

**OCEANPORT BOARD OF EDUCATION
Oceanport, New Jersey**

SUPERINTENDENT'S AGENDA

REGULAR MEETING

**Wednesday, January 25, 2017 at 6:00 p.m.
Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG - The Board President led the Salute to the Flag.

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

Lisa Harvey	<u> X </u>	Natalie Papailiou	<u> X </u>
Sandi Firrito	<u> X </u>	Meghan Walker	<u> X </u>
John Fleming	<u> X </u>	Cullin Wible	<u> X </u>
Michelle McMullin	<u> X </u>	Marion Wilhalme	<u> 6:12 PM </u>
Michael Murphy	<u> X </u>		

Code of Ethics for School Board Members –

A School Board Member shall abide by the Code of Ethics for School Board Members:

a.I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b.I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c.I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d.I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e.I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f.I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g.I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h.I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i.I will support and protect school personnel in proper performance of their duties.

j.I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

V. APPROVAL OF MINUTES

January 4, 2017 Reorganization and Regular Meeting

- On motion by Mrs. McMullin and seconded by Mrs. Walker, the minutes were approved by the following roll call vote:

AYES: (8) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mr. Wible

NOES: (0)

VI. PRESENTATIONS:

NJSBA Ethic Training - Carl Tanksley – Mr. Tanksley presented a power point presentation on School Board Ethics and answered questions from Board Members. Mrs. Wilhalme entered the meeting at 6:12 pm during the start of the presentation.

VII. PUBLIC COMMENTS – agenda items only

One member of the public spoke regarding interest in the Opioid Antidote policy and professional development. Mr. Farrell suggested the policy committee may wish to reach out to the First Aid squad regarding the Opioid Antidote policy. He also explained the regional professional development arrangement.

VIII. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **December, 2016**, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **January** in the amount of **\$ 262,484.08** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the following budget transfers for the month of **December**.

Account Number	Description	Amount From	Amount To
11.000.219.610.02	Special Services Testing	200	
11.000.218.610.00	Guidance Testing		200
11.000.240.800.01	Other Expenses	100	
11.000.240.500.00	Copier/Postage		100
11.000.291.270.00	Health Benefits	48,000	
11.000.230.590.00.01	Pur Serv - Insurance		15,000
11.000.240.500.00	Pur Serv - Insurance		24,000
11.000.251.592.00	Pur Serv.- Insurance		9,000
Total		48,300	48,300

(Bills list is available for public inspection after Board approval)

- On motion by Mrs. Wilhalme and seconded by Mrs. McMullin, Items 1 and 2 were approved by the following roll call vote:

AYES: (9) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (0)

B. PERSONNEL

1. Recommend to approve, Mr. Richard Yelton as an unpaid Volunteer Assistant Baseball Coach for the 2017 season. (Criminal History / Fingerprints on file)
2. Recommend to approve, the employment of Amanda Campbell for the SACC Program for the 2016-2017 school year effective January 26, 2017 through June 23, 2017 at the hourly rate of \$19.00. (Pending Criminal History and other applicable documents.)
3. Recommend to approve, the employment of Carol Fox for the SACC Program for the

2016-2017 school year effective January 26, 2017 through June 23, 2017 at the hourly rate of \$19.00. (Pending Criminal History and other applicable documents.)

4. Recommend to approve, the long term leave of absence for Erica Bach beginning April 24, 2017 - June 22, 2017. Mrs. Bach will use the following days: April 24, 2017 - June 22, 2017 (43 Paid Sick days) returning to work September 2017.

- On motion by Mrs. Papailiou and seconded by Mrs. Walker, items 1 through 4 were approved by the following roll call vote:

AYES: (9) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (0)

C. POLICY & PLANNING

1. Recommend to approve, the first reading of the following policy:

P&R 1510 Americans with Disabilities Act -Revised
P&R 2418 Section 504 of the Rehabilitation Act of 1973 - Students - NEW
P&R 5116 Education of Homeless Children - Revised
P 5330.04 Administering an Opioid Antidote - NEW
P&R 8330 Student Records - Revised

- On motion by Mrs. McMullin and seconded by Mrs. Wilhalme, item 1 was approved by the following roll call vote:

AYES: (9) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (0)

D. EDUCATION/CURRICULUM/TECHNOLOGY

1. Recommend to approve, the following class trips:

02/07/2017	Student Ambassadors	Monmouth Beach School	Monmouth Beach, NJ
02/10/2017	Student Leadership	Food Bank of Monmouth Cty	Neptune, NJ
3/23 & 3/24/17	7th Grade A&E	Middletown Arts Center	Middletown, NJ
DATE CHANGE	5th & 6th Grade	Medieval Times	Lyndhurst, NJ
		<u>OLD DATE</u> June 2, 2017	
		<u>NEW DATE</u> June 9, 2017	

2. Recommend to approve, the following Educational Leave/Professional Development.

2/27/17-3/1/17	M. Howell	Mid Atlantic Conference on Personalized Learning "Developing Empathy in a Digital Age"	Baltimore MD \$379.00
03/01/2017	D. O'Donnell	BER Workshop Struggling Readers	\$245
02/16/2017	P. Reginio	Brookdale Community College Cool Tools for Organizing a Digital Classroom	Digital Storytelling N/C
02/26-28/2017	C. Davis N. Tarquinio	NJASPERD Annual Convention	\$170 \$170
03/16/2017	P. Reginio	Brookdale Community College Technology Toolbox for Teachers	N/C
04/05-07/17	E. Bach	NAFME Eastern Division Conference North East Music Conference	\$190
05/23/2017	D. Belinski	Sarah Buxton & Kirsten Widmer Growing Thoughtful, Independent & Strategic Readers	\$100

3. Recommend to approve, the following curricula writing/revising:

English Language Arts

Grade 5 - John Vaccarelli (8.3 hours @ \$50 per hour)
Grade 6 - Jacqueline Richter (8.3 hours @ \$50 per hour)
Grade 7 - Jacqueline Richter (8.3 hours @ \$50 per hour)
Grade 8 - Jacqueline Richter (8.3 hours @ \$50 per hour)

Mathematics

Grade 5 - Renee Lisotto (8.3 hours @ \$50 per hour)
Grade 6 - Renee Lisotto (8.3 hours @ \$50 per hour)
Grade 7 - Renee Lisotto (8.3 hours @ \$50 per hour)
Grade 8 - Renee Lisotto (8.3 hours @ \$50 per hour)

Social Studies

Grade 4 - Darragh O'Donnell (8.3 hours @ \$50 per hour)
Grade 5 - Catherine Kornek (8.3 hours @ \$50 per hour)
Grade 6 - John Vaccarelli (8.3 hours @ \$50 per hour)
Grade 7 - Catherine Kornek (8.3 hours @ \$50 per hour)
Grade 8 - John Vaccarelli (8.3 hours @ \$50 per hour)

4. Recommend to approve, the following Regional Professional Development contracts totaling \$14,266.67:

Professional Development, February 6, 2017 and March 20, 2017 provided by:

Tamka Educational Products LLC - Toby Karten
\$2,066

Center for Applied Linguistics
\$2,408.67

Lindstrom Learning
\$1,652

Kiker Learning
\$2,271

Learning Plus LLC
\$1,239

NJ Coalition for Inclusive Education Inc.
\$1,325

Teach 2 Teach LLC
\$1,239

Robert D. Hassler Consultant
\$2,066

- On motion by Mrs. Firrito and seconded by Ms. Harvey, items 1 through 4 were approved by the following roll call vote:

AYES: (9) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (0)

E. FACILITIES (Buildings & Grounds)

1. Recommend to approve, the use of Maple Place School Cafetorium by Unfailing Love Fellowship every Sunday from 9:30am to 1:30pm. The Fellowship pays the Oceanport Board of Education \$150.00 per Sunday. Certificate of Insurance on file in the board office.

- On motion by Mrs. Walker and seconded by Mrs. Papailiou, item1 was approved by the following roll call vote:

AYES: (9) Ms. Harvey, Mrs. Firrito, Mr. Fleming, Mrs. McMullin, Mr. Murphy, Mrs. Papailiou, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (0)

2. Recommend to approve, the Appointment of Architect;

Whereas there exists a need for architectural services and to hire an architect of record; and

Whereas such services can be provided only by a licensed architect and William Pappalardo of the firm of JBA Architecture and Consulting, LLC of Neptune, NJ is so recognized as such an architect; and

Whereas the Board of Education shall pay William Pappalardo of JBA Architecture and Consulting, LLC the rate of one hundred fifty-five (\$155.00) dollars per hours for the period January 4, 2017 through the January 2018 Reorganization Meeting and

Be it resolved by the Oceanport Board of Education that:

1. The architectural firm of JBA Architecture and Consulting, LLC of Neptune, NJ is hereby retained to provide architectural services.
2. The contract is awarded without competitive bidding as a professional service in accordance with the Public School Contracts law, NJSA 18A:18A(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is 1 year.
4. JBA Architecture and Consulting, LLC of Neptune, NJ has completed and submitted a Business Entity Disclosure Certificate.
5. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board of Education.

- On motion by Mrs. Walker and seconded by Mrs. Wilhalme, item 2 was approved by the following roll call vote:

AYES: (6) , Mrs. Firrito, Mrs. McMullin, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. Wible

NOES: (3) Ms. Harvey, Mr. Fleming, Mrs. Papailiou

F. LIAISON REPORTS

Referendum Ad-Hoc Committee – Mr. Wible reported that the Ad Hoc Committee will not be meeting until the Board meets with the architect.

NJSBA/MCSBA – Mrs. Walker reported that she will also serve as the delegate to the Legislative Committee.

PTO – Mrs. McMullin reported on the numerous PTO activities including Friday Bingo, Wolf Hill Variety Show, mini-grants, Super 50-50, and assembly programs.

Borough Council Liaison – Mrs. Papailiou reported that the Borough had 4 meetings this past month and approved a municipal judge and two police officers. They have showed the plans for the new Municipal Complex to be located on 13 acres on Fort Monmouth property. Mrs. Papailiou also announced that the 537 cut through is now open.

IX. SUPERINTENDENT’S COMMENTS – Mr. Farrell reported that information regarding the teacher of the year program is on our website.

X. NEW BUSINESS - none

XI. OLD BUSINESS – The Board discussed the possibility of a change from the committee structure to committee of the whole. Mr. Wible pointed out that according to our by-laws the change could be made if there was full consensus of the board. Since there was not full consensus, the committee structure remains

XII. CORRESPONDENCE – Dr. Saylor announced that the Board Attorney, McOmber & McOmber has decided not to remain representing the district. Dr. Saylor will prepare an RFP to solicit proposals which a return date in March.

XIII. PUBLIC COMMENTS – Non Agenda Items

Two members of the public spoke. One member requested that the architect answer all of the questions from the Ad Hoc committee. The other recommended the building of one school rather than additions and renovations to two schools.

XIV. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **25th day of January, 2017**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **January, 2017** meeting of the Oceanport Board of Education be and is hereby adjourned at 9:25 p.m.

Moved By: Mrs. Wilhalme

Seconded By: Mrs. Papailiou

ON THE VOTE:

Lisa Harvey	<u> X </u>
Sandi Firrito	<u> X </u>
John Fleming	<u> X </u>
Michelle McMullin	<u> X </u>
Michael Murphy	<u> X </u>

Natalie Papailiou	<u> X </u>
Meghan Walker	<u> X </u>
Cullin Wible	<u> X </u>
Marion Wilhalme	<u> X </u>

AYES: ___9___ NAYS: ___0___ ABSENT:___0___

Respectfully Submitted,

Joan Nesenkar Saylor, Ed.D.
Interim School Business Administrator/
Board Secretary