

**OCEANPORT BOARD OF EDUCATION  
Oceanport, New Jersey**

**MINUTES**

**REGULAR MEETING**

**Wednesday, June 15, 2016 at 7:00 p.m.  
Maple Place School  
2 Maple Place, Oceanport, NJ**

**2015-2016 OP District Goals**

- Oceanport School District Facilities: Update and maintain existing facilities (buildings and grounds), as well as begin exploring rebuilding Wolf Hill School.
- Student Performance Improvement: Implement projects, programs, and initiatives, such as benchmark assessment of delivery of curriculum, data analysis, instructional strategies, and reading across the curriculum; to improve the Language Arts Literacy (LAL) in grades PreK-8, as evidenced by a 80% composite score of LAL SGOs.
- Strategic Planning Process: Implement and initiate a collaborative Strategic Planning process that will result in a short-term and long-term (3-5 years) strategic plan for the district that will span from the 2016-2021.
- To promote, train, and implement the use of Differentiated Instruction strategies in the classroom on a consistent basis.
- To utilize instructional technology as a tool to enhance student engagement and learning outcomes.

**I. CALL TO ORDER**

"In accordance with the provisions of the Open Public Meetings Act, the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, and mailed to the Asbury Park Press, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

**II. SALUTE TO THE FLAG**

III. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the Superintendent and the administration to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

IV. ROLL CALL OF BOARD MEMBERS

Spencer Carpenter	<input checked="" type="checkbox"/>	Bill Mc Vitty	<input checked="" type="checkbox"/>
Sandi Firrito	<input checked="" type="checkbox"/> (7:11)	Natalie Papailiou	<input checked="" type="checkbox"/>
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input checked="" type="checkbox"/>
Michael Kogut	<input checked="" type="checkbox"/>	Michelle McMullin	<input checked="" type="checkbox"/>
Meghan Walker	<input checked="" type="checkbox"/>		

Code of Ethics for School Board Members –William McVitty, President

A School Board Member shall abide by the Code of Ethics for School Board Members including the following three sections:

- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- g. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.

V. APPROVAL OF MINUTES

**May 25, 2016**

- On motion by Mrs. Wilhalme, seconded by Mr. Murphy, the minutes were approved by the following roll call vote:

AYES: (6) Mr. Murphy, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut

NOES: (0)

ABSTENTIONS (2) Mr. Carpenter, Mrs. Papailiou

VI. PRESENTATIONS:

**Maple Place School Band Performance**

VII. PUBLIC COMMENTS

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board regarding items that are on the agenda, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the job performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

- None

VIII. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. FINANCE**

**(Finance Committee Chair Report)**

1. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated **May 31, 2016**, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of **June** in the amount of **\$97,021.06** be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

***(bills list is available for public inspection after Board approval)***

2. WHEREAS, on July 1, 2016, the Oceanport Board of Education will enter into a Management Contract with Sodexo Management, Inc., whereby Sodexo manages and operates the District's Food Service Operation;

WHEREAS, the parties now desire to execute the aforesaid Contract for one year as follows:

- a. General Support Services Allowance - District shall pay Sodexo a General Support Services Allowance equal to \$11,615 for the 2016-2017 contract year.
  - b. Management Fee - District shall pay Sodexo a Management Fee in an amount equal to \$7,575 for the 2016-2017 contract year.
  - c. Profit/Loss- Sodexo is promising bottom line break-even.
3. Recommend to approve, Contract between the Oceanport Board of Education and Source4Teachers, LLC, a Delaware Limited Liability Company, d/b/a Source4teachers, located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey. Source4Teachers provides substitute teachers and paraprofessional staffing for the Oceanport School District.

- On motion by Mrs. Wilhalme, seconded by Mrs. Firrito, items 1-3 were approved by the following roll call vote:

AYES: (9) Mr. Murphy, Mrs. Firrito, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut, Mrs. Papailiou, Mr. Carpenter

NOES: (0)

**B. PERSONNEL**

**(Personnel Committee Chair Report)**

1. Recommend to approve, the CSA 2015-2016 Merit Goals.
2. Recommend to approve, the retirement of Carolyn Dorstek effective July 1, 2016 with regret.
3. Recommend to approve, the following for the 2016 Summer Custodian position at a rate of \$12.73 per hour.

Anthony Nannarello

Matt Ruppert

4. Recommend to approve, Linda Ridsen to open the Wolf Hill School Library for families four days for 2 hours each day, at the negotiated rate.

- On motion by Mrs. Wilhalme, seconded by Mrs. Firrito, items 1-4 were approved by the following role call vote:

AYES: (9) Mr. Murphy, Mrs. Firrito, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut, Mrs. Papailiou, Mr. Carpenter

NOES: (0)

**C. POLICY & PLANNING**

**(Policy & Planning Committee Chair Report)**

1. Recommend to approve, the First Reading of the following policies:

P-1140	Affirmative Action Program
P-1523	Comprehensive Equity Plan
P-1530	Equal Employment Opportunities
P-1550	Affirmative Action Program for Employment & Contract Practices
P-2200	Curriculum Content
P-2260	Affirmative Action Program for School & classroom Practices
P-2411	Guidance Counseling
P-2423	Bilingual & ESL Education
P-2610	Educational Program Evaluation
P-2622	Student Assessment
P-5750	Equal Educational Opportunity
P-5755	Equity in Educational Programs & Services

- On motion by Mrs. Firrito, seconded by Mrs. Walker, item 1 was approved by the following role call vote:

AYES: (9) Mr. Murphy, Mrs. Firrito, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut, Mrs. Papailiou, Mr. Carpenter

NOES: (0)

**D. EDUCATION/CURRICULUM/TECHNOLOGY  
(Education/Curriculum/Technology Committee Chair Report)**

1. Recommend to approve, the following class trip:  
 7/08/2016 Summer LLD 1 & 2 Classes Monmouth Park Mini Golf Oceanport  
 7/15/206 Summer LLD 1 & 2 Classes Lemonade Stand in front of Wolf Hill School

2. Recommend to approve, the following Educational Leave/Professional Development:

- |           |                  |             |            |     |
|-----------|------------------|-------------|------------|-----|
| 7/22/2016 | Matt Howell      | Chrome Camp | Linwood,NJ | N/C |
|           | Steve Larsen     |             |            |     |
|           | Melanie Lipinski |             |            |     |
| 7/26/2016 | Matt Howell      | Admin Camp  |            | N/C |

3. Recommend to approve, the acceptance of the (NCLB) No Child Left Behind Consolidated grant award as follows:  
 Title I Part A - \$105,421  
 Title II Part A - \$10,473
4. Recommend to approve, the Regional Mentoring Plan and Statement of Assurance for the 2016-2017 school year.
5. Recommend to approve, the Regional Professional Development Plan for the 2016-2017 school year.
6. Recommend to approve, the NJCAP Program for the 2016-2017 school year. The NJ Child Assault Prevention ProJect is a statewide prevention program (Kindergarten Anti-Bullying Program). The cost for the year \$558.00
7. Recommend to approve, the School safety Team for the 2016-2017 school year, as required by the New Jersey Harassment, Intimidation and Bullying (HIB) Law as follows:

Maple Place School

Megan Bonett  
 Anthony Coles  
 John Vaccarelli  
 Nicole Goldsmith(parent)

Wolf Hill School

Megan Bonett  
 Debbie Blair  
 Nick Tarquinio  
 Julia McDonnell  
 Jackie DeSider(parent)

8. Recommend to approve, the Rutgers University Guidance preparation program student for the 2016-2017 school year.

Alyssa Acree	Full Year Guidance Program	Megan Bonett
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- On motion by Mr. Murphy, seconded by Mrs. McMullin, items 1-8 were approved by the following roll call vote:

AYES: (9) Mr. Murphy, Mrs. Firrito, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut, Mrs. Papailiou, Mr. Carpenter

NOES: (0)

**E. FACILITIES (Buildings & Grounds)  
(Facilities Committee Chair Report)**

1. Recommend to approve, the use of Wolf Hill School Gym by the Shore YFC on September 12, 2016 for team pictures from 5:00 pm through 8:30pm.
2. Recommend to approve, the use of Maple Place School by the Oceanport Recreation Action Camp as a rain only location on June 27, 2016 through July 29, 2016 from 9am - 12:00pm.
3. Recommend to approve, the use of Wolf Hill School by the Oceanport Police Department/PBA for Annual Bike Safety Program on June 18, 2016 from 9am - 11am.
4. Recommend to approve, the Board of Education approve and certify, pursuant to 18A:41 - 1, the Security Drill Statement of Assurance for the 2015-2016 school year and that all requirements have been met relating to the practicing school security drills.
5. Recommend to approve, the use of Maple Place School Classroom by FEMA from June 24, 2016 through July 22, 2016. FEMA has requested space while their new office space is being completed.
6. Recommend to approve, the use of Maple Place School and fields by FCA Sports Camp July 18, 2016 through July 21, 2016 from 8am - 4pm. (Insurance Certificate on file in the board office)

- On motion by Mr. Carpenter, seconded by Mr. Murphy, items 1-6 were approved by the following role call vote:

AYES: (9) Mr. Murphy, Mrs. Firrito, Mr. McVitty, Mrs. Wilhalme, Mrs. McMullin, Mrs. Walker, Mr. Kogut, Mrs. Papailiou, Mr. Carpenter

NOES: (0)

**F. LIAISON REPORTS**

NJSBA Liaison/MCSBA	Michael Murphy
PTO Liaison	Sandi Firrito
Borough Council Liaison	William McVitty

**IX. SUPERINTENDENT'S COMMENTS**

- Strategic Planning

**X. BUSINESS ADMINISTRATOR'S COMMENTS**

- None

**XI. NEW BUSINESS**

- None

**XII. OLD BUSINESS**

- Referendum Update – Mr. Cullin Wible gave an update on the ad-hoc committee. He and Mr. Carpenter reported on that there would be two committees, one with technical expertise, the other as advisory and PR. They were looking for volunteers for each group. The expectation is that the ad-hoc committee will then make a recommendation to the Board and hold a town hall meeting. The ad-hoc is also looking at possible referendum dates, either in December or March 2017.

**XIII. CORRESPONDENCE**

- None

**XIV. PUBLIC COMMENTS**

Time may be allocated for public comment at this meeting. Anyone wishing to address the Board, please state your name and address. Each speaker may be allotted a limited time when recognized by the presiding officer. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee and/or students.

- None



## XV. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement. .
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session immediately in the Board Conference Room, located at, the Maple Place School, 2 Maple Place, Oceanport, New Jersey. It is anticipated that the closed session will not last longer than one hour. [Action will NOT be taken during the public portion of the meeting following the recess of the executive session].

MOTION TO OPEN EXECUTIVE SESSION at 8:35 p.m.

Moved by: Mrs. Wilhame      Seconded by: Mrs. Walker

Spencer Carpenter	<input checked="" type="checkbox"/>	Bill Mc Vitty	<input checked="" type="checkbox"/>
Sandi Firrito	<input checked="" type="checkbox"/>	Natalie Papailiou	<input checked="" type="checkbox"/>
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input checked="" type="checkbox"/>
Michael Kogut	<input checked="" type="checkbox"/>	Michelle McMullin	<input checked="" type="checkbox"/>
Meghan Walker	<input checked="" type="checkbox"/>		

MOTION TO ADJOURN EXECUTIVE SESSION at 9:13 p.m.

Moved by: Mrs. Walker      Seconded by: Mr. Kogut

Spencer Carpenter	<input checked="" type="checkbox"/>	Bill Mc Vitty	<input checked="" type="checkbox"/>
Sandi Firrito	<input checked="" type="checkbox"/>	Natalie Papailiou	<input checked="" type="checkbox"/>
Michael Murphy	<input checked="" type="checkbox"/>	Marion Wilhalme	<input checked="" type="checkbox"/>
Michael Kogut	<input checked="" type="checkbox"/>	Michelle McMullin	<input checked="" type="checkbox"/>
Meghan Walker	<input checked="" type="checkbox"/>		

#### XVI. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on this **15th day of June, 2016**; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the **June, 2016** meeting of the Oceanport Board of Education be and is hereby adjourned at 9:14 p.m.

Moved By: Mrs. Wilhalme      Seconded By: Mr. Kogut

ON THE VOTE:

AYES:   9      NAYS:   0      ABSENT:   0  

Respectfully submitted,

Susanne M. O'Halloran