

**OCEANPORT BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
Wednesday, August 8, 2018  
Maple Place School  
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER - The meeting was called to order at 7:01 by President McMullin.

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

|                   |         |                 |         |
|-------------------|---------|-----------------|---------|
| John Fleming      | Absent  | Bryan Russell   | Absent  |
| Lisa Harvey       | Present | Janet Thorpe    | Present |
| Michelle McMullin | Present | Meghan Walker   | Absent  |
| Michael Murphy    | Present | Marion Wilhalme | Present |
| Natalie Papailiou | Present |                 |         |

Also Present: Others Present: Melanie Lipinski, CSA, Chris Parton, Board Attorney, Denise Friedmann, Board Secretary.

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

## VI. PUBLIC COMMENTS - NONE

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

## VII. SUPERINTENDENT'S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

## VIII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public

from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and  
The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 7:06 p.m.

Moved by: Ms. Harvey                      Seconded by: Ms. Thorpe

|                   |                                     |               |                                     |
|-------------------|-------------------------------------|---------------|-------------------------------------|
| John Fleming      | Absent                              | Bryan Russell | Absent                              |
| Lisa Harvey       | <input checked="" type="checkbox"/> | Janet Thorpe  | <input checked="" type="checkbox"/> |
| Michelle McMullin | <input checked="" type="checkbox"/> | Meghan Walker | Absent                              |

Michael Murphy     \_\_Y\_\_  
Natalie Papailiou   \_\_Y\_\_

Marion Wilhalme    \_\_Y\_\_

**MOTION TO ADJOURN EXECUTIVE SESSION at 7:21 p.m.**

Moved by: Mrs. McMullin     Seconded by: Ms. Harvey

John Fleming         Absent  
Lisa Harvey         \_\_Y\_\_  
Michelle McMullin    \_\_Y\_\_  
Michael Murphy       \_\_Y\_\_  
Natalie Papailiou    \_\_Y\_\_

Bryan Russell        Absent  
Janet Thorpe         \_\_Y\_\_  
Meghan Walker       Absent  
Marion Wilhalme     \_\_Y\_\_

**A. PERSONNEL**

Motion by Mrs. McMullin, Seconded by Ms. Thorpe to approve for items 1 through 5.

**ROLL CALL OF BOARD MEMBERS**

John Fleming         Absent  
Lisa Harvey         \_\_Y\_\_  
Michelle McMullin    \_\_Y\_\_  
Michael Murphy       \_\_Y\_\_  
Natalie Papailiou    \_\_Y\_\_

Bryan Russell        Absent  
Janet Thorpe         \_\_Y\_\_  
Meghan Walker       Absent  
Marion Wilhalme     \_\_Y\_\_

1. Recommend to approve, the employment of Lauren Malaney as the Oceanport Special Services Supervisor at \$98,000.00 prorated effective September 1, 2018. Pending Criminal History and other applicable documents.
2. Recommend to approve, up to 10 hours of transition time prior to September 1, 2018 for Lauren Malaney at her negotiated hourly rate.
3. Recommend to approve, the employment of Amanda Gilsey as the Wolf Hill School Guidance Counselor effective September 1, 2018 or upon release through June 30, 2019. Ms. Gilsey will be on Step 1 MA at the current negotiated salary of \$53,046.00. Pending Criminal History and other applicable documents.
4. Recommend to approve, Rachel Birzin as the Wolf Hill School/Maple Place School Title 1 Part A Basic Skills Teacher for Grades K-8 at step 7-MA \$57,301.00, funded by the Oceanport School District's Elementary and Secondary Education Act grant award, effective September 1, 2018.
5. Recommend to approve, the employment of Erica Dunn as the Maple Place School Teacher effective September 1, 2018 or upon release through June 30, 2019. Ms. Dunn will be on Step 1 MA at the current negotiated salary of \$53,046.00. Pending Criminal History and other applicable documents.

**IX. SUPERINTENDENT'S COMMENTS**

Superintendent reviewed the attached report and also pointed out that the Before and After School Programs will run again this year. Enrollment to be open soon.

**X. NEW BUSINESS - None**

**XI. OLD BUSINESS - None**

XII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

Mrs. Malany thanked the Board and Superintendent for their vote of confidence and spoke about her appreciation and excitement for her new position in the Oceanport School District.

XIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **8th day of August, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **August, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at 7:37 p.m.

Moved By: Mrs. Wilhalme Seconded By: Mr. Murphy

AYES:   6   NAYS:   0   ABSENT:   3  

Respectfully submitted,

Denise Friedmann/  
Interim Board Secretary  
School Business Administrator