

**OCEANPORT BOARD OF EDUCATION
Oceanport, New Jersey**

REGULAR MEETING

**Wednesday, October 19, 2016 at 7:00 p.m.
Maple Place School
2 Maple Place, Oceanport, NJ**

I. CALL TO ORDER

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

II. SALUTE TO THE FLAG

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

Spencer Carpenter	<u> X </u>	Bill Mc Vitty	<u> X </u>
Sandi Firrito	<u> X </u>	Natalie Papailiou	<u> AB </u>
Michael Murphy	<u> X </u>	Marion Wilhalme	<u> X </u>
Michael Kogut	<u> X </u>	Michelle McMullin	<u> AB </u>
Meghan Walker	<u> X </u>		

Code of Ethics for School Board Members –William McVitty, President

A School Board Member shall abide by the Code of Ethics for School Board Members including the following three sections but not limited to the following three sections:

- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- g. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

V. APPROVAL OF MINUTES

September 28, 2016

- On motion by Mr. Murphy, seconded by Mrs. Wilhalme, the minutes were approved by the following roll call vote:

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

VI. PRESENTATIONS:

(A) Recognition of Mr. Spencer Carpenter

Board President, Mr. McVitty recognized Mr. Spencer Carpenter, who is leaving the Board after serving for 5 years. During his tenure he was on the Personnel, Finance and Buildings & Grounds Committees. He also served as Vice President and was actively

involved in the formation of the community ad hoc committee for the referendum.

Mr. Farrell also thanked Mr. Carpenter for his service and dedication to the children of Oceanport.

Mr. Carpenter commented since serving as a Board Member, he appreciates the hard work that Board of Education members do, and thanked the Board and public for their support.

(B) EVVRS - Matt Howell

Principal of Maple Place School, Mr. Matt Howell presented the annual Violence and Vandalism Report that is required by statute. He reported that there were 17 incidents resulting in 16 in-school suspensions and 1 out-of-school suspension. The majority of the HIB cases were cyber bullying which occurred outside of the school setting, but reported to the school for investigation. His report will be posted on the District website.

(C) Annual Standardized Testing Results Presentation - Dr. Jeanette Baubles

Regional Director of Curriculum and Instruction, Dr. Jeanette Baubles, presented the Annual Standardized Testing Results. She acknowledged Mrs. Dunikoski, Mr. Howell, and Ms. Lipinski for their leadership and thanked the teachers for their dedication and hard work. Dr. Baubles explained that the PARCC test is much more difficult than the test it replaced. The goal of the district is to get every child to achieve a level four, which is meeting expectations, or level five, which is exceeding expectations.

Dr. Baubles used the grade 3 English Language Arts/Literacy chart as an example to understand the data contained on each page. Each chart contains two years of test results, number of students tested and comparisons between all New Jersey students as well as comparisons between all students in the nation taking the test. The report will be posted on the District website and any questions regarding the data should be e-mailed to Mr. Farrell.

Mr. Farrell emphasized that test scores have gone up dramatically. He is very proud of the teachers, parents and children. There is considerable information garnered from these test results and the administration and staff can drill down and personalize instruction based on the results.

VII. PUBLIC COMMENTS - None

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer.

Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

VIII. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. FINANCE
(Finance Committee Chair Report)

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated **September, 2016**, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **October** in the amount of **\$ 266,496.27** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Recommend to approve the budget transfers for 2015-2016 School Year.

Account Number	Description	Transfer from	Transfer to
11.000.213.100.03	School Nurse Salary	12,075	
			7
11.000.211.100.02	Attendance Office Salary		75
			10,7
11.000.213.100.03.01	Nurse substitutes		50
11.000.213.100.03.02	Summer Nurse		500
11.000.219.104.01	CST Extra hours		50
11.000.230.530.00	Telephone	2,000	
11.000.230.600.06	Supt Office Expense	1,200	
11.000.230.339.03	Professional services	3,000	
11.000.240.610.02.01	Office supplies WH	2,900	

11.000.240.610.02.02	Office supplies MP	1,000	
11.000.251.100.00	Business Adm Salary	9,350	
11.000.230.100.06.02	Supt Secretary Salary		7,200
11.000.240.103.00	Principal Salary		7,300
11.000.240.105.00.01	Principal Secretary		4,400
11.000.251.100.02.03	Principal Sec OT/Sub		550
11.000.262.622.01	Natural Gas	19,000	
11.000.291.231.00	TPAF contribution	20,000	
11.000.291.241.00	PERS contribution	3,800	
11.000.262.100.00	Custodian Salary		36,500
11.000.262.100.01	Custodian OT/Subs		3,600
11.000.262.100.03	Courier Salary		100
11.000.266.100.00	Security Salary		2,600
11.213.100.101.00	Resource Room Salary	121,000	
11.110.100.101.00	Kindergarten Salary		12,000
11.120.100.101.00	Grades 1-5 Salary		54,000
11.150.100.101.01	Substitute Salary		13,500
11.215.100.101.00	Pre-K Salary		41,500
11.000.240.800.02	Principal Misc Exp	550	
11.000.240.105.00.01.01	Princ Secretary OT/Sub		550
Total		195,875	195,875

3. Recommend to approve, the following budget transfers for the 2016-2017 year:

Account Number	Description	Transfer from	Transfer to
11.219.390.00	CST Professional Development	200	
11.000.219.890.01.04	CST Dues/ Miscellaneous		200
11.000.252.600.00	Technology Supplies	1,000	
11.000.252.440.43.04	Technology Other		1,000
11.190.100.640.00.02	Textbooks – MP	300	

11.190.100.890.01.03	Instructional Dues/Fees		300
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4. Recommend to approve the following additional paraprofessionals salaries totaling \$33,218.29 be charged to the FY17 IDEA Basic grants:

Richard Yelton	\$15,860.41
Izabela Jackson	\$16,357.88

(Bills list is available for public inspection after Board approval)

- On motion by Mrs. Wilhalme seconded by Mrs. Firrito, items 1-4 were approved by the following roll call vote:

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

**B. PERSONNEL
(Personnel Committee Chair Report)**

1. Recommend to approve, the following Schedule B positions for the 2016-2017 school year.

Softball Assistant Coach Add: Richard Barnes

2. Recommend to approve, the retirement of Dianne Ruggeri, Maple Place School Band Director effective January 3, 2017 with regret.
3. Recommend to approve, the following personnel to provide basic skills instruction, to be funded out of the No Child Left Behind Title 1 Part A Grant for fiscal year 2017, at a rate of \$50.00 per hour.

Annamarie Ippolito - Wolf Hill School

4. Recommend to approve, the following personnel to provide a Family Math Night for grades K-5 at the negotiated rate for 5 hours.
- Grade K - Lynn Cadigan
 - Grade 1 - Kristen Olsen
 - Grade 2 - Michele Lomazzo and Nancy Tenenbaum
 - Grade 3 - Mike Birnbaum
 - Grade 4 - Elizabeth Mistretta
 - Grade 5 - Kristen O'Dwyer
5. Recommend to approve, the medical leave of absence for Kimberly Rajner effective October 3, 2016 through November 11, 2016. Mrs. Rajner is a part-time employee and will be using 12 sick days pay to cover time.

- On motion by Mrs. Wilhalme, seconded by Mr. Carpenter, items 1-5 were approved by the following roll call vote:

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

**C. POLICY & PLANNING
(Policy & Planning Committee Chair Report)**

NONE

**D. EDUCATION/CURRICULUM/TECHNOLOGY
(Education/Curriculum/Technology Committee Chair Report)**

- Recommend to approve, the following class trip:

11/17/2016	8th Grade A&E	Lincoln Center	NYC
01/20/2017	Kindergarten	Algonquin Arts Theatre	Manasquan
03/14/2017	8th Grade A&E	McCloone's Dinner Club	Asbury Park
03/23/2017	1st Grade	Count Basie Theater	Red Bank
04/07/2017	4th Grade	Trent House & State House	Trenton
05/26/2017	4th Grade	Bluegrass Mini Golf	Oceanport
06/01/2017	4th Grade	Manasquan Reservoir	Howell

- Recommend to approve, the following Educational Leave/Professional Development.

10/25/2016	Ippolito, A	Regional Professional Development Academy ABA Beyond the Basics	N/C
11/03/2016	Zukus, A	Regional Professional Development Academy Chromebook Classroom	N/C
01/17/2017	Tenenbaum, N	Brookdale Educational Networks Get Moving-Turning classroom Cooperative & Kinesthetic Learning	N/C
12/07/2016	Mistretta, E	Regional Professional Development Academy Flipping the Classroom	N/C
11/03/2016	Seitz, M	Regional Professional Development Academy The Chromebook Classroom	N/C
11/16/2016	Loquet, C	Regional Professional Development Academy Improving Social Skills for Students	N/C
12/14/2016	MacRae, T	Regional Professional Development Academy Social Building Blocks	N/C
11/29/2016	Docherty, T	Regional Professional Development Academy Dyslexia and ADHD	N/C
12/05/2016	Docherty, T	Regional Professional Development Academy Addressing challenging Behaviors in the Classroom	

11/02/2016	Klem, K	Regional Professional Development Academy Supporting Social Skill Devel.w/peer interactions for students With disabilities	N/C
06/06/2017	Ippolito, A	Regional Professional Development Academy Intro to Natural Environment Teaching (NET)	N/C

- On motion by Mr. Murphy, seconded by Mr. Kogut, items 1-2 were approved by the following roll call vote:

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

**E. FACILITIES (Buildings & Grounds)
(Facilities Committee Chair Report)**

1. Recommend to approve, the use of Wolf Hill School Gym by Oceanport Daisy Troop on Monday October 17, 2016 from 6:45 pm - 8:00 pm for an Open House.
2. Recommend to approve, the use of a Wolf Hill School classroom by Oceanport Daisy Troop to hold monthly meetings beginning in November.
3. Recommend to approve, the use of Maple Place School Library by the Oceanport Borough on November 11, 2016 at 10:00am for their Annual Veterans Day Ceremony.
4. Recommend to approve, the use of Maple Place School Gym and Wolf Hill School Gym by the Oceanport Basketball Association for the 2016-2017 school year.

- On motion by Mr. Carpenter, seconded by Mrs. Wilhalme, items 1-4 were approved by the following roll call vote:

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

F. LIAISON REPORTS

NJSBA Liaison/MCSBA – Mr. Murphy reported that the annual School Board Conference is next week in Atlantic City. Dr. Saylor reminded Board members to bring their name badges to the conference for admission.

PTO Liaison – Mrs. Firrito reported that the PTO Fall Festival is this Saturday which

includes numerous activities and events.

Borough Council Liaison – Mrs. Wilhalme reported that the monthly meeting of the Borough Council is tomorrow evening. She will report at the next meeting.

Referendum Ad-Hoc Committee – Mrs. Firrito reported that the ad hoc referendum committee met on October 10 and the group identified numerous questions that they need answers to. Mr. Murphy commented that the biggest issue is enrollment as the DOE does not accept additional enrollment based on projected housing development.

Another concern is the projected cost of the project.

- IX. SUPERINTENDENT’S COMMENTS – Mr. Farrell congratulated the students on their PARCC test scores and that the school community needs to celebrate our successes. He also thanked Mrs. Ruggeri for the excellent music instruction she has provided to our students.
- X. NEW BUSINESS - None
- XI. OLD BUSINESS- None
- XII. CORRESPONDENCE – Mr. McVitty read the letter from Interim Executive County Superintendent, Dr. Lester Richens, denying the district the use of our Emergency Reserve funds.
- XIII. PUBLIC COMMENTS - None
Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.
- XIV. ADJOURNMENT

On motion by Mr. Carpenter and seconded by Mr. Murphy, to approve the following resolution:

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **19th day of October, 2016**; now, therefore, be it resolved, that the meeting of the Oceanport Board of Education be and is hereby adjourned at 8:40 pm.

AYES (7) Mr. Carpenter, Mrs. Firrito, Mr. Kogut, Mr. Murphy, Mrs. Walker, Mrs. Wilhalme, Mr. McVitty

NOES (0)

ABSENT (2) Mrs. McMullin, Mrs. Papailiou

Respectfully Submitted,

Joan Nesenkar Saylor, Ed.D.
Interim School Business Administrator/Board Secretary