoke about the on-going planning of a school facilities project.

Motion by Mrs. Walker, Seconded by Mr. Russell to approve items 1-9

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Thorpe	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>

Michael Murphy __Y__
Natalie Papailiou __Y__

Marion Wilhalme __Y__

1. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold monthly meetings. Meetings will be held on the following dates from 7:00pm - 9:00pm:

September 11, 2018
November 6, 2018
January 8, 2019
March 5, 2019
May 7, 2019

October 2, 2018
No December Meeting
February 5, 2019
April 2, 2019
June 4, 2019

2. Recommend to approve, the use of Wolf Hill School library/hallway by the Oceanport PTO to hold Back to School Book Fair September 11, 2018 from 6:00pm - 9:30pm Back to School Night.
3. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold Back to School Book Fair September 17, 2018 from 6:00pm - 9:30pm Back to School Night.
4. Recommend to approve, the use of Maple Place School by the Oceanport PTO to hold the Annual Fall Festival on Saturday, October 20, 2018 from 9:00-12:00(setup), 12:00-4:00 pm (event), 4:00-6:00 pm (cleanup) and setup on Friday, October 19, 2018 from 5:00pm through 7:00pm.
5. Recommend to approve, the use of Wolf Hill School Cafeteria and Classrooms by the Oceanport PTO to hold Kids' Night Friday, December 14, 2018 from 6:00 pm through 9:00 pm.
6. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold Family Night Friday, January 25, 2019 from 7:00 pm through 9:00 pm.
7. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold the Annual Daddy Daughter Dance on Friday, February 8, 2019 from 6:00 pm through 10:00 pm.
8. Recommend to approve, the use of Wolf Hill School Gym by the Oceanport PTO to hold the Annual Scholastic Book Fair the week of April 15, 2019- April 18, 2019 and family shopping night on April 17, 2018 from 7:00 pm - 8:30 pm.
9. Recommend to approve, the submission of the Lead Testing Program SOA for the 2017-2018 school year.

F. SUPERINTENDENT'S REPORT

Motion by Mrs. McMullin, Seconded by Mrs. Walker to approve the enrollment report.

ROLL CALL OF BOARD MEMBERS

John Fleming __Y__
Lisa Harvey __Y__

Bryan Russell __Y__
Janet Thorpe __Abs__

Michelle McMullin ___Y___
Michael Murphy ___Y___
Natalie Papailiou ___Y___

Meghan Walker ___Y___
Marion Wilhalme ___Y___

1. Anticipated Enrollment report for the month of September 2018:

Pre K	25
Kindergarten	62
1	62
2	58
3	72
4	53
LLD	4
Wolf Hill Total	336
5	56
6	71
7	57
8	61
Maple Place Total	245
District Enrollment	581

X. LIAISON REPORTS

NJSBA Liaison/MCSBA

Meghan Walker spoke about the October conference and training opportunities and asked that everyone RSVP as soon as possible.

PTO Liaison

Lisa Harvey thanked the PTO for all their hard work, especially outgoing President Kim Vaughn and incoming president Danielle Wolff. She spoke about upcoming PTO events and the first meeting that will be September 2018.

Borough Council Liaison

Meghan Walker attended the Oceanport Borough Council meeting. There was discussion of the Evergreen Park Improvements, the Historical Committee's centennial celebration planning, the sale of the former Oceanport municipal building property and the success of Kourtney's Challenge.

Michelle McMullin attended the Sea Bright borough council meeting where there was

discussion of the new beach pavilion facilities.

Mrs. Papailiou attended a meeting with SEPAG. They are very excited about welcoming Mrs. Malaney. Their first meeting will be in October.

XI. SUPERINTENDENT'S COMMENTS

Ms. Lipinski gave a report on activities in preparation for the opening of school. She also Reviewed some highlights of her written report to the board and some NJDOE initiatives. She offered thanks for the B&G work completed and to the PTA for their continued support. Mr. Donahoe, Eagle Scout, was introduced and described a playground project he is proposing for Wolf Hill.

XII. BUSINESS ADMINISTRATOR'S COMMENTS

Ms. Friedmann reviewed some of the financial positives: extraordinary aid, food service refund of management fee, progress of the audit and most notably that the district received a full pardon of the repayment of the Community Disaster Loan from FEMA.

XIII. NEW BUSINESS

Ms. Lipinski updated the Board on progress in the transition from the Running Club to the Cross Country Club. She also reported that the SACC program will continue to be run in-house.

Recommend to approve, the construction of a gaga ball pit at Wolf Hill School as proposed by Mr. Donahoe, pending further investigation of the site and costs.

Motion by Mr. Murphy, Seconded by Mrs. Papailiou

ROLL CALL OF BOARD MEMBERS

John Fleming	<u> </u> Y <u> </u>	Bryan Russell	<u> </u> Y <u> </u>
Lisa Harvey	<u> </u> Y <u> </u>	Janet Thorpe	<u> </u> Abs <u> </u>
Michelle McMullin	<u> </u> Y <u> </u>	Meghan Walker	<u> </u> Y <u> </u>
Michael Murphy	<u> </u> Y <u> </u>	Marion Wilhalme	<u> </u> Y <u> </u>
Natalie Papailiou	<u> </u> Y <u> </u>		

XIV. OLD BUSINESS - None

XV. CORRESPONDENCE - None

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of

employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION Not Needed

XVIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this 29th day of August, 2018; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the August, 2018 meeting of the Oceanport Board of Education be and is hereby adjourned at 9:05 p.m.

Moved By: Mrs. Walker Seconded By: Mrs. Wilhalme

AYES: ___8___ NAYS: ___0___ ABSENT:___1___

Respectfully submitted,

Denise Friedmann
Interim Board Secretary/
School Business Administrator