

The Board retains the right to add to and/or change this agenda.

**OCEANPORT BOARD OF EDUCATION
Oceanport, New Jersey**

REGULAR MEETING

Wednesday, September 26, 2018 at 7:00 p.m.

**Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

August 29, 2018
September 12, 2018 Workshop
September 12, 2018 Executive Session #1
September 12, 2018 Executive Session #2

VII. PRESENTATIONS:

School Safety & Security

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT'S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated July 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of September in the amount of \$622,077.09 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the budget transfers August.

3. Be it resolved that the Board of Education approve the acceptance of the 2017-2018 Elementary and Secondary Education Act (ESEA) grant carryover and submission of the application amendment to the New Jersey Department of Education as follows:

Title I Part A - \$4,461.28 in carryover (to fund part of the total \$35,000 to be budgeted for the Title I Part A after school basic skills program)

Title II Part A - \$5,248.92 in carryover (to fund additional professional development)

4. Recommend to approve, the transportation agreement between the Oceanport Board of Education and Shore Regional High School Board of Education to provide the resident students of Oceanport who attend the Wolf Hill School and Maple Place School for the 2018-2019 school year at an annual cost of \$158,460.00 as follows:

WH2 -	\$16,450.00
WH11 -	\$18,380.00
WH13 -	\$17,420.00
WH14 -	\$16,130.00
WH16 -	\$17,100.00
WHPK -	\$24,900.00
MP2 -	\$16,780.00
MP11 -	\$15,490.00
MP14 -	\$15,810.00

5. Recommend to approve, the transportation agreement between the Oceanport Board of Education and Shore Regional High School Board of Education to provide the resident students of Sea bright who attend the Wolf Hill School and Maple Place School for the 2018-2019 school year at an annual cost of \$53,180.00 as follows:

WHSB -	\$ 29,680.00
MPSB -	\$23,500.00

6. Recommend to approve, Verbal Behavior, Kathy Huber for four hours of transition time at \$65.00 per hour with Kathryn Miele.
7. Recommend to approve, with appreciation, a generous donation of \$2,000 from DEI to cover the cost of the Steered Straight Program to be presented at Maple Place School.
8. Recommend to approve, the contract between the Oceanport Board of Education and BuildnCare Therapy. BuildnCare will provide BCBA Services at \$118.00 per hour effective September 27, 2018 through November 28, 2018.

9. Recommend to approve, Jay's Bus Service for transportation of Maple Place athletic teams on the following dates:
 10/1 , 10/2 1 bus, 10/8, 10/10 (2 buses), 10/17, 10/18
 \$650 per bus

Oceanport Away Games:

*10/1	Boys' Soccer	Tinton Falls
10/2	Cross Country	Griffin Park - Monmouth Beach
*10/2	Field Hockey	Keyport
10/4	Field Hockey	Rumson Country Day
10/4	Girls' Soccer	Forrestdale
*10/8	Field Hockey	St. James
10/9	Field Hockey	Forrestdale
*10/10	Girls' Soccer	Saint Mary's
*10/10	Cross Country	Griffin Park - Monmouth Beach
10/12	Girls' Soccer	West Long Branch
10/16	Girls' Soccer	Shrewsbury
10/16	Cross Country	Griffin Park - Monmouth Beach
*10/17	Field Hockey	West Long Branch
*10/18	Girls' Soccer	Little Silver
10/22	Cross Country	Griffin Park - Monmouth Beach

B. PERSONNEL

1. Recommend to approve, the following personnel to provide after school basic skills instruction, to be funded out of the Elementary and Secondary Education Act Title I Part A grant for fiscal year 2019, at the negotiated rate of \$51.00 per hour, not to exceed the total program budget of \$35,000:

Alexandra Canessa
 Erica DeMedici
 Cathy Kornek
 Renee Lisotto
 Patricia Reginio
 Jackie Richter
 Meredith Secko
 Jeff Small
 John Vaccarelli
 Joanne Wilkes

2. Recommend to approve, the employment of Margherita Marino as Paraprofessional effective October 1, 2018 through June 30, 2019. Mrs. Marino will be on Step 1 at the current negotiated salary of \$19.22. Pending Criminal History and other applicable documents.

3. Recommend to approve, the medical leave of absence for Gayle Smith beginning September 4, 2018 - October 8, 2018. Mrs. Smith will use the following days:

September 4, 2018 - October 5, 2018 (22 paid Sick Days)
Anticipated return to work October 8, 2018

4. Recommend to approve, the following Schedule B stipend increases:

Cross Country	from \$1,030.37 to \$3,368.28
News Crew	from \$550.00 to \$1,275.00

C. POLICY & PLANNING

1. Recommend to approve, the second reading of the following policies:

P 5512	Harassment, Intimidation, and Bullying
P 8561	Procurement Procedures for School Nutrition Programs
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

D. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to approve, the following Professional Conference Day Requests:

DATE	NAME	CONFERENCE	LOCATION	TOTAL COST/ ACCT. CODE
9/28/18	A. Gilsey	McKinney Vento Services	Neptune High School	N/C
10/12/18	D. McCartin L. Malaney	Special Education Law NJ	Edison, NJ	\$199.00 each with \$99.50 charged off to each of these accounts for both faculty/staff members 11 000 223 500 01 11 000 223 500 02
10/12/18	A. Ippolito	RPDA -Using a Collaborative Problem-Solving Approach to Address Behavioral Difficulties in the Classroom	Eatontown, NJ	N/C

10/13/18	M. Lipinski	Connect EDD - What Great Teachers Do Differently NJ	Egg Harbour Twp., NJ	\$179.00 20 270 200 500 00
10/18/18	J. Richter	Grace Dodge Poetry Festival	NJPAC-Newark	N/C
10/23/18	P. Reginio	RPDA - Supporting all Domains of the Danielson Framework for Teaching with Educational Technology	Eatontown, NJ	N/C
10/24/18	M. Seitz N. Tenenbaum	NJSBF - NJ Law Center	New Brunswick	N/C
10/25/18	R. Lisotto J. Wilkes	RPDA -Inclusion Strategies: What To Do & What Not To Do title of workshop	Eatontown, NJ	N/C
10/25/18 2/19/19 4/2/19	M. Secko	Foundation for Educational Administration	Monroe Twp., NJ	\$450.00 11 000 223 500 02
10/26/18	J. Richter	Shore Consortium Meeting G&T	Keyport School District	N/C
10/22-10/25/18	M. Lipinski	NJSBA - Workshop	Atlantic City	\$ cost TBD
12/14/18	J. Richter	Shore Consortium Meeting G&T	Ocean Twp. School District	N/C
12/14/18	P. Reginio	RPDA- Managing the Classroom	Eatontown, NJ	N/C
1/16/19	G. Martinez	Brookdale Workshops	Lincroft, NJ	N/C
2/8/19	J. Richter	Shore Consortium Meeting G&T	Hazlet School District	N/C

5/10/19	J. Richter	Shore Consortium Meeting G&T	Belmar School District	N/C
6/7/19	J. Richter	Shore Consortium Meeting G&T	Oceanport will host	N/C

2. Recommend to approve the following curricula for the 2018-2019 school year.

Grades 4 - 8 art
 Grades 4 - 8 music
 Grades 4 - 8 physical education
 Grades 3 - 8 Spanish
 Grades 5 - 8 family and consumer science (life skills)

3. Recommend to approve, the following Monmouth University Field Placement students for the Fall 2018 semester.

Kayla Cosentino	20 Hours Grade 6-8	English	Meredith Secko	MPS
Michael Pepper	20 Hours Grade 5-8	Physical Ed	Anthony Coles	MPS
Erica Dalm	40 Hours Grade K-4	Science	Shelly Mastriana	WHS
Arianna Labetti	20 Hours Grade K-4	Art	Amy Donohoe	WHS
Laurel Monks	80 Hours Grade K-4	Science/SS	Darragh O'Donnell	WHS
Julia Shaffer	40 Hours Grade K-4	Science	Nancy Tenenbaum	WHS
Abigail Vigneron	20 Hours Grade K-4	Classroom	Kristen Olsen	WHS

4. Recommend to approve, the following Georgian Court University Field Placement student for 100 hours.

Stephanie Gallo	50 Hours Guidance	Amanda Gilsey	WHS
	50 Hours Guidance	Megan Bonett	MPS

5. Recommend to approve the fiscal year 2019 Memorandum of Understanding Between the Title III Consortium Fiscal Agent (Eatontown Public Schools) and Member Districts of which Oceanport is one.
6. Recommend to approve, the submission of 2018-2019 Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff to the County Office of Education.

7. Recommend to approve, the following Board of Education members to attend the NJSBA Conference in Atlantic City on October 22, 2018 through October 25, 2019 at a cost of group registration at \$1,600.00, reimbursement for hotel and meals not to exceed the GSA rate, and mileage at .31 per mile, and tolls upon submission of receipts.
 - A. John Fleming
 - B. Lisa Harvey
 - C. Michelle McMullin
 - D. Michael Murphy
 - E. Natalie Papailiou
 - F. Bryan Russell
 - G. Janet Thorpe
 - H. Megan Walker
 - I. Marion Wilhalme

E. FACILITIES (Buildings & Grounds)

1. Recommend to approve, the use of Maple Place Cafeteria by the Oceanport Boy Scout Troop 58 to hold weekly troop meetings every Wednesday September 2018 - June 2019 while school is in session. Meetings are held from 7:30pm - 9:00pm. (insurance certificate on file in the board office)
2. Recommend to approve, the use of Maple Place School Cafeteria by Unfailing Love Fellowship to hold weekly service every Sunday from 9:30am - 1:00pm at a cost of \$150.00 per Sunday. (insurance certificate on file in the board office)
3. Recommend to approve, the use of Maple Place School Cafeteria by Oceanport Preschool December 20, 2018 from 3:00pm-6:00pm to hold Annual Holiday Party.(insurance certificate on file in the board office)
4. Recommend to approve, the use of the Maple Place School Cafeteria by Oceanport Preschool June 14, 2019 from 3:00pm-6:00pm to hold Graduation Ceremony @4pm.(insurance certificate on file in the board office)
5. Recommend to approve, the use of the Wolf Hill School Gym by Oceanport Adult Athletic Association every Friday night when school is open September 2018 through June 2019 from 7:00pm - 9:00pm (insurance certificate on file in the board office)
6. Recommend to approve, the Oceanport Cub Scouts Pack 58 to use the Wolf Hill Gym to hold meetings on Friday September 28, 2018, December 7, 2018, and February 22, 2019 from 5:00pm - 7:00pm.
7. Recommend to approve, the Oceanport Cub Scouts Pack 58 to use the Wolf Hill Gym on Saturday February 23, 2019 from 1:00pm - 4:00pm. Club will pay cost of custodial staff for the time period.
8. Recommend to approve, the use of the Maple Place Cafeteria by Oceanport Cub Scouts Pack 58 on March 15, 2019, and June 7, 2019 from 5:30pm - 7:00pm.

9. Recommend to approve, the use of Wolf Hill School Classrooms by Girl Scout Troop 568 to hold monthly meetings on the following dates from 3:15pm-4:30pm.

October 1, 2018 - November 5, 2018 - December 3, 2018 - January 7, 2019
February 11, 2019 - March 4, 2019 - April 1, 2019 - May 6, 2019 - June 3, 2019

10. Recommend to approve, the use of Wolf Hill Gym to hold Family Movie Night The BFG on September 28, 2018 from 6:30 - 9:00 pm.
11. Recommend to approve, the use of Maple Place Gym by the Oceanport Basketball Association to hold a fundraising basketball game on September 24, 2018 at 7:00pm. The Shining Stars Ambassadors VS Monmouth Park Jockeys
12. Recommend to approve, the use of Wolf Hill School Baseball Field by USABL on Saturday, September 29, 2018 from 11:00am - 3:00pm. USABL is a U10 league with players from Oceanport, West Long Branch, and Monmouth Beach.
13. Recommend to approve withdrawal from maintenance reserve per NJSA 6A:23A-14.2 in the amount of \$10,000. for the repair of windows at Maple place school. Said funds to be transferred to line account 11-000-261-02-02 building repair Maple Place.

F. SUPERINTENDENT’S REPORT

1. Enrollment report for the month of **September 2018:**

Pre K	24
Kindergarten	65
1	64
2	59
3	73
4	53
LLD	4
Wolf Hill Total	342

5	57
6	74
7	56
8	64
Maple Place Total	251
District Enrollment	593

2. Recommend to accept from the Superintendent, the following HIB report for the **September 6-26, 2018:**

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	0	0	0
Totals	0	0	0

X. **LIAISON REPORTS**

NJSBA Liaison/MCSBA

Meghan Walker

PTO Liaison

Lisa Harvey

Borough Council Liaison

Meghan Walker -Oceanport
Michelle McMullin - Sea Bright

SEPAG

Natalie Papailiou

XI. SUPERINTENDENT'S COMMENTS

XII. BUSINESS ADMINISTRATOR'S COMMENTS

XIII. NEW BUSINESS

XIV. OLD BUSINESS

XV. CORRESPONDENCE

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

___ 7. Any pending or anticipated litigation or contract negotiations other than collective

bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

XVIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **26th day of September, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **September, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at _____p.m.

Moved By: _____ Seconded By: _____

ON THE VOTE:

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

AYES: _____ NAYS: _____ ABSENT: _____