

**The Board retains the right to add to and/or change this agenda.**

**OCEANPORT BOARD OF EDUCATION  
Oceanport, New Jersey**

**SUPERINTENDENT'S AGENDA**

**REGULAR MEETING**

**Wednesday, February 22, 2017 at 6:00 p.m.  
Maple Place School  
2 Maple Place, Oceanport, NJ**

**I. CALL TO ORDER**

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

**II. SALUTE TO THE FLAG**

**III. STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

Lisa Harvey \_\_\_\_\_  
Sandi Firrito \_\_\_\_\_  
John Fleming \_\_\_\_\_  
Michelle McMullin \_\_\_\_\_  
Michael Murphy \_\_\_\_\_

Natalie Papailiou \_\_\_\_\_  
Meghan Walker \_\_\_\_\_  
Cullin Wible \_\_\_\_\_  
Marion Wilhalme \_\_\_\_\_

Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

V. APPROVAL OF MINUTES

**January 25, 2017**

VI. PRESENTATIONS:

**Cullin Wible - Referendum Presentation**

VII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

VIII. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. FINANCE**

**(Finance Committee Chair Report)**

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **January, 2017** which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **February** in the amount of **\$ 344,729.46** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

***(Bills list is available for public inspection after Board approval)***

2. Recommend to approve, the following tuition rates for the 2017-2018 school year:

**Regular Tuition:**

Pre-K	\$ 8,250
Grades K-5	10,865
Grades 6-8	12,403

**Pre-K Handicapped:** \$27,737

**LLD Tuition:**

Wolf Hill	33,285
Maple Place	38,832

**Extended School year: (20 day program)**

Pre-K	\$ 2,774
Wolf Hill	3,329
Maple Place	3,883

3. Recommend to approve, the following rates for additional special education services for out of district students for the 2017-2018 school year:

Speech services:	\$25 per 30 minute session
OT services	\$34 per 30 minute session
Full time paraprofessional	\$25,279 per school year
Shared time paraprofessional	\$12,640 per school year
Full time paraprofessional ESY	\$ 2,528 per summer program
Shared time paraprofessional ESY	\$ 1,264 per summer program

4. Recommend to approve, submission of a waiver of the SEMI program to the Monmouth County Superintendent of Schools due to having less than 40 eligible students in the district.
5. Recommend to approve, the following budget transfers:

Account Number	Description	Amount from	Amount to
11.000.100.562.00	Tuition Spec Education LEAs	5,000	
11.000.100.566.00	Tuition Spec Education Private School		5,000
11.000.219.610.01	Child Study Team Supplies	50	
11.000.218.610.00	Guidance Supplies		50
11.000.291.260.00	Workers Compensation	2,500	
11.000.291.280.00	Tuition Reimbursement		500
11.000.310.930	Cafeteria deficit		2,000
Totals		7,550	7,550

**B. PERSONNEL**  
**(Personnel Committee Chair Report)**

1. Recommend to approve, the employment of Meggan Bebout as a Substitute Lunch Monitor for the 2016-2017 school year effective February 23, 2017 through June 20, 2017. This position is hourly and paid only when employee works. Mrs. Bebout will be paid \$12.90 per hour. Pending Criminal History and other applicable documents.
2. Recommend to approve, the employment of Laura Smock as a Substitute Lunch Monitor for the 2016-2017 school year effective February 23, 2017 through June 20, 2017. This position is hourly and paid only when employee works. Mrs. Smock will be paid \$12.90 per hour. Pending Criminal History and other applicable documents.

3. Recommend to approve, leave of absence for Terese Schjong:

February 27, 2017 - March 10, 2017 (9 Paid Sick days)  
March 13, 2017 until she returns will be unpaid

**C. POLICY & PLANNING**  
**(Policy & Planning Committee Chair Report)**

1. Recommend to approve, the second reading of the following policy:

P&R 1510 Americans with Disabilities Act -Revised  
P&R 2418 Section 504 of the Rehabilitation Act of 1973 - Students - NEW  
P&R 5116 Education of Homeless Children - Revised  
P 5330.04 Administering an Opioid Antidote - NEW  
P&R 8330 Student Records - Revised

2. Recommend to approve, the addendum of the ByLaws of the Oceanport Board of Education ( $\frac{2}{3}$  vote required).

3. Recommend to approve, the first reading of the following policy:

P 0155 Board Committees  
P 2460 Special Education

**D. EDUCATION/CURRICULUM/TECHNOLOGY**  
**(Education/Curriculum/Technology Committee Chair Report)**

1. Recommend to approve, the following class trip:

03/23/2017	2nd Grade Blair's Class to Oceanport Library	Oceanport
	*Rescheduled due to Snow Day (2/9/17)	
03/10/2017	Wolf Hill School to Maple Place to see the Peter Pan performance	
04/07/2017	5th Grade Viewing of "Wonder" AMC Theater	Eatontown
	Other Possible dates: April 21st or 24th TBD	
05/18/2017	Kindergarten Jenkinson's Aquarium	Pt.Pleasant

2. Recommend to approve, the following Educational Leave/Professional Development.

03/01/2017	J. Welsh	Applicant Tracking Certification Class
\$297.50		

03/14/2017	J. Saylor	Applitrack Software NJASBO Workshops Purchasing	per day N/C
03/15/2017	M. Mastriana	Bureau of Education & Research BER Increase All Your Students Learning w/ Practical, Timesaving Workstations	\$245
04/27/2017	J. Saylor	NJASBO Workshops Audit Preparation	N/C
May 2017 TBD	M. Seitz	Regional Professional Development Academy Foundations - Level 1 (Grade 1)	\$165

3. Recommend to approve, the following Brookdale Community College Field Placement students for the Spring 2017 semester.

Carly Rosati 60 Hours Grade 5-8 English Jacki Richter MPS

4. Recommend to approve, the following The College of New Jersey Field Placement students for the Spring 2017 semester.

Alyssa Rescinio 40 -Hours Nursing Student MPS - Jean Molzon  
WHS - Amanda Haring

5. Recommend to approve, the Placement of student ID#0962, whose IEP requires a Special Class Program with specialized related services effective January 25, 2017 through June 22, 2017 with MOESC Virtual School. Program cost \$2,600.00.

6. Move to amend, Grade 8 - Renee Lisotto (8.3 hours @ \$50 per hour) to Grade 7 Pre-Algebra - Renee Lisotto (8.3 hours @ \$50 per hour)

**E. FACILITIES (Buildings & Grounds)  
(Facilities Committee Chair Report)**

1. Recommend to approve, the use of the Wolf Hill School Gym by the Oceanport Cub Scout Troop Pack 58. Troop 58 will conduct their Annual Pinewood Derby Race on Saturday February 25, 2017 from 10:00am through 2:00pm. Setup Friday February 24, 2017 from 6:00 - 9:00pm (Insurance Certificate on file)
2. Recommend to approve, the use of Maple Place and Wolf Hill School baseball fields by the Shore Regional Little League April - June. Field maintenance is the responsibility of the Shore Regional Little League. (Insurance Certificate on file)

3. Recommend to approve, the use of Maple Place School Library by the Shore Youth Lacrosse League to hold a meeting on March 1, 2017 from 8:00pm to 10:00pm.  
(Insurance Certificate on file)
4. Recommend to approve, the use of Wolf Hill School by the Oceanport Police to conduct drills on March 25, 2017.
5. Recommend to approve, Demographic Study to be conducted by Sundance Associates at a cost of \$7,500.00.

**F. LIAISON REPORTS**

Referendum Ad-Hoc Committee	Cullin Wible
NJSBA Liaison/MCSBA	Meghan Walker
PTO Liaison	Michelle McMullin
Borough Council Liaison	Natalie Papailiou

**IX. SUPERINTENDENT'S COMMENTS**

**X. NEW BUSINESS**

**XI. OLD BUSINESS**

**XII. CORRESPONDENCE**

**XIII. PUBLIC COMMENTS**

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.



#### XIV. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

##### Brief Description

- \_\_\_ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- \_\_\_ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- \_\_\_ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- \_\_\_ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- \_\_\_ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- \_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- \_\_\_ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- \_\_\_ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- \_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- \_\_\_ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Lisa Harvey	_____	Natalie Papailiou	_____
Sandi Firrito	_____	Meghan Walker	_____
John Fleming	_____	Cullin Wible	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Lisa Harvey	_____	Natalie Papailiou	_____
Sandi Firrito	_____	Meghan Walker	_____
John Fleming	_____	Cullin Wible	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

XV. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **22nd day of February, 2017**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **February, 2017** meeting of the Oceanport Board of Education be and is hereby adjourned at \_\_\_\_\_ p.m.

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

ON THE VOTE:

Lisa Harvey	_____	Natalie Papailiou	_____
Sandi Firrito	_____	Meghan Walker	_____
John Fleming	_____	Cullin Wible	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_