

The Board retains the right to add to and/or change this agenda.

**OCEANPORT BOARD OF EDUCATION
Oceanport, New Jersey**

REGULAR MEETING

Wednesday, July 25, 2018 at 7:00 p.m.

**Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Committee of the Whole meeting. The members of the Board work with the Superintendent and the administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

June 13, 2018

July 10, 2018 Board Retreat Meeting

July 10, 2018 Executive Session Retreat Meeting

VII. PRESENTATIONS:

NONE

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT'S RECOMMENDATIONS

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **June 2018**, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **June Final and July** in the amount of **\$372,058.63** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the Oceanport Board of Education payment of mentoring and New Superintendent Academy fees in the amount of \$4,250.00.

3. Recommend to approve the following Authorized Signatures changes
Whereas there is a need for authorized signatories on the financial accounts maintained by the Oceanport Board of Education, and

Resolved that the following signatures shall be authorized and required in connection with the administration of the following accounts of the Oceanport Board of Education for the period from the date of this meeting and shall expire as of the January Reorganization meeting in 2019.

<u>Name of Account</u>	<u>Bank</u>	<u>Signatures</u>
Net Payroll Account	Investors Savings	Board President-Michelle McMullin Board Secretary/Bus. Administrator-Denise Friedmann
Cafeteria Account	Investors Savings	Treasurer-Cindy Barr-Rague Board Secretary/Bus. Administrator-Denise Friedmann
Payroll Agency	Investor Savings	Treasurer-Cindy Barr-Rague Board Secretary/Bus. Administrator-Denise Friedmann

4. Recommend to approve, the following budget transfers for the 2017-2018 school year.
5. Recommend to approve, the following budget transfers for July 2018.
6. Recommend to approve, a withdrawal from Emergency Reserve pursuant to NJAC 6A:23A-14.4(a) in the amount of \$8,808 to offset the decrease of state aid per the revised state aid notice on July 13, 2018.

(Bills list is available for public inspection after Board approval)

B. PERSONNEL

1. Recommend to approve, the following Wolf Hill School Summer work @ contracted rate:
Amanda Haring(Nurse) Pre K & K Orientation not to exceed 4 hours total
2. Recommend to approve, the following district employees who attain advanced degrees shall be placed on the appropriate steps as provided in Schedule A, effective September 1, 2018 upon completion of requirements by June 30, 2018.
Megan Bonett MA to MA +15
Elizabeth Mistretta BA to MA

3. Recommend to approve, the long term leave of absence for Samantha Ciaglia beginning September 4, 2018 - September 1, 2019. Mrs. Ciaglia will use the following days:

September 4, 2018 - September 26, 2018 (17 paid Sick)
 October 1, 2018 - June 21, 2019 (6 Weeks NJ Family Leave/FMLA Unpaid)
 Anticipated return to work September 1, 2019

4. Recommend to approve, the voluntary transfer of Noelle Albrink to Wolf Hill School Grade 3 Teacher for the 2018-2019 school year.
5. Recommend to approve, the employment of Nadine Surak as a Wolf Hill Special Education Teacher effective September 4, 2018 through June 30, 2019. Ms. Surak will be on Step 5-MA at the current negotiated salary of \$55,076.00. Pending Criminal History and other applicable documents.
6. Recommend to approve, the creation of a Morning/After Care (SACC) Program Coordinator position.

C. POLICY & PLANNING

P & R 1613 Disclosure and Review of Applicant's Employment History

D. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to approve, the following class trip:

07/26/2018	LLD 1 & LLD II	Blue Grass Mini Golf	Oceanport
07/27/2018	LLD 1 & LLD II	Trinity Park and Enzo's	Oceanport

2. Recommend to approve, the following Professional Conference Day Requests:

DATE	NAME	CONFERENCE	LOCATION	TOTAL COST/ ACCT. CODE
10/3/2018 & 10/4/2018	M. Howell	NJPSAFEA - The Science of How We Learn	Monroe Twp, NJ	\$298.00 20-271-200-500-00 Funded through Title IIA Grant @ <u>no cost</u> to BOE

3. Recommend to approve, the placement of student ID#0929 , whose IEP requires a Special Class Program with specialized related services to attend The Newmark School, Ins. 1000 Cellar Avenue Scotch Plains, NJ effective July 2, 2018 through July 27, 2018 19 days @\$293.33 per day. Transportation provided by MOESC@ \$215.22 per day.
4. Recommend to approve, the placement of student ID#0929 , whose IEP requires a Special Class Program with specialized related services to attend The Newmark School, Ins. 1000 Cellar Avenue Scotch Plains, NJ effective September, 2018 through June 2019 180 days @\$293.33 per day. Transportation provided by MOESC@ \$215.22 per day.

E. FACILITIES (Buildings & Grounds)

1. Recommend to approve, the use of Maple Place School Library by the Oceanport Soccer Association to hold their Annual Soccer Referee Seminar on August 8, 2018 from 6:30pm- 9:30 pm.

F. SUPERINTENDENT'S REPORT

1. Enrollment report for the month of **June 2018**:

Pre K	28
Kindergarten	59
1	58
2	72
3	52
4	56
LLD	4
Wolf Hill Total	329
5	69
6	55
7	63
8	64
Maple Place Total	251
District Enrollment	580

2. Recommend to accept from the Superintendent, the following HIB report for the month of May 2018:

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	0	0	7
Totals	0	0	7

X. **LIAISON REPORTS**

NJSBA Liaison/MCSBA	Meghan Walker
PTO Liaison	Lisa Harvey
Borough Council Liaison	Meghan Walker -Oceanport Michelle McMullin - Sea Bright
SEPAG	Natalie Papailiou

XI. SUPERINTENDENT'S COMMENTS

XII. BUSINESS ADMINISTRATOR'S COMMENTS

XIII. NEW BUSINESS

XIV. OLD BUSINESS

XV. CORRESPONDENCE

XVI. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of

employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- ___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- ___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- ___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- ___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- ___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- ___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- ___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- ___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- ___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- ___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

XVIII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **25th day of July, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **July, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at _____p.m.

Moved By: _____ Seconded By: _____

ON THE VOTE:

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

AYES: _____ NAYS: _____ ABSENT: _____