

PROPOSED RESOLUTIONS OF THE OCEANPORT BOARD OF EDUCATION

WORKSHOP MEETING - Maple Place School 6:00pm

Wednesday, August 15, 2018 at 6:00 p.m.

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

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John Fleming _____
Lisa Harvey _____
Michelle McMullin _____
Michael Murphy _____
Natalie Papailiou _____

Bryan Russell _____
Janet Thorpe _____
Meghan Walker _____
Marion Wilhalme _____

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

July 25, 2018 Regular Meeting Minutes
August 8, 2018 Regular Meeting Minutes
August 8, 2018 Regular Meeting Executive Session Minutes

VII. PRESENTATIONS:

Presentation August 29, 2018 by Melanie Lipinski on:
Anti-Bullying/HIB/PBSIS (Positive Behavioral Supports in Schools)

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

A. FINANCE

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated for **July 2018**, will be available following audit and presented at the September meeting.

BE IT FURTHER RESOLVED, that the bills list for the month of **August** in the amount of \$ be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve, with appreciation a generous donation of approximately \$18,000 from the **PTO** which will be utilized for the purchase of wish list items.
3. Recommend to approve, the receipt of \$52,545 in FY18 **Extraordinary Aid** which will be acknowledged as an unanticipated receipt in the 2017-18 and further to appropriate that aid in the 2018-19 budget as follows:

11-000-100-566-000	Sp Ed Tuition	\$32,545
11-000-270-518-000	Contracted SE Transportation	\$20,000

4. Recommend to approve, the establishment of **Flexible Spending Accounts (FSA)** effective January 1, 2019 as follows:

For tenured staff: Health Flexible Spending Account with a contribution up to \$2,600 annually;

For tenured staff: Dependent Care Assistance Plan (DCAP) FSA with a contribution up to \$5,000 annually

And further, to appoint the company OCA (Office of Compliant Administration) to administer the Flexible Spending Accounts at an annual fee of of \$250.00.

5. Recommend to approve, Brown and Brown as **SEHBP Insurance Consultants** at an annual fee of \$2,500. To cover acting as the district liaison with NJ School Employees Health Benefits as well as provide the district with employee education, regulatory compliance, and advising on other HR services.

B. PERSONNEL

1. Recommend to accept the resignation of Debra Ferrara SACC Monitor effective immediately.
2. Recommend to accept request by Diane Kirk for medical leave of absence for the 2018-2019 school year.
3. Recommend to accept the resignation of Jennifer Carducci LDTC for the District effective October 12, 2018 with regrets.
4. Recommend to accept the request by Susan Heller for indefinite medical leave of absence.

5. Recommend to approve the following Schedule B positions for the 2018-2019 school year.

Schedule B Position	TEACHER NAME	2018-2019
Baseball Coach	Tarquinio	\$3,435.26

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Softball Coach	TBD	\$3,435.26
Boys Soccer	Karpinski	\$3,368.28
Girls Soccer	Tarquino	\$3,368.28
Field Hockey	No Applicant	\$3,368.28
Cross Country Team	Wilkes	\$1,030.37
Boys Basketball	Birnbaum	\$4,400.72
Girls Basketball	Lisotto	\$4,400.72
Cheerleading	Wilkes	\$4,400.72
Yearbook (MP)	Scardilli/Jones	\$3,005.59
Overnight Trips	TBD	\$350.00
Teacher in Charge WHS	TBD	\$600.00
Teacher in Charge MPS	TBD	\$600.00
Dance Chaperone Each	TBD	\$48.00
Bells	Bach	\$1,126.20
Band Fall	DiTommaso	\$3,863.89
Band Spring	DiTommaso	\$3,863.89
Sports Coordinator/Per Season (3)	Coles	\$724.35
Morning Duty - MPS	Coles	\$1,569.26

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Student Leadership- MPS	Bonett	\$1,275.00
Play - Director 25%	Bach	\$2,668.79
Asst. Director 23%	DJ Brown	\$2,360.85
Art-Set Design 23%	No Applicant	\$2,360.85
Costume 18%	Patty Cooper	\$1,847.62
Stage Crew 10%	Karpinski	\$1,026.46
Basketball Monitor	Bernth	\$1,421.91
Chorus Grades 3-4	Bach	\$796.48
Chorus MPS	Bach	\$1,133.41
8 th Grade Advisor	Scardilli/Grassi	\$1,500.00
Variety Show Moderator MPS	TBD	\$362.69
Variety Show Moderator WHS	Bach	\$360.63
National Jr. Honor Society MPS	Reginio	\$1,275.00
Club/Academic Enrichment 3rd	TBD	\$1,275.00
Club/Academic Enrichment 4th	TBD	\$1,275.00
Club/Academic Enrichment 5th	Wilkes	\$1,275.00
Club/Academic Enrichment 6th	Lisotto	\$1,275.00
Club/Academic Enrichment 7th	Richter	\$1,275.00

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Club/Academic Enrichment 8 th	Secko/DeMedici	\$1,275.00
Art Club MPS	Jakubowski	\$1,275.00
Art Club WHS	Donohoe	\$1,275.00
News Crew	McDonnell/Mistretta	\$550.00
LEGO Club Advisor WHS	Birnbaum/Tarquino	\$1,275.00
Physical Education Club WHS	Tarquino	\$1,275.00
Mastery Club WHS	Mastriana	\$1,275.00
Technology Club MPS	TBD	\$1,275.00
S.T.E.M. Club WHS	Mistretta	\$1,275.00

C. POLICY & PLANNING

1. Recommend to approve, the first reading of the following policies:

P 5512	Harassment, Intimidation, and Bullying
P & R 5561	Use of Physical Restraint and Seclusion
	Techniques for Students with Disabilities
P 8561	Procurement Procedures for School Nutrition Programs

2. Recommend to approve, the second reading of the following policies:

P & R 1613	Disclosure and Review of Applicant's Employee History
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D. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to approve district goals
2. Recommend to amend the 2018-2019 school calendar. Back to School Night for Wolf Hill School will be on September 11, 2018 and Maple Place School will be on September 17, 2018. School on each of these days will be early dismissal for students.

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3. Recommend to approve, the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC regional administrator evaluation professional development services for which the Oceanport School District's portion is \$666.66.
4. Recommend to approve the following curricula for the 2018-2019 school year.

English Language Arts Grade K

English Language Arts Grade 1

English Language Arts Grade 2

English Language Arts Grade 3

English Language Arts Grade 4

Amistad and Holocaust Curricula Addendum for Grades K-8

English Language Learner Curricula/Curricula Addendum for Grades K-8

Art Grade Pre-K

Art Grade K

Art Grade 1

Art Grade 2

Art Grade 3

Music Grade Pre-K

Music Grade K

Music Grade 1

Music Grade 2

Music Grade 3

Physical Education Grade Pre-K

Physical Education Grade K

Physical Education Grade 1

Physical Education Grade 2

Physical Education Grade 3

Spanish Grade Pre-K

Spanish Grade K

Spanish Grade 1

Spanish Grade 2

E. FACILITIES (Buildings & Grounds)

1. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold monthly meetings. Meetings will be held on the following dates from 7:00pm - 9:00pm:

September 11, 2018

October 2, 2018

November 6, 2018

No December Meeting

January 8, 2019

February 5, 2019

March 5, 2019

April 2, 2019

May 7, 2019

June 4, 2019

2. Recommend to approve, the use of Wolf Hill School library/hallway by the Oceanport PTO to hold Back to School Book Fair September 11, 2018 from 6:00pm - 9:30pm Back to School Night.
3. Recommend to approve, the use of Maple Place School Library by the Oceanport PTO to hold Back to School Book Fair September 17, 2018 from 6:00pm - 9:30pm Back to School Night.
4. Recommend to approve, the use of Maple Place School by the Oceanport PTO to hold the Annual Fall Festival on Saturday, October 20, 2018 from 9:00-12:00(setup), 12:00-4:00 pm (event), 4:00-6:00 pm (cleanup) and setup on Friday, October 19, 2018 from 5:00pm through 7:00pm.
5. Recommend to approve, the use of Wolf Hill School Cafeteria and Classrooms by the Oceanport PTO to hold Kids' Night Friday, December 14, 2018 from 6:00 pm through 9:00 pm.
6. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold Family Night Friday, January 25, 2019 from 7:00 pm through 9:00 pm.

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7. Recommend to approve, the use of Maple Place School Cafeteria by the Oceanport PTO to hold the Annual Daddy Daughter Dance on Friday, February 8, 2019 from 6:00 pm through 10:00 pm.
8. Recommend to approve, the use of Wolf Hill School Gym by the Oceanport PTO to hold the Annual Scholastic Book Fair the week of April 15, 2019- April 18, 2019 and family shopping night on April 17, 2018 from 7:00 pm - 8:30 pm.

F. SUPERINTENDENT'S REPORT

1. **Anticipated** Enrollment report for the month of **September 2018:**

Pre K	28
Kindergarten	62
1	62
2	58
3	72
4	53
LLD	4
Wolf Hill Total	339
5	69
6	55
7	63
8	64
Maple Place Total	251
District Enrollment	590

X. LIAISON REPORTS

NJSBA Liaison/MCSBA

Meghan Walker

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PTO Liaison

Lisa Harvey

Borough Council Liaison

Meghan Walker -Oceanport
Michelle McMullin - Sea Bright
Natalie Papailiou

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- XI. SUPERINTENDENT'S COMMENTS
- XII. BUSINESS ADMINISTRATOR COMMENTS
- XIII. NEW BUSINESS
- XIV. OLD BUSINESS
- XV. CORRESPONDENCE
- XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and
The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- ___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- ___ 2. Matters in which the release of information would impair a right to receive funds from

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the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming _____
Lisa Harvey _____
Michelle McMullin _____
Michael Murphy _____
Natalie Papailiou _____

Bryan Russell _____
Janet Thorpe _____
Meghan Walker _____
Marion Wilhalme _____

MOTION TO ADJOURN EXECUTIVE SESSION

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Moved by: _____ Seconded by: _____

John Fleming _____
Lisa Harvey _____
Michelle McMullin _____
Michael Murphy _____
Natalie Papailiou _____

Bryan Russell _____
Janet Thorpe _____
Meghan Walker _____
Marion Wilhalme _____

XVIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **15th day of August, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **August, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at _____p.m.

Moved By: _____ Seconded By: _____

ON THE VOTE:

John Fleming _____
Lisa Harvey _____
Michelle McMullin _____
Michael Murphy _____
Natalie Papailiou _____

Bryan Russell _____
Janet Thorpe _____
Meghan Walker _____
Marion Wilhalme _____

AYES: _____ NAYS: _____ ABSENT: _____