

**The Board retains the right to add to and/or change this agenda.**

**OCEANPORT BOARD OF EDUCATION  
Oceanport, New Jersey**

**SUPERINTENDENT'S AGENDA**

**REGULAR MEETING**

**Wednesday, March 15, 2017 at 6:00 p.m.  
Maple Place School  
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality: **The purpose of the Executive Session is to interview candidates for the position of Board Attorney.**

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO ADJOURN EXECUTIVE SESSION

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Lisa Harvey \_\_\_\_\_  
Sandi Firrito \_\_\_\_\_  
John Fleming \_\_\_\_\_  
Michelle McMullin \_\_\_\_\_  
Michael Murphy \_\_\_\_\_

Natalie Papailiou \_\_\_\_\_  
Meghan Walker \_\_\_\_\_  
Cullin Wible \_\_\_\_\_  
Marion Wilhalme \_\_\_\_\_

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. ROLL CALL OF BOARD MEMBERS

Lisa Harvey \_\_\_\_\_  
Sandi Firrito \_\_\_\_\_  
John Fleming \_\_\_\_\_  
Michelle McMullin \_\_\_\_\_  
Michael Murphy \_\_\_\_\_

Natalie Papailiou \_\_\_\_\_  
Meghan Walker \_\_\_\_\_  
Cullin Wible \_\_\_\_\_  
Marion Wilhalme \_\_\_\_\_

Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VI. APPROVAL OF MINUTES

**February 22, 2017**

VII. PRESENTATIONS:

**Maple Place School Play - 2 songs from Peter Pan Jr.  
2017-2018 Tentative Budget Presentation - Dr. Joan Saylor**

VIII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

IX. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. FINANCE**  
**(Finance Committee Chair Report)**

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **February, 2017** which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **March** in the amount of **\$ 419,111.80** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

***(Bills list is available for public inspection after Board approval)***

2. Recommend to approve the following transfers of funds:

Account Number	Description	Amount from	Amount to
11.000.219.390.00	CST Technical Services	-1,800.00	

11.000.219.320.00	CST Professional Services		1,800.00
11.000.219.104.00	CST Salary	-4,000.00	
11.000.219.105.00	CST Secretary		1,000.00
11.000.219.320.00	CST Professional Services		3,000.00
11.000.240.105.00.01	Principal Secretary Salary	-5600.00	
11.000.240.103.00	Principal Salary		5600.00
11.000.240.500.00	Copier/Postage	-1300.00	
11.000.240.800.01	Professional dues		1300.00
11.000.252.600.00	Technology Supplies	-800.00	
11.000.252.440.43.04	Technology Purchased Serv		800.00
11.130.100.101.00	Teachers 6-8 salary	-25,000.00	
11.401.100.100.00	Clubs/Activities Salary		25,000.00
11.000.217.100.00	Spec Educ Aides Salary	-15,000.00	
11.000.262.100.00	Custodial Salary		1000.00
11.000.262.100.01	Custodial Subs		5000.00

11.000.262.520.00	Flood Insurance		9000.00
Total		-53,500	53,500

3. Recommend to approve the following motion:

Approve the appointment of Kathryn Perry, partner of the firm Jump, Perry and Company, LLP certified public accountants as the auditor for the completion of the 2016-2017 Comprehensive Annual Financial Report at the fee of \$13,000.

4. Recommend to approve the following resolutions:

- a. Resolved that the Oceanport Board of Education include a withdrawal from Maintenance Reserve in the amount of \$75,000 for necessary and essential repairs to the roof at Wolf Hill School and other maintenance projects included in the district's Maintenance Plan.
- b. Resolved that the Oceanport Board of Education include a withdrawal from Emergency Reserve in the amount of \$15,000 for safety and security measures within in the school district.
- c. Resolved that the tentative budget be approved for the 2017-2018 school year and the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2017-2018 Total Expenditures	10,709,112	225,870	171,554	11,106,536
Less: Anticipated Revenue	930,721	225,870	55,564	1,212,155
Taxes to Be Raised	9,778,391	0	115,990	9,894,381

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

Be it Further Resolved that a public meeting be held in the Media Center of the Maple Place School, on Wednesday, April 26, 2017 at 7:00 pm for the purpose of a public hearing on the budget for the 2017-2018 School Year.

5. Recommend to approve the following resolution:

Whereas that the Oceanport Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

Whereas, NJAC 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of School and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year; and

Whereas, the Oceanport Board of Education establishes \$25,000 as the maximum travel amount for the current school year and has expended \$6,163 as of this date, now

Therefore, be it resolved that the Board of Education approves travel and related expense reimbursements in accordance with NJAC 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members for the 2017-2018 School Year.

**B. PERSONNEL**  
**(Personnel Committee Chair Report)**

1. Recommend to approve the following motion:

Approve the appointment of \_\_\_\_\_ from the Firm of \_\_\_\_\_ as the Board of Education Attorney at the hourly rate of \$\_\_\_\_\_ effective April 1, 2017 through the Reorganization Meeting in January, 2018.

2. Recommend to approve, the retirement of Theresa Finnegan, Maple Place School Teacher effective June 30, 2017 ,with regrets.

3. Recommend to approve, the retirement of George Swain, District Custodian effective July 1, 2017 ,with regrets.

4. Recommend to approve, the employment of Patricia Brown as a Substitute Nurse for the 2016-2017 school year at the approved rate of \$127.50 full day and \$67.50 half day (as needed). Pending Criminal History and other applicable documents.

**C. POLICY & PLANNING**

**(Policy & Planning Committee Chair Report)**

1. Recommend to approve, the second reading of the following policy:

P 0155      Board Committees  
P 2460      Special Education

2. Recommend to approve, the first reading of the following policy:

P 2460.1      Special Education-Location, Identification, and Referral  
P 2460.8      Special Education-Free and Appropriate Public Education  
P 2460.9      Special Education-Transition from Early Intervention Programs to  
Preschool Programs  
P 2460.15      Special Education-In-Service Training Needs for Professional and  
Paraprofessional Staff  
P 2460.16      Special Education - Instructional Material to Blind or Print-Disabled  
Students  
P 2467      Surrogate Parents and Foster Parents

3. Recommend to approve, the 2017-2018 school calendar.

4. Referendum Justification Statement

**D. EDUCATION/CURRICULUM/TECHNOLOGY**

**(Education/Curriculum/Technology Committee Chair Report)**

1. Recommend to approve, the following class trip:

03/23/2017	LLD2 Class	Shore Regional High School	West Long Branch
04/07/2017 or	5th Grade	Viewing of "Wonder" AMC Theater	Eatontown
04/21/2017		5th Grade will go 1 of these 2 dates (Date TBD)	LIT/LANG Unit
04/24/2017	5th Grade	Count Basie Theatre - Social Studies Unit	Red Bank
05/12/2017	1st Grade	Insectropolis	Toms River
05/23/2017	6th Grade	Thompson Park - Obstacle Course	Lincroft



05/24/2017	6th Grade	Thompson Park - Obstacle Course	Lincroft
05/26/2017	6th Grade	Thompson Park - Obstacle Course	Lincroft
05/31/2017	6th Grade	Thompson Park - RAIN DATE OPTION	Lincroft

2. Recommend to approve, the following Educational Leave/Professional Development.

03/16/2017	M. Secko	Brookdale Workshop Technology Toolbox for Instruction & Assessment	N/C
03/22/2017	M.Scardelli	Brookdale Workshop Understanding Graphing Calculators & how to use in classroom	N/C
04/5-7/2017	E. Hull	NAFME Eastern Division Conference Instrumental/Jazz Workshops	\$205
04/04/2017	S. Tagerty	USDHS Active Shooter Preparedness Workshop To refine/enhance/update my & the school's preparedness for An active shooting	N/C
05/19/2017	P. Reginio	Brookdale Community College Developing Students' Reading Muscle Grades 6-8	N/C

3. Recommend to approve, the following SACC Staff to attend the Regional Professional Development Day at Shore Regional High School for (up to hours each at the rate of \$19.00 per hour.  
Abigail Collins, Susan Heller, Maureen Lombard, Debra Ferrara, and Carla Sabatelli

**E. FACILITIES (Buildings & Grounds)  
(Facilities Committee Chair Report)**

**NONE**

**F. LIAISON REPORTS**

Referendum Ad-Hoc Committee	Cullin Wible
NJSBA Liaison/MCSBA	Meghan Walker
PTO Liaison	Michelle McMullin
Borough Council Liaison	Natalie Papailiou

X. SUPERINTENDENT'S COMMENTS

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. CORRESPONDENCE

XIV. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

XV. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **15th day of March, 2017**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **March, 2017** meeting of the Oceanport Board of Education be and is hereby adjourned at \_\_\_\_\_p.m.

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

ON THE VOTE:

Lisa Harvey	_____	Natalie Papailiou	_____
Sandi Firrito	_____	Meghan Walker	_____
John Fleming	_____	Cullin Wible	_____
Michelle McMullin	_____	Marion Wilhalme	_____
Michael Murphy	_____		

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_