

The Board retains the right to add to and/or change this agenda.

**OCEANPORT BOARD OF EDUCATION
Oceanport, New Jersey**

SUPERINTENDENT'S AGENDA

REGULAR MEETING

Wednesday, May 23, 2018 at 7:00 p.m.

**Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

V. Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

- VI. APPROVAL OF MINUTES
April 25, 2018
April 25, 2018 Executive Session

- VII. PRESENTATIONS:

MPS- Young Poetry Students
WHS- Noetic Learning Math Contest Students
Honoring Retiree - Beverly Baird

- VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

- IX. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE
(Finance Committee Chair Report)

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **April 2018**, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **May** in the amount of **\$ 423,820.01** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the line item transfers for the month of **May** 2018.
3. Recommend to approve, Participation in Coordinated Transportation between the Oceanport Board of Education and MOESC for the 2018-2023.
4. Recommend to approve, home instruction of student ID#0929, instruction provided by Monmouth Ocean Educational Services Commission @\$75.00 per hour/10 hours per week.
5. Recommend to approve, the Shared Service Agreement with the Shore Regional Board of Education to provide Oceanport Board of Education with the services of its Director of Transportation, at a cost to Oceanport of \$20,000 beginning July 1, 2018 and continuing through June 30, 2019.
6. Recommend to approve, the Shared Service Agreement with the Shore Regional Board of Education to provide Oceanport Board of Education with the services of its Director of Security and Emergency Management, effective July 1, 2018 and continuing through June 30, 2019 at \$17,000.00.
7. Recommend to approve, the Shared Service Agreement with the Shore Regional Board of Education to provide Oceanport Board of Education with Curriculum and Instruction services at a cost to Oceanport of \$40,000 beginning July 1, 2018 and continuing through June 30, 2019.
8. Recommend to approve, the Nursing Services agreement between the Oceanport Board of Education and Bayada Home Health Care, Inc with a service office located at 1161 Broad Street, Suite 114, Shrewsbury, NJ as needed at the rate of \$56.00 per hour for Substitute RN services for the period July 1, 2018 through June 30,2019.
9. Recommend to approve, the Nursing Services agreement between the Oceanport Board of Education and Nova Home Care & Staffing, with a service office located at 821 Broad Street, Shrewsbury, NJ as needed at the rate of \$50.00 per hour for Substitute RN services for the period July 1, 2018 through June 30, 2019.
10. Recommend to approve, Contract between the Oceanport Board of Education and Source4Teachers, LLC, a Delaware Limited Liability Company, d/b/a Source4teachers, located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey. Source4Teachers provides substitute teachers and paraprofessional staffing for the Oceanport School District effective July 1, 2018 through June 30, 2019.

(Bills list is available for public inspection after Board approval)

B. PERSONNEL

(Personnel Committee Chair Report)

1. Recommend to approve, Denise Friedmann as the part-time Interim Business Administrator effective July 1, 2018 through June 30, 2019 at \$500.00 per day up to four days per week.
2. Recommend to approve, Amy Wilbanks District Courier for the 2018-2019 at the rate of \$3,540.00.
3. Recommend to approve, the following list of Student Summer Custodial staff for the 2018-2019 school year at the rate of \$10.25 per hour as needed.

Anthony Nannarello
James Donohoe

4. Recommend to approve, the following list of Substitute Secretary for the 2018-2019 school year at the rate of \$19.75 per hour as needed.

Cornella Bonello
Lillian Lockwood

5. Recommend to approve, the following list of Substitute Lunch Monitor for the 2018-2019 school year at the rate of \$12.90 per hour as needed.

Amanda Wilbanks
Monica Tafuri

6. Recommend to approve, the employment of Substitute Security Monitor for the 2018-2019 school year at the rate of \$18.00 per hour. Criminal history and all other applicable documents filed in the board office.

Robert J. Venezia
Christopher Juliano

7. Recommend to approve, the appointment of Cindy Barr-Rague as the District's Treasurer of School Monies per N.J.S.A. 18A:17-31 for the period July 1, 2018 - June 30, 2019 at a cost of \$5,200.00 annually.

8. Recommend to approve, the following list of Substitute Nurses for the 2018-2019 school year at a daily rate of \$150.00 full day and \$75.00 half day as needed.

Alyssa Rescinio

9. Recommend to approve, the following summer curricula writing/revising: (***salary to be determined pending completion of negotiations between the Oceanport Board of Education and the Oceanport Education Association**):

English Language Arts Grades K-4

Noelle Albrink not to exceed 15 hours @ contracted rate*
Renee Lisotto not to exceed 15 hours @ contracted rate*
Julia McDonnell not to exceed 15 hours @ contracted rate*
Jacqueline Richter not to exceed 15 hours @ contracted rate*
Joanne Wilkes not to exceed 15 hours @ contracted rate*

Family and Consumer Science (Life Skills) Grades 5-8

Noelle Albrink not to exceed 20 hours @ contracted rate*
Dennis Dekenipp not to exceed 60 hours @ contracted rate*

Art Grades Pre-K-8

Amy Donohoe not to exceed 50 hours @ contracted rate*
Kelly Jakubowski not to exceed 50 hours @ contracted rate*

Music Grades Pre-K-8

Erica Bach not to exceed 50 hours @ contracted rate*
Daniel DiTommaso not to exceed 50 hours @ contracted rate*

Physical Education Grades Pre-K-8

John Vaccarelli not to exceed 60 hours @ contracted rate*
Renee Lisotto not to exceed 40 hours @ contracted rate*

Spanish Grades Pre-K-8

Jacqueline Richter not to exceed 40 hours @ contracted rate*
Gayle Smith not to exceed 60 hours @ contracted rate*

10. Recommend to approve, the following staff for Summer Reading Coordinators not to exceed not to exceed 15 hours per school @ contracted rate*: (***salary to be determined pending completion of negotiations between the Oceanport Board of Education and the Oceanport Education Association**):

Maple Place School -	Meredith Secko	not to exceed 7.5 hours
	Noelle Albrink	not to exceed 7.5 hours
Wolf Hill School -	Kimberly Rajner	not to exceed 15 hours

11. Recommend to accept the resignation of Lisa Regina Paraprofessional effective May 18, 2018.
13. Recommend to accept the resignation of Katherine Hedden Paraprofessional effective May 18, 2018.

C. POLICY & PLANNING
(Policy & Planning Committee Chair Report)

1. Recommend to approve, the first reading of the following policies:

P & R 1550	Equal Employment/Anti-Discrimination Practices
P 2431	Athletic Competition
R 2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
P & R 5350	Student Suicide Prevention
P 5533	Student Smoking
P 5535	Passive Breath Alcohol Sensor Device
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
P 8462	Reporting Potentially Missing or Abused Children
P 8561	Procurement Procedures for School Nutrition Programs

D. EDUCATION/CURRICULUM/TECHNOLOGY
(Education/Curriculum/Technology Committee Chair Report)

1. Recommend to approve, the following class trip:

5/31/2018	PreK to Strawberry Festival Monmouth Park	Oceanport, NJ
6/4/2018	8th Grade Spanish 1 class to Juanito's	Red Bank, NJ
6/13/2018	4th Grade to Maple Place School tour	Oceanport, NJ
6/19/2018	8th Grade to Wolf Hill for Field Day	Oceanport, NJ

2. Recommend to approve, the following Professional Conference Day Requests:

DATE	NAME	CONFERENCE	LOCATION	TOTAL COST/ ACCT. CODE
06/06/2018	A. Ippolito	PESI- Intervention Autism	Eatontown,NJ	\$229.99 20-271-200-500-00 Funded through Title IIA grant @ <u>no cost</u> to BOE

3. Recommend to approve, the Regional Professional Development Plan for the 2018-2019 school year.
4. Recommend to approve, the Regional Mentoring Plan for the 2018-2019 school year.
5. Recommend to approve, the Maple Place Summer Music Camp on August 6, 2018 through August 10, 2018 from 9:00am - 12:00pm at the Maple Place School at a per pupil cost to be determined.
6. Recommend to approve, Grades 5-8 Summer Reading Lists and Assignments.

E. FACILITIES (Buildings & Grounds)
(Facilities Committee Chair Report)

1. Recommend to approve, retroactively the use of Wolf Hill School Gym by the Oceanport Pack 58 on May 11, 2018 from 5:00pm - 6:30pm.
2. Recommend to approve the submission of the safety grant application to the New Jersey School Insurance Group in the amount of \$2640.03

F. SUPERINTENDENT'S REPORT

1. Enrollment report for the month of **April 2018**:

Pre K	28
Kindergarten	59
1	58
2	72
3	52
4	56
LLD	4
Wolf Hill Total	329
5	69
6	55
7	63
8	64
Maple Place Total	251
District Enrollment	580

2. Recommend to accept from the Superintendent, the following HIB report for the month of April 2018:

	Referred Incidents Investigated	Confirmed Incidents	Confirmed <u>YTD</u>
Wolf Hill School	0	0	0
Maple Place School	0	0	7
Totals	0	0	7

X. **LIAISON REPORTS**

NJSBA Liaison/MCSBA	Meghan Walker
PTO Liaison	Lisa Harvey
Borough Council Liaison	Natalie Papailiou -Oceanport Michelle McMullin - Sea Bright
SEPAG	Natalie Papailiou

XI. SUPERINTENDENT'S COMMENTS

XII. NEW BUSINESS

XIII. OLD BUSINESS

XIV. CORRESPONDENCE

XV. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving building or property security procedures, or the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XVI. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- ___ 1. Matters rendered expressly confidential by state or federal law or a rule of court.

___ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

___ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.

___ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.

___ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.

___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.

___ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

___ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.

___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.

___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: _____ Seconded by: _____

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

XVII. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **23th day of May, 2018**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **May, 2018** meeting of the Oceanport Board of Education be and is hereby adjourned at _____p.m.

Moved By: _____ Seconded By: _____

ON THE VOTE:

John Fleming	_____	Bryan Russell	_____
Lisa Harvey	_____	Janet Thorpe	_____
Michelle McMullin	_____	Meghan Walker	_____
Michael Murphy	_____	Marion Wilhalme	_____
Natalie Papailiou	_____		

AYES: _____ NAYS: _____ ABSENT: _____