

WORKSHOP MEETING OF THE OCEANPORT BOARD OF EDUCATION

**Wednesday, August 15, 2018
Maple Place School
2 Maple Place, Oceanport, NJ**

- I. CALL TO ORDER - the meeting was called to order by President McMullin at 6:07 pm.
"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. ROLL CALL OF BOARD MEMBERS

John Fleming	Present	Bryan Russell	Absent
Lisa Harvey	Present	Janet Thorpe	Present 6:55pm
Michelle McMullin	Present	Meghan Walker	Present
Michael Murphy	Present	Marion Wilhalme	Present
Natalie Papailiou	Absent		

Others present: Superintendent Lipinski, Board Secretary Friedmann

- IV. APPROVAL OF MINUTES - President asked the members to read and review prior to August 29th meeting.

July 25, 2018 Regular Meeting Minutes

August 8, 2018 Regular Meeting Minutes

August 8, 2018 Regular Meeting Executive Session Minutes

- V. PRESENTATION will be made as follows:
Presentation August 29, 2018 by Melanie Lipinski on:
Anti-Bullying/HIB/PBSIS (Positive Behavioral Supports in Schools)

VI. THE PROPOSED RESOLUTIONS BELOW WERE REVIEWED AS A COMMITTEE OF THE WHOLE

A. FINANCE

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated for **July 2018**, will be available following audit and presented at the September meeting.

BE IT FURTHER RESOLVED, that the bills list for the month of **August** in the amount of \$ be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district

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officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve, with appreciation a generous donation of approximately \$18,000 from the **PTO** which will be utilized for the purchase of wish list items.

3. Recommend to approve, the receipt of \$52,545 in FY18 **Extraordinary Aid** which will be acknowledged as an unanticipated receipt in the 2017-18 and further to appropriate that aid in the 2018-19 budget as follows:

11-000-100-566-000	Sp Ed Tuition	\$32,545
11-000-270-518-000	Contracted SE Transportation	\$20,000

4. Recommend to approve, the establishment of **Flexible Spending Accounts (FSA)** effective January 1, 2019 as follows:

For tenured staff: Health Flexible Spending Account with a contribution up to \$2,600 annually;

For tenured staff: Dependent Care Assistance Plan (DCAP) FSA with a contribution up to \$5,000 annually

And further, to appoint the company OCA (Office of Compliant Administration) to administer the Flexible Spending Accounts at an annual fee of of \$250.00.

5. Recommend to approve, Brown and Brown as **SEHBP Insurance Consultants** at an annual fee of \$2,500. To cover acting as the district liaison with NJ School Employees Health Benefits as well as provide the district with employee education, regulatory compliance, and advising on other HR services.

B. PERSONNEL

1. Recommend to accept the resignation of Debra Ferrara SACC Monitor effective immediately.

2. Recommend to accept request by Diane Kirk for medical leave of absence for the 2018-2019 school year.

3. Recommend to accept the resignation of Jennifer Carducci LDTC for the District effective October 12, 2018 with regrets.

4. Recommend to accept the request by Susan Heller for indefinite medical leave of absence.

5. Recommend to approve the following Schedule B positions for the 2018-2019 school year.

Schedule B Position	TEACHER NAME	2018-2019
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Baseball Coach	Tarquino	\$3,435.26
Softball Coach	TBD	\$3,435.26
Boys Soccer	Karpinski	\$3,368.28
Girls Soccer	Tarquino	\$3,368.28
Field Hockey	No Applicant	\$3,368.28
Cross Country Team	Wilkes	\$1,030.37
Boys Basketball	Birnbaum	\$4,400.72
Girls Basketball	Lisotto	\$4,400.72
Cheerleading	Wilkes	\$4,400.72
Yearbook (MP)	Scardilli/Jones	\$3,005.59
Overnight Trips	TBD	\$350.00
Teacher in Charge WHS	TBD	\$600.00
Teacher in Charge MPS	TBD	\$600.00
Dance Chaperone Each	TBD	\$48.00
Bells	Bach	\$1,126.20
Band Fall	DiTommaso	\$3,863.89
Band Spring	DiTommaso	\$3,863.89
Sports Coordinator/Per Season (3)	Coles	\$724.35

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Morning Duty - MPS	Coles	\$1,569.26
Student Leadership- MPS	Bonett	\$1,275.00
Play - Director 25%	Bach	\$2,668.79
Asst. Director 23%	DJ Brown	\$2,360.85
Art-Set Design 23%	No Applicant	\$2,360.85
Costume 18%	Patty Cooper	\$1,847.62
Stage Crew 10%	Karpinski	\$1,026.46
Basketball Monitor	Bernth	\$1,421.91
Chorus Grades 3-4	Bach	\$796.48
Chorus MPS	Bach	\$1,133.41
8 th Grade Advisor	Scardilli/Grassi	\$1,500.00
Variety Show Moderator MPS	TBD	\$362.69
Variety Show Moderator WHS	Bach	\$360.63
National Jr. Honor Society MPS	Reginio	\$1,275.00
Club/Academic Enrichment 3rd	TBD	\$1,275.00
Club/Academic Enrichment 4th	TBD	\$1,275.00
Club/Academic Enrichment 5th	Wilkes	\$1,275.00
Club/Academic Enrichment 6th	Lisotto	\$1,275.00

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Club/Academic Enrichment 7th	Richter	\$1,275.00
Club/Academic Enrichment 8 th	Secko/DeMedici	\$1,275.00
Art Club MPS	Jakubowski	\$1,275.00
Art Club WHS	Donohoe	\$1,275.00
News Crew	McDonnell/Mistretta	\$550.00
LEGO Club Advisor WHS	Birnbaum/Tarquinio	\$1,275.00
Physical Education Club WHS	Tarquinio	\$1,275.00
Mastery Club WHS	Mastriana	\$1,275.00
Technology Club MPS	TBD	\$1,275.00
S.T.E.M. Club WHS	Mistretta	\$1,275.00

C. POLICY & PLANNING

1. Recommend to approve, the first reading of the following policies:
P 5512 Harassment, Intimidation, and Bullying
P & R 5561 Use of Physical Restraint and Seclusion
Techniques for Students with Disabilities
P 8561 Procurement Procedures for School Nutrition Programs

Recommend to approve, the second reading of the following policies:
P & R 1613 Disclosure and Review of Applicant's Employee History

D. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to approve 2018-2019 district goals.
2. Recommend to amend the 2018-2019 school calendar. Back to School Night for Wolf Hill School will be on September 11, 2018 and Maple Place School will be on September 17, 2018. School on each of these days will be early dismissal for

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students.

Superintendent requested that the Board take action on this item following executive session.

3. Recommend to approve, the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC regional administrator evaluation professional development services for which the Oceanport School District's portion is \$666.66.
4. Recommend to approve the following curricula for the 2018-2019 school year.

English Language Arts Grade K

English Language Arts Grade 1

English Language Arts Grade 2

English Language Arts Grade 3

English Language Arts Grade 4

Amistad and Holocaust Curricula Addendum for Grades K-8

English Language Learner Curricula/Curricula Addendum for Grades K-8

Art Grade Pre-K

Art Grade K

Art Grade 1

Art Grade 2

Art Grade 3

Music Grade Pre-K

Music Grade K

Music Grade 1

Music Grade 2

Music Grade 3

Physical Education Grade Pre-K

Physical Education Grade K

Physical Education Grade 1

Physical Education Grade 2

Physical Education Grade 3

Spanish Grade Pre-K

Spanish Grade K

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Spanish Grade 1

Spanish Grade 2

E. FACILITIES (Buildings & Grounds)

1. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold monthly meetings. Meetings will be held on the following dates from 7:00pm - 9:00pm:

September 11, 2018

November 6, 2018

January 8, 2019

March 5, 2019

May 7, 2019

October 2, 2018

No December Meeting

February 5, 2019

April 2, 2019

June 4, 2019

2. Recommend to approve, the use of Wolf Hill School library/hallway by the Oceanport PTO to hold Back to School Book Fair September 11, 2018 from 6:00pm - 9:30pm Back to School Night.
3. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold Back to School Book Fair September 17, 2018 from 6:00pm - 9:30pm Back to School Night.
4. Recommend to approve, the use of Maple Place School by the Oceanport PTO to hold the Annual Fall Festival on Saturday, October 20, 2018 from 9:00-12:00(setup), 12:00-4:00 pm (event), 4:00-6:00 pm (cleanup) and setup on Friday, October 19, 2018 from 5:00pm through 7:00pm.
5. Recommend to approve, the use of Wolf Hill School Cafeteria and Classrooms by the Oceanport PTO to hold Kids' Night Friday, December 14, 2018 from 6:00 pm through 9:00 pm.
6. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold Family Night Friday, January 25, 2019 from 7:00 pm through 9:00 pm.
7. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold the Annual Daddy Daughter Dance on Friday, February 8, 2019 from 6:00 pm through 10:00 pm.
8. Recommend to approve, the use of Wolf Hill School Gym by the Oceanport PTO to hold the Annual Scholastic Book Fair the week of April 15, 2019- April 18, 2019 and family shopping night on April 17, 2018 from 7:00 pm - 8:30 pm.

F. SUPERINTENDENT'S REPORT

1. **Anticipated** Enrollment report for the month of **September 2018**:

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Pre K	28
Kindergarten	62
1	62
2	58
3	72
4	53
LLD	4
Wolf Hill Total	339
5	69
6	55
7	63
8	64
Maple Place Total	251
District Enrollment	590

VII. **LIAISON REPORTS** will be given August 29th.

NJSBA Liaison/MCSBA
PTO Liaison
Borough Council Liaison

SEPAG

Meghan Walker
Lisa Harvey
Meghan Walker -Oceanport
Michelle McMullin - Sea Bright
Natalie Papailiou

VIII. **SUPERINTENDENT'S COMMENTS**

Ms. Lipinski discussed meeting with the prosecutors office, orientations being held at Maple Place and Wolf Hill, tree and playground work, schedule for first days of school and a meeting with the Historical Committee on the centennial celebration in 2020.

IX. **BUSINESS ADMINISTRATOR COMMENTS**

Ms. Friedmann gave an update on the summer building projects.

X. **NEW BUSINESS**

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Mrs. McMullin informed the board that there will be presentations by Kathy Winecoff on Roles and Responsibilities at the November Workshop Meeting and Dealing with Difficult People at the December Workshop Meeting.

XI. OLD BUSINESS

XII. CORRESPONDENCE

XIII. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XIV. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

X 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

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___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 8:14 pm

Moved by: Mrs. Walker Seconded by: Ms. Thorpe

John Fleming	__Y__	Bryan Russell	Absent
Lisa Harvey	__Y__	Janet Thorpe	__Y__
Michelle McMullin	__Y__	Meghan Walker	__Y__
Michael Murphy	__Y__	Marion Wilhalme	__Y__
Natalie Papailiou	Absent		

MOTION TO ADJOURN EXECUTIVE SESSION at 9 pm

Moved by: Mrs. Walker Seconded by: Ms. Thorpe

John Fleming	__Y__	Bryan Russell	Absent
Lisa Harvey	__Y__	Janet Thorpe	__Y__
Michelle McMullin	__Y__	Meghan Walker	__Y__

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Michael Murphy __Y__
Natalie Papailiou Absent

Marion Wilhalme __Y__

XV. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to amend the 2018-2019 school calendar. Back to School Night for Wolf Hill School will be on September 11, 2018 and Maple Place School will be on September 17, 2018. School on each of these days will be early dismissal for students.

Moved by: Mrs. Walker Seconded by: Ms. Thorpe

John Fleming __Y__
Lisa Harvey __Y__
Michelle McMullin __Y__
Michael Murphy __Y__
Natalie Papailiou Absent

Bryan Russell Absent
Janet Thorpe __Y__
Meghan Walker __Y__
Marion Wilhalme __Y__

XVI. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **15th day of August, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **August, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at 9:07 p.m.

Moved By: Mrs. McMullin Seconded By: Ms. Thorpe

AYES: 7 NAYS: 0 ABSENT: 2

Respectfully submitted,

Denise Friedmann
Interim Board Secretary/
Business Administrator